

Mayor Kastberg called the meeting to order at 7:00 p.m.

PRESENT: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

EXCUSED: Trustee Rizzo

The Mayor recognized Cub Scout Pack 2 for their service to the community through participation in local food drives, garbage cleanup days and most notably enhancing the beautification and spirit of Village through their efforts during the holiday season; the original Village Christmas Tree, located at the corner of Wallace Street and Ballston Avenue, was planted by Pack 2 in 1932 and has continued to be maintained and decorated.

PRVILEGE OF THE FLOOR

Mayor Kastberg opened the privilege of the floor at 7:06p.m.

No one wished to speak.

Mayor Kastberg closed the privilege of the floor at 7:07p.m.

RESOLUTION FOR VILLAGE INFILTRATION AND INFLOW SANITARY SEWER SYSTEM SEQR

MOVED by Trustee Gifford, seconded by Trustee Mathes that

Whereas, the Village of Scotia Engineering Study and Report for the Village I+I Sanitary Sewer System Evaluation project has been selected to receive up to \$30,000 for an Engineering Planning Grant through the New York Clean Water State Revolving Fund (CWSRF) program, and:

Whereas, the “project” which is the subject of the grant award is described as the preparation of an engineering study and report which addresses the extensive infiltration and inflow issues with the Village Sanitary Sewer Collection System, evaluates the condition of the system, and which will prioritize areas in the system in most need of repair or replacement, and;

Whereas, 6NYCRR Section 617.5 (title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law, and;

Now Therefore be it Resolved, that the Village of Scotia hereby determines that the proposed engineering study for the I+I and Sanitary Sewer System Evaluation project is a Type II action in accordance with 6 NYCRR Section 617.5 (c) (18) which constitutes the collection of information “including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies -----, that do not commit the agency to undertake, fund or approve any Type I or unlisted action” and is therefore not subject to review under 6NYCRR Part 617.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

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RESOLUTION DESIGNATING THE MAYOR AS THE AUTHORIZED REPRESENTATIVE FOR CLEAN WATER STATE REVOLVING FUND ENGINEERING PLANNING GRANT

MOVED by Trustee Mathes, seconded by Trustee Gifford that

Whereas, the Village of Scotia Infiltration/Inflow Engineering Study project has been selected to receive up to \$30,000 for an Engineering Planning Grant through the New York Clean Water State Revolving Fund (CWSRF) program, and;

Whereas, the “project” which is the subject of the grant award is described as the preparation of an engineering study and report which addresses the extensive infiltration and inflow issues with the Village Sanitary Sewer Collection System, evaluates the condition of the system, and which will prioritize areas in the system in most need of repair or replacement, and;

Whereas, the grant award requires that the Village submit additional supporting documentation to the NYS Environmental Facilities Corporation (EFC) needed for a Grant Agreement, and;

Whereas, EFC requires a resolution designating an Authorized Representative for the project with the authority to execute and deliver the grant agreement and any other documents necessary to receive grant assistance, to act in connection with the project and to provide such additional information as may be required, and;

Now Therefore be it Resolved, that the Village Board of the Village of Scotia hereby designates the Mayor, Kris Kastberg, as the Village’s authorized representative for the project and further authorizes the Mayor to execute and deliver the grant agreement with the NYS Environmental Facilities Corporation and any and all other contracts documents and instruments necessary to bring about the project and to fulfill the Villages obligations under the Engineering Planning Grant Agreement.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

RESOLUTION AUTHORIZING AN APPROPRIATION OF LOCAL MATCHING FUNDS (20%) FOR THE CLEAN WATER REVOLVING FUND ENGINEERING PLANNING GRANT

MOVED by Trustee Tiberio, seconded by Trustee Mathes that

Whereas, the Village of Scotia Infiltration and Inflow Engineering Study project has been selected to receive up to \$30,000 for an Engineering Planning Grant through the New York Clean Water State Revolving Fund (CWSRF) program, and;

Whereas, the “project” which is the subject of the grant award is described as the preparation of an engineering study and report which addresses the extensive infiltration and inflow issues with the Village Sanitary Sewer Collection System, evaluates the condition of the system, and which will prioritize areas in the system in most need of repair or replacement, and;

Whereas, the grant award requires that the Village submit additional supporting documentation to the NYS Environmental Facilities Corporation (EFC) needed for a Grant Agreement, and;

Whereas, the Engineering Planning Grant Program requires a minimum local match of 20% of the grant award, and;

Whereas, EFC requires a resolution authorizing and obligating the local 20% matching funds, and;

Now Therefore be it Resolved, that the Village of Scotia Board of Trustees authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Infiltration and Inflow study and evaluation of the Village’s Sanitary Sewer

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Collection System. Under the Engineering Planning Grant Program, this local match must be at least 20% of the grant award of \$30,000.00. The maximum local share appropriated subject to any changes agreed to by the Mayor, shall not exceed six thousand dollars. The total estimated maximum project cost of thirty-six thousand dollars. The Mayor may increase this local match through the use of in kind services without further approval from the Village.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

RESOLUTION DESIGNATING A PROJECT AREA FOR PURPOSE OF A NEW YORK STATE AFFORDABLE HOUSING CORPORATION (AHC) GRANT APPLICATION

MOVED by Trustee Gifford, seconded by Trustee Tiberio that

Whereas, the Village of Scotia has developed a Master Plan for its Central Business District (CBD) and connections to various residential neighborhoods immediately adjacent to the CBD to provide guidance to the Village for its overall housing and economic development efforts; and

Whereas, an analysis of housing issues in the Village included a housing conditions survey to identify interior and exterior housing needs, as well as a general survey to assess the level of interest among income-eligible households throughout the community for home improvement programs and projects; and

Whereas, this investigation revealed a substantial number of residential properties had critical deficiencies related to roofs, heating and electrical systems; and

Whereas, lower income, owner-occupied housing exists, which is in need of significant rehabilitation assistance that cannot be met by the private sector without governmental assistance, and

Whereas, in designating the Village as the project area for the purposes of the AHC application, the Village has determined that there are housing conditions within the Village which can be characterized as deteriorating, substandard and in need of basic rehabilitation, and

Whereas, the Village of Scotia now identifies the New York State Affordable Housing Corporation as an important source of funds to implement the Village's program of owner-occupied housing rehabilitation village-wide,

Now Therefore be it Resolved, that the Village of Scotia reaffirms the analysis of housing conditions, the need for improvement efforts and designates the Village as an area, as described in 21B NYCRR Section 2161.2 of the Regulations of the Affordable Home Ownership Development Program, in which governmental assistance is necessary and appropriate to make necessary investments in homes in the area.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes:

Abstentions:

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RESOLUTION AUTHORIZING THE MAYOR TO SUMIT AN AFFORDABLE HOUSING CORPORATION (AHC) 2018 GRANT APPLICATION

MOVED by Trustee Tiberio, seconded by Trustee Mathes that

Whereas, New York State Homes & Community Renewal has been designated to administer the New York State Affordable Housing Corporation (AHC) Affordable Home Ownership Development Program (AHODP), a state program operated under the regulations outlined in 21B NYCRR Parts 2150 et seq; and

Whereas, NYS HCR has established a submission date of February 16, 2018 for accepting grant applications under the AHODP; and

Whereas, the Village of Scotia has reviewed its housing needs and has developed a program to meet those needs; and

Whereas, the application process requires that the governing body of the applicant authorize the submission of the application and related actions.

Now Therefore be it Resolved, that the Village of Scotia Village Board authorizes the Mayor to submit the application to NYS Affordable Housing Corporation (AHC) and to act in connection with the submission of the application, including execution of all required certifications and forms and to provide such additional information as may be required.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes:

Abstentions:

INITIATIVES & PRIORITIES FOR 2018

Mayor Kastberg reviewed four priorities that the Board of Trustees set earlier in the year:

Revenue Generation

Municipal Facilities

Staffing

Business Promotion

In addition the following priorities were discussed:

Mayor Kastberg

Municipal Facilities Plan*

Village Hall Generator*

Permanently Address Court Audit Letter to Management*

Joint Storage Facility with Town of Glenville

Review Training Requirements for each Department

Aggressive approach to Grant Writing

Formalize and Complete Park Guard Program

Trustee Mathes

Review Village Fee Schedule*

Village of Scotia Open House to promote services and 1st Time Homebuyer Program

Trustee Tiberio

Business Promotion – “Best of Scotia” awards

*carried over from prior year

MAYOR’S COMMENTS TO THE BOARD

Snow shoveling sidewalk enforcement program will begin tomorrow with the first round being reminders to property owners to keep walks clean. Planning Board has completed a draft of the revised Design Guidelines. Mayor will forward a copy to all board members and invite the Chair of the Planning Board to attend the February work session to discuss proposed changes.

Attended meeting with Village Historian and representatives from SCCC; will be holding a few archeology programs at the Flint House. The representatives from SCCC will complete a Park Use Application for each event with details. Attending a meeting tomorrow with Police Chief Frisoni, Fire Chief Almy, Supervisor Koetzle and Police Chief Janik regarding the proposed training facility in the Town of Glenville.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Mathes – Village of Scotia/Town of Glenville Joint Municipal Survey Committee meeting was postponed.

Trustee Gifford – Attended Fire Department meeting. Attended Planning Board; held public hearing and preliminary review for the Cumberland Farms project. Approved revised site plan for Dairy Circus; will now need a zoning variance from Zoning Board of Appeals since building was not placed as stated in the original approved site plan.

Trustee Tiberio – Attended BID meeting; looking into purchasing some holiday decorations to be placed on the decorative poles, may replace flower pots with hanging baskets and looking into a movie & dinner promotion.

DEPARTMENTAL REPORTS

MOVED by Trustee Mathes, seconded by Trustee Tiberio that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

Mayor appointed himself to the Finance Committee for this meeting only to review the audit of claims

AUDIT OF CLAIMS

MOVED by Trustee Mathes, seconded by Mayor Kastberg that be it resolved that all claims against the Village dated January 10, 2018 be allowed and ordered paid in full in the amount of \$219,591.37 charged to the following funds:

A-General Fund	\$ 204,190.96
F-Water Fund	\$ 12,838.56
G-Sewer Fund	\$ 2,561.85

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants’ favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

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MINUTES OF THE REGULAR MEETING HELD DECEMBER 13, 2017

MOVED by Trustee Tiberio, seconded by Trustee Mathes that the minutes of the December 13, 2017 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD JANUARY 2, 2018

MOVED by Mayor Kastberg, seconded by Trustee Mathes that the minutes of the January 2, 2018 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Mathes and Mayor Kastberg

Noes: None

Abstentions: Trustee Tiberio

NEW BUSINESS

No work session will be held Monday, January 15th; next work session will be held Tuesday, February 6th.

2018 STOP-DWI AGREEMENT WITH SCHENECTADY COUNTY

MOVED by Trustee Mathes, seconded by Trustee Tiberio to authorize the Mayor to execute the 2018 Stop-DWI Program Agreement with Schenectady County.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

The Mayor provided the Board of Trustees with a tentative calendar for the Fiscal Year 2018-2019 Budget.

ADJOURNMENT

MOVED by Trustee Tiberio, seconded by Trustee Gifford to adjourn the meeting at 7:25p.m.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees