

Mayor Kastberg called the meeting to order at 7:12 p.m.

PRESENT: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Mayor Kastberg opened the privilege of the floor at 7:14p.m.

No one wished to speak.

Mayor Kastberg closed the privilege of the floor at 7:15p.m

RECOGNITION OF ARTHUR (BUD) HARVEY'S 90TH BIRTHDAY

The Mayor stated that Bud Harvey will be turning 90 years old on Sunday, April 17th. Bud has been the longest serving volunteer with the Scotia Fire Department; 65 years, in addition to a longtime supporter and benefactor of the Village. The Mayor will be presenting Bud with the Key to the Village at his birthday celebration on Sunday at the Baptist Retirement Center.

FISCAL YEAR 2016-2017 BUDGET

a) Public Hearing

Mayor Kastberg opened the public hearing at 7:26p.m.

No one wished to speak.

Mayor Kastberg closed the public hearing at 7:27p.m

b) Action

MOVED by Trustee Gifford, seconded by Trustee Rizzo that

Whereas, the Board of Trustees has met to prepare the Tentative Budget adopted on March 22, 2016 for fiscal year 2016/2017, and

Whereas, a public hearing has been conducted this evening, April 13, 2016, as required by law,

Now therefore, be it Resolved that the Tentative Budget adopted March 22, 2016, is hereby adopted as the Budget of the Village of Scotia for fiscal year 2016-2017.

Trustee Mathes commended everyone that built a budget that stayed within the tax cap legislation. Trustee Mathes stated concern with the increased use of fund balance and the increase in certain positions salaries; Trustee Mathes would like to see an increase in revenues and more shared services.

Ayes: Trustee Gifford, Rizzo, Zeman and Mayor Kastberg

Noes: Trustee Mathes

Abstentions: None

LOCAL LAW 2016-C RELATING TO APPEARANCE TICKETS

a) Public Hearing

Mayor Kastberg opened the public hearing at 7:30p.m.

No one wished to speak.

Mayor Kastberg closed the public hearing at 7:31p.m

b) Action

MOVED by Trustee Rizzo, seconded by Trustee Mathes that

Whereas, a public hearing was held, this night, April 13, 2016 on proposed Local Law 2016-C related to the issuance and service of appearance tickets by certain public servants, now therefore,

April 13, 2016

Be it Resolved, that the Board of Trustees adopts proposed Local Law 2016-C.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

REPEAL OF TAX LEVY LOCAL LAW

MOVED by Trustee Mathes, seconded by Trustee Rizzo to introduce Proposed Local Law 2016-D to repeal authorizing a property tax levy in excess of the limit established in General Municipal Law §3-C and to set the public hearing for the next regular meeting of the Board of Trustees, May 18, 2016 at 7pm.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

UNIFORM FIRE PREVENTION AND BUILDING CODE RECORD KEEPING LOCAL LAW

MOVED by Trustee Gifford, seconded by Trustee Zeman to introduce Proposed Local Law 2016-E related to Uniform Fire Prevention and Building Code Record Keeping and to set the public hearing for the next regular meeting of the Board of Trustees, May 18, 2016 at 7pm.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

AGREEMENT WITH BRYCER, LLC, “THE COMPLIANCE ENGINE”

MOVED by Trustee Gifford, seconded by Trustee Zeman that

Whereas, the Fire Chief has recommended use of “The Compliance Engine” by Brycer, LLC for record keeping of certain inspections under NYS Uniform Fire Prevention and Building Code, and

Whereas, there is no cost to the Village for use of the program, now therefore

Be it Resolved, that the Board of Trustees authorizes the Mayor to enter into an agreement with Brycer, LLC as provided in a document dated March 9, 2016 for “The Compliance Engine” at no cost to the Village.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

ENGAGEMENT OF ANDY BRICK, ESQ.

MOVED by Trustee Gifford, seconded by Trustee Rizzo to authorize the Mayor to hire Andy Brick, Esq. at the law firm of Donald Zee, PC for land purchase negotiation under the terms outlined in a letter dated April 8, 2016.

Ayes: Trustee Gifford, Rizzo, Zeman and Mayor Kastberg

Noes: Trustee Mathes

Abstentions: None

PARK USE FEES WAIVER

MOVED by Trustee Mathes, seconded by Trustee Rizzo that

Whereas, Village Policy provides that exemptions or fee reductions may be granted to organizations, groups or not-for-profit organizations upon the discretion of the Board of Trustees and that no field reservation fees shall be forgiven unless an acceptable written in-kind maintenance agreement is substituted for that fee, and

Whereas, in-kind maintenance agreements with S-G Little League, S-G Babe Ruth, and the Glenville Indians have been established, now therefore

Be it Resolved, that Park Use Fees for S-G Little League, S-G Babe Ruth, and the Glenville Indians are hereby waived for their 2016 park use applications.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

DPW SURPLUS

MOVED by Trustee Mathes, seconded by Trustee Rizzo that

Whereas, the Superintendent of Public Works has identified a 2002 Toro Groundmaster 228D, a 2008 Salsco 810 Wood Chipper and two (2) Tarco leaf boxes as no longer needed and surplus, now therefore,

Be it Resolved, that the Board of Trustees declares a 2002 Toro Groundmaster 228D, a 2008 Salsco 810 Wood Chipper and two (2) Tarco leaf boxes as no longer needed and surplus and further authorizes the Superintendent of Public Works to sell or dispose of the items as authorized by law.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

HEALTH INSURANCE PLAN

MOVED by Trustee Zeman, seconded by Trustee Mathes to authorize the Mayor to enter into an agreement for the Village Health Insurance Plan with MVP Health Plan effective June 1, 2016.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

MEDICARE ADVANTAGE PLAN

MOVED by Trustee Rizzo, seconded by Trustee Zeman to authorize the Mayor to enter into a renewal agreement with CDPHP Medicare Advantage Health Plan effective June 1, 2016.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

DENTAL INSURANCE AGREEMENT

MOVED by Trustee Gifford, seconded by Trustee Mathes to authorize the Mayor to enter into an agreement for the renewal of the MetLife Dental Plan effective June 1, 2016 for the administration of the Village's dental insurance program.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

Mayor Kastberg read the following:

**VILLAGE OF SCOTIA MS4 ANNUAL REPORT SUMMARY
MARCH 2015-MARCH 2016**

MCM#1 Public Education

1. Stormwater pamphlets, handouts and posters are available at the Village Clerk's Office, DPW Office and Building Department Office.
2. The Village water quality report postcard was sent to all residents and included a link to the Village's MS4 Program web page.

MCM#2 Public Involvement/Participation

1. Collins Park and Freedom Park cleanup by the GE, Scotia/Glenville students and Time Warner Cable employees and the after Fourth of July Fireworks cleanup had a total of 37 volunteers with 6 bags and one 15 CY dumpster of garbage collected.
2. Schenectady County Water Quality Committee Meetings – the Village is represented at all 10 meetings each year.
3. The MS4 Annual Report is posted on the Village website and available at the Clerk's office for review and comment.

MCM#3 Illicit Discharge Detection & Elimination (IDDE)

1. All 23 storm sewer outfalls have been mapped within the Village. 10 were inspected for dry weather discharges to see if pollutants were being discharged. None were found.

MCM#4 & #5 Construction Site and Post Construction Control

1. During the program year, there was one new project that required a SWPPP/SWMP to be reviewed (Mazzone project located at 25 Mohawk Avenue). As the project disturbed less than one acre, post-construction stormwater management quality and quantity controls were not required.
2. The Village inspected five (5) post-construction stormwater management practices that are owned by the Village, several times each during the year. Maintenance was performed as needed, including mowing of the lawn areas.

MCM#6 Municipal Operations

1. Village employees continue to be trained to implement Best Management Practices to avoid stormwater pollution in their duties at the DPW garage and in their field operations. 67% of the Village DPW and Parks Dept. staff was trained this year.
2. During the past year:
 - a) Village streets were swept five times each for a total of 130 miles cleaned and approximately 10 acres of parking lots were swept.
 - b) Catch basins were inspected and cleaned as necessary for a total of approximately 25 cleanings (approximately 5% of the system).
 - c) The Parks Department applied minimal amounts of fertilizer to help combat high phosphorus levels in Collins Lake.

- Notes: 1: MS4 = Municipal Separate Storm Sewer System
2: MCM = Minimum Control Measure
3: SWPPP = Storm Water Pollution Prevention Plan
4: SWMP = Storm Water Management Plan

MAYOR'S COMMENTS TO THE BOARD

Fire Department will be holding an Open House on Saturday, April 23rd from 12:00 – 4:00p.m. The Scotia Police and Sheriff's Department will also be participating. Schenectady County awarded \$3,000 in funding to Freedom Park. With recent national and local headlines regarding drinking water contamination, the Village took the initiative to test our water supply for PFOA; the test came back negative for PFOA and other Perfluorinated Compounds. The Village will hold their annual Wellness Fair on Friday, May 6th from 1:00 to 4:00p.m. All employees/retirees and families are invited to attend. The City View Church will also be holding its annual Chicken BBQ on May 6th from 4:00 to 7:00p.m. Village Paint will be hosting an Open House on Thursday, April 21st from 11:00 to 1:00p.m. to celebrate their 50th Anniversary.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Mathes – No report.

Trustee Gifford – Attended Fire Department meeting. Attended Planning Board meeting; discussed preliminary review of the CVS project and the Scotia Motel/Comfort Inn project. The Comfort Inn has been revised to 3 floors instead of 4. The Fire Department had an issue with a sewer pipe backing up during the heavy rains; thanked DPW for all their efforts in getting it repaired.

Trustee Zeman – No report.

Trustee Rizzo – Attended Freedom Park meeting; fundraising letter will be going out. Attended Memorial Day Parade meeting and Car Show meeting.

DEPARTMENTAL REPORTS

MOVED by Trustee Rizzo seconded by Trustee Mathes that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Mathes seconded by Trustee Rizzo that be it resolved that all claims against the Village dated April 13, 2016 be allowed and ordered paid in full in the amount of \$99,921.42 charged to the following funds:

A-General Fund	\$ 76,308.19
F-Water Fund	\$ 10,207.78
G-Sewer Fund	\$ 13,405.45

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

April 13, 2016

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD MARCH 9, 2016

MOVED by Trustee Zeman, seconded by Trustee Mathes that the minutes of the March 9, 2016 Village of Scotia, Board of Trustees meeting are hereby approved with one correction.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD MARCH 15, 2016

MOVED by Trustee Zeman, seconded by Trustee Mathes that the minutes of the March 15, 2016 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD MARCH 16, 2016

MOVED by Trustee Zeman, seconded by Trustee Mathes that the minutes of the March 16, 2016 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD MARCH 22, 2016

MOVED by Trustee Zeman, seconded by Trustee Mathes that the minutes of the March 22, 2016 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

NEW BUSINESS

CODINO'S SEWER USE REFUND

MOVED by Trustee Mathes, seconded by Trustee Rizzo that

Whereas, at the request of the Village, Codino's previously installed an effluent meter due to their unique use of water and sewer, and

Whereas, it has recently been discovered that the meter readings and bills have been done incorrectly by the Village, and

Whereas, the Village has taken action to correct the problem, now therefore

Be it Resolved that the Board of Trustees authorizes a refund to Codino's for overpayments in the amount of \$18,016.90 for the period of 2nd qtr 2013 through 4th qtr 2015 for water and sewer use.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

April 13, 2016

FEE SCHEDULE AMENDMENT

MOVED by Trustee Rizzo, seconded by Trustee Zeman to amend the Village of Scotia Fee Schedule to include the following charges for boat rentals at Collins Lake:

Resident Fee \$5/per hour up to four hours

Non-Resident Fee \$10/per hour up to four hours

Trustee Mathes suggested increasing the fee for non-residents. Trustee Zeman suggested waiting to see how much usage the program gets this year.

Ayes: Trustee Gifford, Rizzo, Zeman and Mayor Kastberg

Noes: Trustee Mathes

Abstentions: None

ADJOURNMENT

MOVED by Trustee Mathes, seconded by Trustee Zeman to adjourn the meeting at 7:55p.m.

Ayes: Trustee Gifford, Mathes, Rizzo, Zeman and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees