

Mayor Kastberg called the meeting to order at 7:00 p.m.

PRESENT: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Michael Hampel was sworn in as Fire Lieutenant for the Scotia Fire Department.

Mayor Kastberg opened the privilege of the floor at 7:05 p.m.

No one wished to speak.

Mayor Kastberg closed the privilege of the floor at 7:06 p.m.

LOCAL LAW 2014-K RELATING TO LED SIGNS

a) Public Hearing

Mayor Kastberg opened the public hearing at 7:06 p.m.

No one wished to speak.

Mayor Kastberg closed the public hearing at 7:07 p.m.

b) Action

MOVED by Trustee Zeman, seconded by Trustee Rizzo that
Whereas, a public hearing was held, this night, June 11, 2014 on Proposed Local Law
2014-K related Electronic Message Boards and LED Signs, now therefore be it resolved
that the Board of Trustees adopts proposed Local Law 2014-K.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

INTRODUCE LOCAL LAW 2014-L RELATING TO STOP INTERSECTIONS AND YIELD INTERSECTIONS

MOVED by Trustee Rizzo, seconded by Trustee Zeman to introduce Proposed Local Law 2014-
L related to Vehicle and Traffic Stop Intersections and Yield Intersection and to set the public
hearing for next regular meeting of the Board of Trustees, July 9, 2014 at 7:00p.m.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

CREATION OF FIREFIGHTER-EMT POSITION

MOVED by Trustee Gifford, seconded by Trustee Zeman that
Whereas, upon recommendation of the Fire Chief and for the efficiency of the Fire Department,
now therefore

Be it Resolved that the Board of Trustee desires to create a Firefighter-EMT position in the
Village of Scotia Fire Department, and

Be it Further Resolved that the creation of the Firefighter-EMT position be submitted to
Schenectady County Civil Service Commission for approval.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

APPROVAL OF VOLUNTEER FIREFIGHTER

MOVED by Trustee Gifford, seconded by Trustee Rizzo that
Whereas the Village Fire Department has recommended that Michael DeLorenzo be appointed as a volunteer firefighter for the Village of Scotia Fire Department, now therefore,
Be it Resolved that the Board of Trustees approves the appointment of Michael DeLorenzo as volunteer firefighter for the Village of Scotia Fire Department.
Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg
Noes: None
Abstentions: None

VILLAGE’S ANNUAL AUDIT

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that
Whereas, the Village of Scotia annually has a financial audit done by an outside accounting firm, now therefore,
Be it Resolved that the Mayor is authorized to enter into a contract with Lubbe & Hosey, LLC for the Village’s annual audit in an amount not to exceed \$16,125.00.
Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg
Noes: None
Abstentions: None

STANDARD WORK DAY AND REPORTING RESOLUTION

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that
Be it Resolved that the Village of Scotia/Location code 40008, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day	Days/Month (based on Record of Activities)
Elected Officials:			
Village Trustee	Gregg Zeman	6.0	3.22
Village Trustee	John Lockwood	6.0	1.37
Village Trustee	Thomas Gifford	6.0	1.47
Appointed Officials:			
Acting Village Justice		6.0	.58
Clerk to Justice		8.0	N/A
Building Inspector		8.0	N/A

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg
Noes: None
Abstentions: None

SURPLUS EQUIPMENT

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that
Whereas, the Village Clerk-Treasurer has identified certain computer equipment in a memo dated June 11, 2014 as no longer needed and surplus, now therefore

June 11, 2014

Be it Resolved that the Board of Trustees declares the items listed below as no longer needed and surplus and further authorizes the Village Clerk-Treasurer to sell or dispose of the items as authorized by law.

Dell Computers:

Model #	Service Tag #
DCSM1F	6Y91PL1
DCNE	F30RJK1
DCNE	1Z4T5L1
MTZ2	5Q7T631
DCSM1F	6YC5PL1
DCNE	J30RJK1
DCSM	54VWN71
DCSM1F	77GZMM1
DCSM1F	6Y77PL1
DCSM1F	6Y34PL1
DCSM1F	G78HKN1
MTC2	FTWPX41
DCNE	930RJK1
DCNE	D30RJK1
PPO1X	4MQWG01 – Laptop
M782P	Monitor
BE500U	Battery Back-up
SDGOB-0401—01	HP Printer/Scanner/Copier
8 Keyboards	

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

MAYOR'S COMMENTS TO THE BOARD

The Village's Employee/Retiree picnic will be held at the Lion's Club Pavilion on July 12th from 1:00p.m. to 6:00p.m.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Zeman – Attended Planning Board meeting. The first meeting of the Dog Park Committee will be on June 25th.

Trustee Gifford – No Zoning Board meeting was held. Attended Fire Department meeting; accepted Bob Hunt's resignation and C.J. Squires has been appointed Assistant Chief.

Trustee Lockwood – No report.

Trustee Rizzo – The Car Show will be held Sunday, June 15th from 1:00p.m. to 5:00p.m.

DEPARTMENTAL REPORTS

MOVED by Trustee Zeman, seconded by Trustee Rizzo that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Lockwood, seconded by Trustee Gifford that be it resolved that all claims against the Village dated June 11, 2014, be allowed and ordered paid in full in the amount of \$602,971.35 charged to the following funds:

A-General Fund	\$245,566.95
F-Water Fund	\$ 37,387.40
G-Sewer Fund	\$320,017.00

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD MAY 7, 2014

MOVED by Trustee Lockwood, seconded by Trustee Zeman that the minutes of the May 7, 2014 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD MAY 14, 2014

MOVED by Trustee Lockwood, seconded by Trustee Zeman that the minutes of the March 14, 2014 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Lockwood, Rizzo and Trustee Zeman

Noes: None

Abstentions: Mayor Kastberg

MINUTES OF THE SPECIAL MEETING HELD MAY 30, 2014

MOVED by Trustee Lockwood, seconded by Trustee Zeman that the minutes of the May 30, 2014 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: Trustee Gifford

NEW BUSINESS

COMPLETE STREETS POLICY

MOVED by Trustee Zeman, seconded by Trustee Gifford to adopt the Complete Streets Policy as developed by the Planning Board.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

June 11, 2014

CAPITAL EAP

MOVED by Trustee Zeman, seconded by Trustee Gifford to authorize the Mayor to sign the contract for the renewal of the Employee Assistance Program effective July 1, 2014.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

CLERK'S SUMMER HOURS

MOVED by Trustee Zeman, seconded by Trustee Rizzo that

Be it Resolved that summer hours, commencing July 7, 2014 through August 29, 2014 shall be as follows for the following positions or offices:

Department of Public Works Clerk – 8:00am to 3:00pm

Court Clerk – 9:00am to 4:00pm except on Court days; to the finish of Court

Police Department Clerk – 9:00am to 4:00pm

Clerk-Treasurer's Office – 9:00am to 4:00pm

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

ADJOURNMENT

MOVED by Trustee Rizzo, seconded by Trustee Zeman to adjourn the meeting at 7:25 p.m.

Ayes: Trustee Gifford, Lockwood, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees