

Mayor Kastberg called the meeting to order at 7:00 p.m.

PRESENT: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Mayor Kastberg opened the privilege of the floor at 7:01p.m.

No one wished to speak.

Mayor Kastberg closed the privilege of the floor at 7:02p.m

SUMMER RECREATION PROGRAM AGREEMENT

MOVED by Trustee Gifford, seconded by Trustee Mathes that

Whereas, the Village of Scotia operates a Summer Recreation Program at Collins Park, and
Whereas, the Village is desirous of entering into an inter-municipal agreement with the Town of
Glenville to offer the summer recreation program to Town outside Village residents along with
Village residents,

Now therefore, Be it Resolved that the Board of Trustees hereby authorizes the Mayor to enter
into an agreement with the Town of Glenville which provides the Village will offer the summer
recreation program during the summer of 2016 to Town of Glenville residents and the Town will
pay the Village \$1,000.00 for such service.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

APPROVAL OF VOLUNTEER FIREFIGHTERS

MOVED by Trustee Gifford, seconded by Trustee Rizzo that

Whereas, the Village Fire Department has recommended that Patrick Melius and Ryan Premo be
appointed as volunteer firefighters for the Village of Scotia Fire Department, now therefore,

Be it Resolved that the Board of Trustees approves the appointment of Patrick Melius and Ryan
Premo as volunteer firefighters for the Village of Scotia Fire Department.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

DELAGE LANDEN AGREEMENT

MOVED by Trustee Mathes, seconded by Trustee Rizzo to approve the lease agreement with
Delage Landen for the DPW copier and to authorize the Mayor to sign the same.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

FASTENAL AGREEMENT

MOVED by Trustee Mathes, seconded by Trustee Rizzo to approve the agreement with Fastenal
to install a FASTENAL Vending Solutions unit to dispense safety equipment at DPW and to
authorize the Mayor to sign the same.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

MCDONALD ENGINEERING AGREEMENT

MOVED by Trustee Lockwood, seconded by Trustee Rizzo that

Whereas, the Board of Trustees has resolved to move forward with the proposed Village of Scotia Wastewater Treatment Plant, and

Whereas, the Village is eligible for 0% financing from the NYS Environmental Facilities Corporation, and

Whereas, application for said financing requires the submission of an engineering plan among other things, now therefore,

Be it Resolved that the Mayor is authorized to sign contract with McDonald Engineering, P.C. for preliminary Engineering and Environmental Services for a Wastewater Treatment Plant Feasibility as outlined in a letter from McDonald Engineering dated February 5, 2016 in an amount not to exceed \$7,500.00.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: Trustee Mathes

Abstentions: None

FIRE DEPARTMENT SURPLUS

MOVED by Trustee Gifford, seconded by Trustee Rizzo that Whereas, in a memo dated February 4, 2016 the Fire Chief has identified Engine 201; 1993 Pierce Arrow VIN#4P1CA02D8PA000687 as no longer needed and surplus upon the arrival of the new Sutphen Engine, now therefore,

Be it Resolved that the Board of Trustees declares Engine 201 as listed in a memo dated February 4, 2016 as no longer needed and surplus upon the arrival of the new Sutphen Engine and further authorizes the Fire Chief to sell Engine 201 as authorized by law.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

DPW SURPLUS

MOVED by Trustee Mathes, seconded by Trustee Rizzo that

Whereas, in a memo dated February 3, 2016 the Superintendent of Public Works has identified certain equipment as no longer needed and surplus as listed below:

- 1992 Ford dump truck w/ plow, wing, spreader and leaf box (VIN:1FDXK82A9NVA10917)
- Assorted wheels and tires
- Wiper blade storage case with wiper blade inserts
- Metal detector
- Spools of miscellaneous metal cable
- Assorted metal file cabinets
- Water meter test bench
- Gas sniffer
- Utility locator
- Wood table and shelves
- Electric string trimmer
- Coal shovels
- Metal van cabinets

- Mop bucket
- Electric leaf blower
- Metal radio cabinet with radios
- Water main tapping machine & service tapping machine
- Electric jack hammer
- Metal piping and fittings for exhaust system
- Portable kerosene heater
- Gas grille

Now therefore, Be it Resolved that the Board of Trustees declares the items listed as no longer needed and surplus and further authorizes the Superintendent of Public Works to sell or dispose of the items as authorized by law.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

FIRE DEPARTMENT CANVAS

MOVED by Trustee Gifford, seconded by Trustee Lockwood that

Whereas, the Board of Trustees is desirous of filing a firefighter slot in the Scotia Fire Department, now therefore,

Be it Resolved that the Fire Chief is authorized to canvas the Firefighter Civil Service list.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

SCHENECTADY COUNTY HAZARD MITIGATION PLAN

MOVED by Trustee Mathes, seconded by Trustee Rizzo that

Whereas, the Village of Scotia, with the assistance from Schenectady County Department of Economic Development and Planning, has gathered information and prepared the Schenectady County Multi-Jurisdictional Hazard Mitigation Plan Update; and

Whereas, the Schenectady County Multi-Jurisdictional Hazard Mitigation Plan Update has been prepared in accordance with the Disaster Mitigation Act of 2000; and

Whereas, the Village of Scotia is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

Whereas, the Village of Scotia has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

Now therefore, Be it Resolved by the Board of Trustees that the Village of Scotia adopts the Schenectady County Multi-Jurisdictional Hazard Mitigation Plan Update as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

PARK USE FEES

MOVED by Trustee Rizzo, seconded by Trustee Mathes to amend the Village of Scotia Fee Schedule for Park Fees as follows:

Baseball Field#1 Adirondack Indians – Increase from \$85 to \$100

Babe Ruth Field – Increase from \$85 to \$100

Babe Ruth with Lights – Increase from \$125 to \$150

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

MAYOR’S COMMENTS TO THE BOARD

The Mayor distributed the Village of Scotia Historian Report for 2015. Mayor attended the BID meeting. The BID would like to increase their annual budget; they will present their budget at the next work session. The owners of the Mohawk Taproom would like to hold a beer tasting venue with local restaurants in the Village Green. The Board did not oppose the concept; Police Chief Frisoni stated that they would need to secure the appropriate permits from the State Liquor Authority. Mark Storti of the Schenectady County Planning Department provided the Mayor with a map showing all the Village owner parcels. The Mayor will be meeting with County Legislator Fluman regarding zombie properties in the Village.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Mathes – No report.

Trustee Gifford – Attended Fire Department meeting. Attended Planning Board meeting; final approval of 25 Mohawk Avenue parking lot was made. Engineer for CVS presented preliminary plan to tear down original building rebuild next to adjacent property. Superintendent Kohout and Trustee Gifford looked at all the Village owner properties for the possibility of installing solar panels. Attended a seminar regarding solar procurement for municipalities.

Trustee Lockwood – Accepted a position with the Governor’s office and the ethics opinion was that he can no longer serve on the Village Board. Trustee Lockwood’s resignation will be effective February 19th. Thanked all board members for welcoming him onto the board and thanked them for their service to the Village.

Trustee Rizzo – No report.

DEPARTMENTAL REPORTS

MOVED by Trustee Lockwood seconded by Trustee Mathes that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Mathes seconded by Trustee Rizzo that be it resolved that all claims against the Village dated February 10, 2016, be allowed and ordered paid in full in the amount of \$268,403.32 charged to the following funds:

A-General Fund	\$134,209.78
F-Water Fund	\$ 69,599.02
G-Sewer Fund	\$ 64,594.52

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants’ favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

February 10, 2016

Noes: None
Abstentions: None

MINUTES OF THE REGULAR MEETING HELD JANUARY 13, 2016

MOVED by Trustee Rizzo, seconded by Trustee Mathes that the minutes of the January 13, 2016 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD FEBRUARY 2, 2016

MOVED by Trustee Rizzo, seconded by Trustee Mathes that the minutes of the February 2, 2016 Village of Scotia, Board of Trustees meeting are hereby approved with the following amendment; Trustee Mathes would like his question regarding the use of the funds for other projects reflected under the discussion of the Wastewater Treatment Plant.

Ayes: Trustee Gifford, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: Trustee Lockwood

NEW BUSINESS

Trustee Rizzo stated that he toured the Department of Public Works building with Superintendent Kohout to see the recent improvements to building and roof; Trustee Rizzo stated that the building looked clean and organized and thanked Superintendent Kohout and his staff for all their efforts.

Trustee Mathes stated that he does not believe that the plan for the Wastewater Treatment Plant is accurate and believes there may be a better use for funds at this time. Trustee Mathes asked the board to reconsider their vote to move forward with the project.

MOVED by Trustee Mathes to stop progress on Wastewater Treatment Plant for the Village of Scotia. Motion failed due to lack of second.

NEW YORK STATE ARCHIVES GRANT

MOVED by Trustee Gifford, seconded by Trustee Lockwood to authorize the Mayor to sign a contract with K Sickler Murphy Records Management Consultants to write a LGRMIF grant application for establishing a record management program for the Village in an amount not to exceed \$1,500.00.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

INTRODUCE PROPOSED LOCAL LAW 2016-A RELATING TO STOP INTERSECTIONS

MOVED by Trustee Gifford, seconded by Trustee Rizzo to introduce Local Law 2016-A relating to Stop Intersections and to set the public hearing for the next regular meeting of the Board of Trustees, March 9, 2016 at 7:00p.m.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

February 10, 2016

Noes: None

Abstentions: None

INTRODUCE PROPOSED LOCAL LAW 2016-B AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C

The Mayor stated that he will do his best to build a budget that stays within the allowable levy increase of .12%, but he would like to pass the legislation that allows the Village to exceed the tax cap in case it is needed. If the budget stays within the cap, the Village Board will have until June 21, 2016 to repeal the law in order for the residents to receive the tax freeze rebate checks from the State.

MOVED by Trustee Gifford, seconded by Trustee Rizzo to introduce Local Law 2016-B authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law §3-c and to set the public hearing for the next regular meeting of the Board of Trustees, March 9, 2016 at 7:00p.m.

Ayes: Trustee Gifford, Lockwood, Rizzo and Mayor Kastberg

Noes: Trustee Mathes

Abstentions: None

Mayor Kastberg appointed Gregg Zeman to position of Village Trustee effective February 19th to fill the remaining term of Trustee Lockwood.

POLICE CONTRACT

MOVED by Trustee Lockwood, seconded by Trustee Mathes that

Whereas, the Village of Scotia and the Scotia Police Benevolent Association have been in contract negotiations, and

Whereas, the parties have come to a mutually beneficial resolution, and

Whereas, the Scotia Police Benevolent Association ratified the contract on February 8, 2016, now therefore,

Be it Resolved, that the Board of Trustees ratifies the labor contract (approved by the negotiating team on February 3, 2016), which contract is effective June 1, 2014 to May 31, 2019.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

ADJOURNMENT

MOVED by Trustee Rizzo, seconded by Trustee Lockwood to adjourn the meeting at 8:05p.m.

Ayes: Trustee Gifford, Lockwood, Mathes, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees