

At the regular meeting of the Village Board of Trustees  
held December 10, 2014

Mayor Kastberg called the meeting to order at 7:00 p.m.

PRESENT: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

EXCUSED: Trustee Lockwood

#### **REVIEW OF AUDIT FOR FISCAL YEAR ENDING MAY 31, 2014**

Steve Lubbe of Lubbe & Hosey, P.C. provided the Board of Trustees with an overview of the Audited Financial Statements for Fiscal Year Ending May 31, 2014.

#### **PUBLIC HEARING FOR OBTAINING CITIZEN INPUT FOR AN EXISTING NEW YORK STATE OFFICE OF COMMUNITY RENEWAL FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

##### **a) Public Hearing**

*Mayor Kastberg opened the public hearing at 7:09 p.m.*

No one wished to speak.

*Mayor Kastberg closed the public hearing at 7:10 p.m.*

Mayor Kastberg read the following overview of the program:

The Village of Scotia received a FY 2012 grant for \$275,000 from the NYS Office of Community Renewal's Community Development Block Grant (CDBG) program to assist low/moderate income households with critical home repairs. The Village is required to hold two public hearings: one at time of application and another during the implementation of the program.

This program has been implemented Village-wide. Qualifying households may be eligible for up to \$25,000 in assistance to address structural, electrical, HVAC, plumbing, roofing, and other issues.

The program is approximately 75% complete at this time. Six projects have been completed, another four are nearing completion and one more is nearing construction. The Village has been given until May 19<sup>th</sup>, 2015 to fully expend the grant. The program is on track to accomplish its goals as stated in the funding application.

#### **RESOLUTION FOR THE VILLAGE OF SCOTIA, COLLABORATING WITH THE TOWN OF GLENVILLE AND SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT, REQUESTING NEW YORK STATE DEPARTMENT OF TRANSPORTATION ESTABLISH A "SCHOOL SPEED LIMIT OF 20 MPH" ON SACANDAGA ROAD**

**MOVED** by Trustee Rizzo, seconded by Trustee Mathes that

Whereas, I am introducing a resolution for the Village of Scotia, collaborating with the Town of Glenville and Scotia-Glenville Central School District, requesting New York State Department of Transportation establish a "School Speed Limit of 20 MPH" on Sacandaga Road, NYS Route 147, adjacent to the Scotia-Glenville High School,

Whereas, the Village of Scotia collaborating with the Town of Glenville and Scotia-Glenville Central School District, request New York State Department of Transportation to install flashing lights enhancing the School Speed Limit sign that indicate the times of applicability of the School Speed Limit,

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Whereas, the Village of Scotia, collaborating with the Town of Glenville and Scotia-Glenville Central School District, agrees to share one-third (1/3) of New York State Department of Transportation maintenance costs for the flashing lights estimated at \$1,260 per year for the flashing lights supplementing the School Speed Limit 20 signs or an estimated \$429 per annum,

Whereas, the Village of Scotia agrees that the Town of Glenville will collect the applicable one-third annum costs from the Village of Scotia and Scotia-Glenville School District and forward full payment to New York State Department of Transportation for annual maintenance costs for the flashing lights supplementing the School Speed Limit 20 signs adjacent to Scotia Glenville High School on Sacandaga Road,

Whereas, the Village of Scotia collaborating with the Town of Glenville and Scotia-Glenville Central School District request New York State Department of Transportation to supplement the existing School Crossing Assembly (School Crossing sign with downward pointing arrow) at the existing marked crosswalk as Scotia-Glenville High School with “State Law Yield to Pedestrian in Crosswalk” sign (NYR9-7) for northbound and southbound Sacandaga Road traffic,

Whereas the Village of Scotia, collaborating with the Town of Glenville and Scotia-Glenville Central School District, request New York State Department of Transportation to improve deteriorated crosswalk pavement markings of the existing marked crosswalk as Scotia-Glenville High School,

Whereas, the Village of Scotia, collaborating with the Town of Glenville and Scotia-Glenville Central School District, agrees to share one-third (1/3) of the material costs of constructing a three (3) foot wide sidewalk along the easterly side of Sacandaga Road immediately adjacent to the highway curbing, which will extend approximately 35 feet from the existing crosswalk from Scotia-Glenville High School driveway southerly to existing paved parking area estimated at \$450 or an estimated one time 1/3 cost of \$150,

Whereas, the Village of Scotia will be the lead municipality collecting applicable one-third material costs of approximately \$150 each from the Town of Glenville and Scotia-Glenville School District for constructing a three (3) foot wide sidewalk along the easterly side of Sacandaga Road.

Whereas, the Village of Scotia will include the construction of the three (3) foot wide sidewalk along the easterly side of Sacandaga Road immediately adjacent to the highway curbing, which will extend approximately 35 feet from the existing crosswalk from Scotia-Glenville High School driveway southerly to existing paved parking area as part of the Village of Scotia’s 2015 New York State Highway Work Permit, in accordance with New York State Highway Law.

Now, Therefore be it Resolved, that the Village of Scotia Board of Trustees meeting at the Village of Scotia, Village Hall, 4 North Ten Broeck Street, Scotia, New York on December 10, 2014, resolves to request a School Speed Limit of 20 mile per hour with flashing lights on Sacandaga Road, NYS Route 147, adjacent to the Scotia-Glenville High School, with ‘State Law Yield to Pedestrian in Crosswalk’ signs, and three (3) foot wide sidewalk along the easterly side

of Sacandaga Road extend approximately 35 feet from the existing crosswalk from Scotia-Glenville High School driveway southerly to existing paved parking area.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

### **POLICE OFFICER POSITION**

**MOVED** by Trustee Gifford, seconded by Trustee Rizzo that

Whereas, the Police Chief has recommended that an additional Police Officer position be created, now therefore

Be it Resolved that the Board of Trustees desires to create an additional Police Officer position in the Village Police Department, and

Be it Further Resolved that the creation of an additional Police Officer position be submitted to Schenectady County Civil Service Commission for approval.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

### **SCHENECTADY COUNTY STOP-DWI PROGRAM AGREEMENT**

**MOVED** by Trustee Mathes, seconded by Trustee Rizzo to authorize the Mayor to execute the 2015 STOP-DWI Program Agreement with Schenectady County.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

### **APPROVAL OF VOLUNTEER FIREFIGHTER**

**MOVED** by Trustee Gifford, seconded by Trustee Mathes that

Whereas, the Village Fire Department has recommended that Thomas Santeere, Jr. be appointed as a volunteer firefighter for the Village of Scotia Fire Department, now therefore,

Be It Resolved that the Board of Trustees approves the appointment of Thomas Santerre, Jr. as volunteer firefighter for the Village of Scotia Fire Department.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

### **BUDGET AMENDMENT**

**MOVED** by Trustee Rizzo, seconded by Trustee Gifford to transfer from the General Fund, A Fund Balance to line A.9015.8100 for Police Retirement and from the Sewer Fund, G Fund Balance to line G.9130.4540 for Repairs.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

*Mayor Kastberg opened the privilege of the floor at 7:19 p.m.*

No one wished to speak.

*Mayor Kastberg closed the privilege of the floor at 7:20 p.m.*

### **MAYOR'S COMMENTS TO THE BOARD**

The Mayor congratulated Trustee Rizzo, Trustee Mathes and Judge Frament on the recent election. The Village received a Water Fluoridation Quality Award from the Centers for Disease Control and Prevention. Karen Ballister is resigning from the Special Events Committee. Jack Collins is retiring from First National Bank of Scotia. Jade Bistro is now open on Mohawk Avenue. The Village Holiday Party will be Friday, December 12<sup>th</sup> at the Mohawk Taproom and Grill.

### **CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS**

**Trustee Mathes** – Will be meeting with each of the department heads after the 1<sup>st</sup> of the year.

**Trustee Gifford** – Attended Fire Department meeting; Don Hale, a former volunteer of the Scotia Fire Department passed away and will be greatly missed.

**Trustee Rizzo** – Holiday on the Avenue was a very successful event. The Scotia Fire Department won the chili contest. Attended the Town of Glenville Comprehensive Plan meeting.

### **DEPARTMENTAL REPORTS**

**MOVED** by Trustee Rizzo, seconded by Trustee Gifford that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

### **AUDIT OF CLAIMS**

**MOVED** by Trustee Mathes, seconded by Trustee Gifford that be it resolved that all claims against the Village dated December 10, 2014, be allowed and ordered paid in full in the amount of \$975,969.97 charged to the following funds:

A-General Fund                               \$895,686.78

F-Water Fund                                 \$ 50,677.14

G-Sewer Fund                                 \$ 29,606.05

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

### **MINUTES OF THE REGULAR MEETING HELD NOVEMBER 12, 2014**

**MOVED** by Trustee Rizzo, seconded by Trustee Gifford that the minutes of the November 12, 2014 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Rizzo and Mayor Kastberg

Noes: None

Abstentions: Trustee Mathes

### **MINUTES OF THE SPECIAL MEETING HELD DECEMBER 1, 2014**

**MOVED** by Trustee Rizzo, seconded by Trustee Mathes that the minutes of the December 1, 2014 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg  
Noes: None  
Abstentions: None

## **NEW BUSINESS**

### **SIDEWALK PROGRAM**

The Mayor stated that the \$15,000 that was budgeted in Fiscal Year 14-15 for the Sidewalk Repair Program has been spent out. The Board of Trustees agreed to continue to fund applications through the end of the fiscal year.

### **VERIZON SMALL CELL LEASE**

**MOVED** by Trustee Rizzo, seconded by Trustee Gifford that  
Whereas, the Village has been in negotiations with Cello Partnership d/b/a Verizon Wireless for the installation of a small cell antenna on the roof of the Firehouse, and  
Whereas, documents and diagrams have been reviewed by Village Departments, now therefore,  
Be It Resolved that the Board of Trustees approves the Lease Agreement and Memorandum of Lease Agreement dated December 4, 2014 and authorizes the Mayor to sign the same along with ancillary documents in a form acceptable to the Village Attorney  
Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg  
Noes: None  
Abstentions: None

### **TURF TAVERN REVOLVING LOAN**

**MOVED** by Trustee Rizzo, seconded by Trustee Gifford to authorize an amendment to the Turf Tavern Loan Agreement to extend payments for an additional three years at same interest rate.  
Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg  
Noes: None  
Abstentions: None

### **A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO CONTRACT NO. 1- SUNNYSIDE BRIDGE DECK REPAIRS**

**MOVED** by Trustee Mathes, seconded by Trustee Rizzo that  
Whereas, some of the allowance item was not used in Contract No. 1, resulting in an overall decrease in the project cost; and  
Whereas, a Change Order was prepared by McDonald Engineering which provides for a reduction in the Contract price; and  
Whereas, the Change Order results in a decrease of \$5,737.50 from the current contract amount of \$296,758.00 to arrive at a final contract amount of \$291,020.50, and  
Whereas, this Change Order closes out Contract No. 1 – Sunnyside Bridge Deck Repairs, now therefore  
Be it Resolved that Mayor Kastberg be and he hereby is authorized to sign Change Order No. 1 to Contract No. 1 – Sunnyside Bridge Deck Repairs.  
Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg  
Noes: None  
Abstentions: None

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**SUNNYSIDE ROAD BRIDGE REPAIRS**

**MOVED** by Trustee Mathes, seconded by Trustee Gifford to authorize 4<sup>th</sup> and final payment in the amount of \$14,551.02 to Town and County Bridge and Rail, Inc. for Sunnyside Bridge Deck Repairs.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**ADJOURNMENT**

**MOVED** by Mayor Kastberg, seconded by Trustee Gifford to adjourn the meeting at 8:05p.m.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees