

Mayor Kastberg called the meeting to order at 7:08 p.m.

PRESENT: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Mayor Kastberg opened the privilege of the floor at 7:09p.m.

No one wished to speak.

Mayor Kastberg closed the privilege of the floor at 7:10p.m

SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

MOVED by Trustee Rizzo, seconded by Trustee Lockwood that the board of the Village of Scotia will hold a public hearing on May 13, 2015 at 7:00p.m. for the purpose of receiving comments from the public on the proposed PHA Plan for 2015 Section 8 Housing Choice Voucher Program.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

REPEAT BUSINESS SYSTEMS MANAGED SERVICES

MOVED by Trustee Lockwood, seconded by Trustee Rizzo to approve the Master Service Agreement for IT support and network management with Repeat Business Systems Managed Services and to authorize the Mayor to sign the same.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

FEE SCHEDULE AMENDMENTS

MOVED by Trustee Lockwood, seconded by Trustee Mathes that

Whereas, the Building Inspector has recommended certain amendments to the Village of Scotia Schedule A Master Plumber fees, now therefore

Be it Resolved that the following Schedule A Master Plumber Fees be adopted:

Annual License increased to \$100.00

Late Fee Penalty – Annual License increase to \$75.00

Truss Certificates \$10.00

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

BUSINESS IMPROVEMENT DISTRICT BUDGET

MOVED by Trustee Lockwood, seconded by Trustee Mathes to approve the Scotia Business Improvement District budget for FY 2015-16 in the amount of \$22,146.00 as submitted to the Village in a letter from the BID dated February 27, 2015.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

PAVILION FEE FOR LION’S CLUB

MOVED by Trustee Lockwood, seconded by Trustee Rizzo to forgive the pavilion fee and alcohol fee for the Lion’s Club use of the pavilion on June 17th.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

PARK FEES FOR SCOTIA-GLENVILLE LITTLE LEAGUE

MOVED by Trustee Lockwood, seconded by Trustee Rizzo to forgive the field use fees for Scotia-Glenville Little League April 1st through November 15th.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

MAYOR’S COMMENTS TO THE BOARD

The second annual Village Picnic will be held on Saturday, July 11th.

Scotia Rotary is selling oranges and grapefruit for \$10/bag; contact Chief Frisoni if interested.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Mathes – No report.

Trustee Gifford – Attended Fire Department meeting; volunteers will be getting new uniforms. Attending Planning Board meeting; engineer for the development of 25 Mohawk Avenue presented a more detailed draft proposal.

Trustee Lockwood – First National Bank of Scotia will be continuing the First Time Homebuyer Incentive Program. Last year 8 homes qualified for the program; Trustee Lockwood will look into an incentive the Village can offer those that are part of the program

Trustee Rizzo – Attended Freedom Park meeting; starting to work on season schedule. Attended a Memorial Day parade meeting.

DEPARTMENTAL REPORTS

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Mathes, seconded by Trustee Lockwood that be it resolved that all claims against the Village dated March 11, 2015, be allowed and ordered paid in full in the amount of \$63,593.82 charged to the following funds:

A-General Fund	\$54,113.58
F-Water Fund	\$ 5,053.96
G-Sewer Fund	\$ 4,426.28

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants’ favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None
Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD FEBRUARY 4, 2015

MOVED by Trustee Lockwood, seconded by Trustee Mathes that the minutes of the February 4, 2015 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD FEBRUARY 11, 2015

MOVED by Trustee Lockwood, seconded by Trustee Mathes that the minutes of the February 11, 2015 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

NEW BUSINESS

Trustee Rizzo would like to look into property maintenance of rental properties within the Village. The Mayor stated that he had a meeting with Superintendent Kohout and Attorney Marola regarding property maintenance; topic will be discussed at next work session.

MS4 ANNUAL REPORT

The Mayor read the following report aloud:

Village of Scotia MS4 Annual Report Summary

March 2014 – March 2015

MCM#1 Public Education

1. Stormwater pamphlets, handouts and posters are available at the Village Clerk's Office, DPW Office and Building Department Office.
2. The Village water quality report postcard was sent to all residents and included a link to the Village's MS4 Program web page.
3. Village personnel manned the stormwater information table at the MiSci event on 11/7/14.

MCM#2 Public Involvement / Participation

1. Collins Park and Freedom Park cleanup by the Elfun Society and the after Fourth of July Fireworks cleanup had a total of 30 volunteers with 12 bags of garbage collected.
2. Schenectady County Water Quality Committee Meetings – the Village is represented at all 10 meetings each year.
3. The MS4 Annual Report is posted on the Village website and available at the Clerk's office for review and comment.

MCM#3 Illicit Discharge Detection & Elimination (IDDE)

1. All 23 storm sewer outfalls have been mapped within the Village. 9 were inspected for dry weather discharges to see if pollutants were being discharged. None were found.

2. The entire Village's storm sewer system was mapped using GPS technology and has been entered into the Schenectady County Internet Mapping System (SIMS). The work was funded with a 50% cost share state grant.
3. The Village Storm sewer shed map has been completed.

MCM#4 & #5 Construction Site and Post Construction Control

1. During the program year, there were no new projects that required a SWPPP to be reviewed and no projects under construction that required SWPPP inspections.
2. The Village inspected four (4) post-construction stormwater management practices that are owned by the Village, several times each during the year. This included the rain garden installed adjacent to the newly paved Collins Lake parking lot. Maintenance was performed as needed, including mowing of the grassed areas.

MCM#6 Municipal Operations

1. Village employees continue to be trained to implement Best Management Practices to avoid stormwater pollution in their duties at the DPW garage and in their field operations. 87% of the Village DPW & Parks Dept. staff was trained this year.
2. The DPW has purchased four (4) additional spill cleanup kits for the Village trucks.
3. During the past year:
 - a) Village streets were swept five times each for a total of 130 miles cleaned and approximately 10 acres of parking lots were swept.
 - b) Catch basins were inspected and cleaned as necessary for a total of at approximately 50 cleanings (approximately 10% of the system).
 - c) The Parks Department applied minimal amounts of fertilizer to help combat high phosphorus levels in Collins Lake.

- Notes: 1. MS4 = Municipal Separate Storm Sewer System
2. MCM = Minimum Control Measure
3. SWPPP = Storm Water Pollution Prevention Plan

AGREEMENT FOR SANITARY SEWER WITH THE CITY OF SCHENECTADY

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that

Whereas, the Sanitary Sewer agreement with the City of Schenectady has expired, and
Whereas, the Village and City have put in significant time and negotiations to develop a new agreement, now therefore,

Be it Resolved that the Board of Trustees approves the Agreement received February 24, 2015 between the City of Schenectady and the Village of Scotia for Treatment and Discharge of Sanitary Sewage conditioned upon the forgiveness by the City of all past outstanding surcharge fees, as was agreed upon during the new contract negotiations.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

March 11, 2015

ADJOURNMENT

MOVED by Mayor Kastberg, seconded by Trustee Rizzo to adjourn the meeting at 7:25 p.m.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees