

Mayor Kastberg called the meeting to order at 7:00 p.m.

PRESENT: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Sergeant Tom Rush will be retiring from the Scotia Police Department February 22, 2014. The Mayor presented Tom with a proclamation and thanked him for his dedication and 36 years of service.

PROMOTION TO SERGEANT

MOVED by Trustee Lockwood, seconded by Trustee Gifford to promote Police Officer Adam Halbfinger to the position of Sergeant effective February 16, 2014.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

Mayor Kastberg opened the privilege of the floor at 7:19 p.m.

No one wished to speak.

Mayor Kastberg closed the privilege of the floor at 7:20 p.m.

WATER METER READING AND BILLING LOCAL LAW

a) Public Hearing

Mayor Kastberg opened the public hearing at 7:20 p.m.

No one wished to speak.

Mayor Kastberg closed the public hearing at 7:21 p.m.

b) Action

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that

Whereas, a public hearing was held, this night, February 12, 2014 on Proposed Local Law 2014-A related to water meter readings and water and sewer billing, now therefore be it resolved that the Board of Trustees adopts proposed Local Law 2014-A.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

POLICE RESIDENCY LOCAL LAW

a) Public Hearing

Mayor Kastberg opened the public hearing at 7:21 p.m.

No one wished to speak.

Mayor Kastberg closed the public hearing at 7:22 p.m.

b) Action

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that

Whereas, a public hearing was held, this night, February 12, 2014 on Proposed Local Law 2014-B related to removing the residency requirements for police officers, now therefore be it resolved that the Board of Trustees adopts proposed Local Law 2014-B.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

DONATION BINS LOCAL LAW

a) Public Hearing

Mayor Kastberg opened the public hearing at 7:22 p.m.

No one wished to speak.

Mayor Kastberg closed the public hearing at 7:23 p.m.

b) Action

MOVED by Trustee Zeman, seconded by Trustee Gifford that
Whereas, a public hearing was held, this night, February 12, 2014 on Proposed Local Law 2014-C related to the regulation of donation bins, now therefore be it resolved that the Board of Trustees adopts proposed Local Law 2014-C.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

TAX LEVY LOCAL LAW

a) Public Hearing

Mayor Kastberg opened the public hearing at 7:23 p.m.

No one wished to speak.

Mayor Kastberg closed the public hearing at 7:24 p.m.

b) Action

MOVED by Trustee Gifford, seconded by Trustee Lockwood that
Whereas, a public hearing was held, this night, February 12, 2014 on Proposed Local Law 2014-D authorizing a property tax levy in excess of the limit established in General Municipal Law §3-C, now therefore be it resolved that the Board of Trustees adopts proposed Local Law 2014-D.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

ALCOHOLIC BEVERAGES IN COLLINS PARK LOCAL LAW

MOVED by Trustee Lockwood, seconded by Trustee Rizzo to introduce Proposed Local Law 2014-E related to permits for alcoholic beverages at the Lions Pavilion in Collins Park and to set the public hearing for the next regular meeting of the Board of Trustees, March 12, 2014 at 7p.m.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

FEE SCHEDULE UPDATE FOR PAVILIONS

MOVED by Trustee Rizzo, seconded by Trustee Lockwood that
Whereas, the Village has a new pavilion in Collins Park known as Lions Pavilion, and
Whereas, certain updates are needed to the Village Fee Schedule, now therefore
Be it Resolved that the following fees shall be added or amended to the Village Fee Schedule.

	Lions Pavilion	Beach Pavilion	
RESIDENT FEE	\$150.00	\$25.00	Full Day
NON RESIDENT FEE	\$225.00	\$75.00	Full Day

CAPACITY 100 people 25 people

Alcohol Permit Fee \$100.00

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

AMENDMENT TO THE NEW YORK COOPERATIVE LIQUID ASSETS SECURITIES

MOVED by Trustee Zeman, seconded by Trustee Rizzo that

Whereas, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o” empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis);

Whereas, the Village of Scotia wishes to invest certain of its available investment funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

Whereas, the Village of Scotia wishes to assure the safety and liquidity of its funds;

Now therefore, it is hereby resolved as follows;

The Mayor, Kris Kastberg, is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of Village of Scotia.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

UPGRADE TO UTILITY BILLING SOFTWARE

MOVED by Trustee Rizzo, seconded by Trustee Gifford to authorize the Mayor to sign a contract with Springbrook Software for an upgrade to utility billing software in an amount not to exceed \$17,018, to be paid out of bond proceeds.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

COLLINS PARK EVENT

MOVED by Trustee Rizzo, seconded by Trustee Gifford that

Whereas, the Park Board has approved the application of Parks and Trail NY for July 19, 2014 pending completion of certain conditions including approval by the Board of Trustees for overnight sleeping, now therefore,

Be it Resolved that the Board of Trustees authorizes members of Parks and Trail NY to sleep overnight in Collins Park on July 19, 2014 as more fully described in the Park Board application.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

February 12, 2014

SUMMER RECREATION PROGRAM AGREEMENT

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that

Whereas, the Village of Scotia operates a Summer Recreation Program at Collins Park, and
Whereas, the Village is desirous of entering into an inter-municipal agreement with the Town of
Glenville to offer the summer recreation program to Town outside Village residents along with
Village residents,

Now therefore, be it resolved that the Board of Trustees hereby authorizes the Mayor to enter
into an agreement with the Town of Glenville which provides the Village will offer the summer
recreation program during the summer of 2014 to Town of Glenville residents and the Town will
pay the Village \$2,500.00.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

MEMORANDUM OF UNDERSTANDING WITH CITY OF ALBANY

MOVED by Trustee Lockwood, seconded by Trustee Rizzo to authorize the Mayor to enter into
an agreement with the City of Albany for IT support services required to sustain the Computer
Aided Dispatch (CAD), Records Management System (RMS), and SafetyNet Automated
Records Exchange (SNARE) systems.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

ELITE VENTURE MEDIA

MOVED by Trustee Lockwood, seconded by Trustee Zeman to authorize the Mayor to enter
into an agreement with Elite Venture Media for web design and web hosting services for the
Village of Scotia website.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

MOHAWK AMBULANCE AGREEMENT

The Mayor stated that there were small revisions that needed to be made to the proposed contract
and the Village has not received the final contract with revisions made.

MOVED by Trustee Lockwood to table until final contract is received.

MOVED by Trustee Gifford, seconded by Trustee Zeman to authorize the Mayor to enter into a
3 year agreement with Mohawk Ambulance Service for Advance Life Support services, with
revisions approved by the Village Attorney.

Ayes: Trustee Gifford, Rizzo, Zeman and Mayor Kastberg

Noes: Trustee Lockwood

Abstentions: None

BAUER APPRAISAL GROUP, INC AGREEMENT

MOVED by Trustee Gifford, seconded by Trustee Rizzo to authorize the Mayor to sign contract
with Bauer Appraisal Group, Inc, for appraisal of land in an amount not to exceed \$2,500.00.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

February 12, 2014

Noes: None

Abstentions: None

SHELTER PLANNING

MOVED by Trustee Lockwood, seconded by Trustee Gifford that

Whereas, the various grant opportunities have been discussed with Shelter Planning, now therefore,

Be it Resolved that the Board of Trustees authorizes a contract with Shelter Planning and Development in the amount of \$6,000.00 for the submission of a 2014 NYS Affordable Housing Corporation grant application for a housing rehabilitation program and authorizes the Mayor to sign any necessary documents, and

Be it further Resolved that the \$6,000.00 be taken from the CDBG account.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

REVOLVING LOAN ADMINISTRATION FEE

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that

Whereas, the funds from the Village's Economic and Community Development Revolving Loan Program may be used for administration costs, and

Whereas, Shelter Planning has done administrative work in regard to the loan to Payette Music Traders, now therefore

Be it Resolved that the Board of Trustees approves payment to Shelter Planning in the amount of \$655.00 for administration services from the CDBG account.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

SCOTIA COMMUNITY GARDEN

MOVED by Trustee Gifford, seconded by Trustee Rizzo that

Whereas, in 2013 a Community Garden was started at the Flint House and was successful, and
Whereas, the Board of Trustees finds the Scotia Community Garden to be in the public interest, and

Whereas, the State of New York encourages and permits municipal community gardens, and

Whereas, the Village of Scotia Park Board and Parks Superintendent has recommended the Scotia Community Garden on a 50x60 sq. ft. section at the Flint House Property, now therefore,

Be it Resolved, that the Board of Trustees declares the Scotia Community Garden at the Flint House a Village Program with a Garden Organizer to have a one year term (to coincide with the Village Annual Year) to be appointed by the Mayor. Applications along with Releases and Garden Rules shall be developed and approved by the Mayor with approval of the Village Attorney.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

GARDEN ORGANIZER

The Mayor appointed George Solotruck as Garden Organizer.

MAYOR'S COMMENTS TO THE BOARD

The Mayor received a summary of the progress of the Home Rehabilitation Grant; 8 properties have been identified to receive grant assistance. The Mayor thanked the Fire Department and volunteers for clearing out the hydrants after the snow storm. The Mayor thanked the Department of Public Works for the great job they did clearing the roads. Met with Karen Ballister, the new chair for the Special Events Committee. Received a thank you letter from Catholic Charities and the S-G Senior Center for the Village's contribution to their programs. Met with the new chair of the Glenville LDC regarding the de-federalization of the CDBG funds. Attended NYCOM Legislative Meeting with Clerk Treasurer Schmitz.

CORRESPONDENCE/LIAISON AND SPECIAL COMMITTEE REPORT

Trustee Zeman – Attended Planning Board meeting. LED sign was approved for Scotia Diner; looking into regulations for future sign.

Trustee Gifford – Attended a fire drill last weekend. Senior Center meeting will be held tomorrow.

Trustee Lockwood – No report.

Trustee Rizzo – Attended Park Board meeting.

DEPARTMENTAL REPORTS

MOVED by Trustee Gifford, seconded by Trustee Rizzo that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Lockwood, seconded by Trustee Gifford that be it resolved that all claims against the Village dated February 12, 2014, be allowed and ordered paid in full in the amount of \$462,165.65 charged to the following funds:

A-General Fund \$206,571.43

F-Water Fund \$ 7,207.64

G-Sewer Fund \$248,386.58

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD JANUARY 8, 2014

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that the minutes of the January 8, 2014 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

February 12, 2014

Abstentions: Trustee Gifford

MINUTES OF THE SPECIAL MEETING HELD FEBRUARY 4, 2014

MOVED by Trustee Lockwood, seconded by Trustee Zeman that the minutes of the February 4, 2014 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

NEW BUSINESS

SOLAR COLLECTION SYSTEMS LOCAL LAW

MOVED by Trustee Gifford, seconded by Trustee Lockwood to

Introduce Proposed Local Law 2014-D relating to the Solar Collection Systems and to set the public hearing for the next regular meeting of the Board of Trustees, March 12, 2014 at 7:00p.m.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

FIRE TRUCK REPAIRS

MOVED by Trustee Gifford, seconded by Trustee Rizzo to authorize the Fire Chief to have the necessary repairs done to Engine 201 in an amount not to exceed \$16,000.00.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

REMOVAL RESOLUTION

MOVED by Trustee Gifford, seconded by Trustee Lockwood that

Whereas, Section 250-80 of the Scotia Village Code requires members of the Zoning Board of Appeals to complete 4 hours of training each year, as further detailed in the training policy adopted by the Board of Trustees, and

Whereas, Section 55-1 of the Scotia Village Code provides the Board of Trustees may after notice and hearing remove any member of the Park Board who has had three or more consecutive unexcused meeting absences, and

Whereas, ZBA members, Dan Feinberg, Shawn Grandy and Tim Hodge have failed to obtain the required training and have been notified and given opportunity to be heard on the same, and

Whereas, Park Board member, Kathleen Martel-Moran has failed to attend three or more unexcused meeting absences and has been notified and given opportunity to be heard on the same, and

Whereas, the above named persons have not appeared, now therefore

Be it Resolved that effective immediately Dan Feinberg, Shawn Grant, Tim Hodge and Kathleen Martel-Moran are removed from the Zoning Board of Appeals and Park Board respectively.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

February 12, 2014

The Mayor appointed Erik Buskirk to the Zoning Board of Appeals to complete the term of Shawn Grandy expiring in December, 2017.

ADJOURNMENT

MOVED by Trustee Rizzo, seconded by Trustee Zeman to adjourn the meeting at 7:35 p.m.

Ayes: Trustee Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees