

Mayor Kastberg called the meeting to order at 5:00p.m.

PRESENT: Trustee Lockwood, Rizzo, Zeman and Mayor Kastberg

EXCUSED: Trustee Gifford

#### **HRA ADOPTING RESOLUTION**

**MOVED** by Trustee Zeman, seconded by Trustee Rizzo that

The undersigned Principal of the Village of Scotia hereby certifies that the following resolutions were duly adopted by the Employer on May 30, 2014 and that such resolutions have not been modified or rescinded as of the date hereof.

**RESOLVED**, that the form of the HRA effective June 1, 2014, presented to this meeting is hereby approved and adopted and that the duly authorized agents of the Employer are hereby authorized and directed to execute and deliver to the Administrative Agent of the HRA one or more counterparts of the HRA.

**RESOLVED**, that the Employer shall be the Sponsor of the HRA and shall be the Administrator of the HRA for purposes of ERISA.

**RESOLVED**, that the Employer hereby appoints the Administrative Agent to assist it with the administration of the HRA and to perform all such non-discriminatory duties related thereto.

**RESOLVED**, that the Administrative Agent shall be instructed to take such actions that are deemed necessary and proper in order to implement the HRA, and to set up adequate accounting and administrative procedures to provide benefits under the HRA.

**RESOLVED**, that the duly authorized agents of the Employer shall act as soon as possible to notify the Employee of the Employer of the adoption of the HRA by delivering to each Employee a copy of the summary description of the HRA in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

Ayes: Trustee Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

#### **ADMINISTRATIVE AGENT ADOPTING RESOLUTION**

**MOVED** by Trustee Zeman, seconded by Trustee Lockwood that

The undersigned Principal of the Village of Scotia hereby certifies that the following resolutions were duly adopted by the Employer on May 20, 2014 and that such resolutions have not been modified or rescinded as of the date hereof.

**RESOLVED**, that the form of the Plan (the "Plan") effective June 1, 2014, presented to this meeting is hereby approved and adopted and that the duly authorized agents of the Employer are hereby authorized and directed to execute and deliver to the Administrative Agent of the Plan one or more counterparts of the Plan.

**RESOLVED**, that the Employer shall be the Sponsor of the Plan and shall be the Administrator of the Plan for purposes of ERISA.

**RESOLVED**, that the Employer hereby appoints the Administrative Agent to assist it with the administration of the Plan and to perform all such non-discriminatory duties related thereto.

**RESOLVED**, that the Administrative Agent shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

**RESOLVED**, that the duly authorized agents of the Employer shall act as soon as possible to notify the Employees of the Employer of the adoption of the Plan by delivering to each Employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

May 30, 2014

Ayes: Trustee Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

### **FISCAL YEAR CLOSING**

**MOVED** by Trustee Lockwood, seconded by Trustee Zeman to authorize the Village Clerk-Treasurer to close out the books for fiscal year ending May 31, 2014 and make all necessary budget transfers.

Ayes: Trustee Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

### **TAX WARRANT**

**MOVED** by Trustee Zeman, seconded by Trustee Rizzo to authorize the Mayor to execute the Tax Warrant for the 2014-2015 Village property taxes.

Ayes: Trustee Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

### **AUDIT OF CLAIMS**

**MOVED** by Trustee Lockwood, seconded by Trustee Zeman that be it resolved that all claims against the Village dated May 30, 2014, be allowed and ordered paid in full in the amount of \$61,751.08 charged to the following funds:

A-General Fund       \$ 35,142.39

F-Water Fund         \$ 9,083.44

G-Sewer Fund         \$ 17,525.25

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

### **ADJOURNMENT**

**MOVED** by Trustee Lockwood, seconded by Trustee Zeman to adjourn the meeting at 5:15 p.m.

Ayes: Trustee Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees