

Mayor Kastberg called the meeting to order at 7:00 p.m.

PRESENT: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

EXCUSED: Trustee Mathes

COMPLETE STREETS WORKING GROUP PROPOSAL

Lisa Holst, Planning Board Chair, presented the Board of Trustees with the Village of Scotia Complete Streets Action Agenda. Complete Streets Policy is the planning, design and construction of transportation corridors within the Village that considers the use of our streets and pathways by a wide swath of the public. Complete Streets are defined as roadways that enable safe and convenient access for all users, including bicyclists, pedestrians, persons with disabilities, users of public transportation and motorists. In August 2011, Governor Cuomo signed the statewide Complete Streets bill into law. The law requires that complete streets design guidelines be considered for the planning, design, construction, reconstruction and rehabilitation of roadways receiving state or federal funding. Any state or federal grant projects the Village of Scotia chooses to pursue regarding street improvements must encompass complete streets principals. The Village Planning Board was charged by the Village Board to identify priority improvement projects within the Village's main travel corridor and identify "destinations" within the Village. These destinations included Mohawk Avenue Business District, Collins Park and the School Zones.

Chairman Holst suggested the next step to be input from the Business Improvement District and a detailed estimate of project costs. Once this estimate is complete a funding source would need to be established.

Mayor Kastberg opened the privilege of the floor at 7:24p.m.

Andrew Kohout, Superintendent of Public Works spoke regarding the Village of Scotia Health Insurance. Superintendent Kohout stated that six weeks ago his son Wesley underwent a complex heart surgery at Boston Children's Hospital. The surgery went well and Wes is making a strong recovery. Superintendent Kohout thanked the Board of Trustees for the level of health care coverage that the Village provides to its employees.

Mayor Kastberg closed the privilege of the floor at 7:30p.m

PARKLAND FUNDS FOR DOG PARK

MOVED by Trustee Rizzo, seconded by Trustee Gifford that

Whereas, a dog park in the Village has been proposed, and

Whereas, a Village Dog Park Committee has presented a detailed proposal for a dog park, and

Whereas, the Board of Trustees is in favor of the proposal, and

Whereas, use of Parkland Trust funds would be an appropriate use of such funds, now therefore

Be it Resolved that the Board of Trustees approves the use of Parkland Trust Funds in an amount not to exceed \$10,000.00 for the construction of a dog park at the Flint House property.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

SECTION 8 HOUSING CHOICE VOUCHER PROGRAM PHA PLAN

Jim Mastrianni of Joseph E. Mastrianni, Inc. provided the Board of Trustees with the Section 8 Housing Choice Voucher Program. The Housing Choice Voucher program is HUD's program for assisting the elderly, the disabled and very low-income families to afford decent, safe and sanitary housing available in the open rental market by subsidizing a portion of the rent.

a) Public Hearing

Mayor Kastberg opened the privilege of the floor at 7:24p.m.

No one wished to speak.

Mayor Kastberg closed the privilege of the floor at 7:30p.m

b) Action

MOVED by Trustee Lockwood, seconded by Trustee Gifford that

Whereas, the Village of Scotia operates a Section 8 Housing Choice Voucher Program funded by the U.S. Department of Housing and Urban Development, and

Whereas, the Village of Scotia is required by the U.S. Department of Housing and Urban Development to prepare and adopt a written PHA Plan that establishes local policies for administration of the Section 8 Housing Choice Voucher Program in accordance with regulations of the U.S. Department of Housing and Urban Development, and

Whereas, the Village board of the Village of Scotia has caused a written PHA Plan to be prepared establishing local policies for administration of the Section 8 Housing Choice Voucher Program in accordance with regulations of the U.S. Department of Housing and Urban Development, and has reviewed such written plan,

Now Therefore, be it Resolved that the Village Board of the Village of Scotia hereby adopts the Five Year PHA Plan starting in 2015 for operation of the Village of Scotia Section 8 Housing Choice Voucher Program.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

DPW SUMMER HOURS

MOVED by Trustee Gifford, seconded by Trustee Rizzo to authorize the Mayor to sign an agreement with the Department of Public Works Employees Association as set forth in the memo from Superintendent of Public Works dated May 8, 2015.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

SUMMER HOURS

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that

Be it Resolved that summer hours, commencing July 6th and ending September 4th, 2015 shall be as follows for the following positions or offices:

Department of Public Works Clerk – Monday through Friday 8:00a.m. to 3:00p.m.

Court Clerk – 9:00a.m. to 4:00p.m. except on Court days; to the finish of Court

Police Department Clerk – 9:00a.m. to 4:00p.m.

Clerk-Treasurer's Office – 9:00a.m. to 4:00p.m.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**RESOLUTION TO ESTABLISH STANDARD WORK DAY AND REPORTING
RESOLUTION FOR VILLAGE ATTORNEY**

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that

Be it Resolved, that the Village of Scotia hereby establishes the following standard work days for the Village Attorney and will report the officials to the New York State and Local Retirement System based on time keeping system record of activities:

Standard Work Day	Name	Title	Record of Activities Result
6 hrs/day	Lydia Marola	Attorney	6 days/month

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

WORKER'S COMPENSATION PLAN

MOVED by Trustee Lockwood, seconded by Trustee Gifford to authorize the Mayor to enter into an agreement for the renewal of the PERMA Worker's Compensation Plan effective June 1, 2015 for the administration of the Village's Worker's Compensation Plan.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**VOLUNTEER FIREFIGHTER WORKERS' COMPENSATION COVERAGE
PROVIDED BY GENERAL MUNICIPAL LAW SECTION 209-il-b**

MOVED by Trustee Gifford, seconded by Trustee Rizzo that

Whereas, General Municipal Law Section 209-i has been amended to provide additional protection to active volunteer firefighters so long as the municipality adopts a resolution granting such coverage for the provision of certain services, and

Whereas, it is the intent of the Village of Scotia Board of Trustees to make available the new coverage provided, now therefore

Be it Resolved, that effective June 15, 2015 active volunteer firefighters of the Village of Scotia Fire Department who provide service under subdivision 1 of General Municipal Law Section 209-I when there is no jurisdictional officer in command present, such volunteer firefighter shall be entitled to coverage under the Volunteer Firefighters' Benefit Law. Upon arrival of a jurisdictional officer in command, such volunteer shall be entitled to the benefits in the manner set forth in Subdivision 1 of GML Section 209-i.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

PARK FEE POLICY

MOVED by Trustee Rizzo, seconded by Trustee Gifford to amend the Park Fee Schedule in regard to fee exemption to read as follows:

May 13, 2015

Exemptions or fee reductions may be granted to organizations, groups or not-for-profit organizations upon the discretion of the Board of Trustees. No field reservation fees shall be forgiven unless an acceptable written in-kind maintenance agreement is substituted for that fee.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

WATER AND SEWER BILL RELIEF

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that

Be it Resolved, that the Board of Trustees hereby authorizes the Village Clerk-Treasurer to relieve the unpaid inside village water and sewer bills, as certified by the Village Clerk-Treasurer, onto the June 2015 Village property tax bills.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

CLOSURE OF N. TEN BROECK STREET

MOVED by Trustee Gifford, seconded by Trustee Rizzo to authorize the closure of No. Ten Broeck Street between Mohawk Avenue and John Street on Wednesday, May 20, 2015 from 12:00p.m. until 6:00p.m. for the annual Chicken Barbecue of the Scotia Fire Department.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

VILLAGE EVENTS

MOVED by Trustee Rizzo, seconded by Trustee Gifford to designate the following events as Village events for insurance purposes:

- a) Memorial Day Parade – May 20, 2015
- b) Crusin' on the Avenue – June 21, 2015

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

MAYOR'S COMMENTS TO THE BOARD

Met with the USDA regarding reducing the number of geese in the park. The Board of Trustees unanimously decided not to allow the USDA to round up geese in a public park. Memorial Day Parade will be held May 20th at 6:15p.m. McDonald Engineering will present the results of the Wastewater Treatment Study for the Village of Scotia at the June work session. Received a thank you letter from one of the participants of the Rehab Grant Program thanking the Village for work that they were able to complete at their home. The Village Wellness Fair was held May 8th. The Mayor thanked Newe Haile for all her efforts in organizing the event. The Mayor and Fire Chief will be going to the Village of Ilion to meet with the Fire Chief regarding transport. Applebee's will be officially opening on May 18th. Flint House will be holding an open house May 16th from 1:00p.m. to 4:00p.m.

May 13, 2015

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Gifford – Attended Fire Department meeting. Attending Planning Board meeting; discussed 25 Mohawk Avenue and 162 Sacandaga Road.

Trustee Lockwood – No report.

Trustee Rizzo – Attended Freedom Park meeting; season will start June 17th. Attended Car Show meeting with S-G Elks.

DEPARTMENTAL REPORTS

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Mayor Kastberg appointed himself to the Finance Committee for this meeting only to review of the audit of claims.

AUDIT OF CLAIMS

MOVED by Mayor Katberg seconded by Trustee Rizzo that be it resolved that all claims against the Village dated May 13, 2015, be allowed and ordered paid in full in the amount of \$69827.27 charged to the following funds:

A-General Fund \$54,561.72

F-Water Fund \$ 4,613.22

G-Sewer Fund \$10,652.33

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD APRIL 8, 2015

MOVED by Trustee Rizzo, seconded by Mayor Kastberg that the minutes of the April 8, 2015 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD MAY 5, 2015

MOVED by Trustee Rizzo, seconded by Trustee Gifford that the minutes of the May 5, 2015 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Rizzo and Mayor Kastberg

Noes: None

Abstentions: Trustee Lockwood

May 13, 2015

NEW BUSINESS

The Mayor declared the Month of May Building Safety Month in the Village of Scotia.

MASS GATHERING PERMIT

Mark Lansing of Jumpin Jacks Drive In submitted a Mass Gathering Permit for a fireworks display to be held on Friday, June 26th. As stated in the Village of Scotia Code, a mass gathering event shall not cause the Village to incur additional costs. Mark Lansing will reimburse the Village for any costs incurred by the Village which include, but not be limited to, a cost resulting from Police, Fire or Department of Public Works overtime compensation.

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that

Whereas, Mark Lansing owner of Jumpin Jack's Drive-in is sponsoring the annual Fourth of July Fireworks, and

Whereas, an application has been submitted for a mass gathering permit for June 26, 2015 at Jumpin Jack's Drive-in, now therefore

Be it Resolved that the Board of Trustees approves the mass gathering permit for June 26, 2015, submitted by Mark Lansing.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

MOVED by Mayor Kastberg, seconded by Trustee Rizzo to enter into executive session to discuss a particular person.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Mayor Kastberg reconvened the board at 8:35p.m. with no action.

ADJOURNMENT

MOVED by Mayor Kastberg, seconded by Trustee Rizzo to adjourn the meeting at 8:35p.m.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees