

Mayor Kastberg called the meeting to order at 6:00 p.m.

PRESENT: Trustee Gifford, Rizzo, Mathes, Tiberio and Mayor Kastberg

CDBG FUNDS AND SPENDING PLAN

Bob Murray from Shelter Planning provided the Board of Trustees with an outline of a policy change to Community Development Block Grant (CDBG) Program Income Guidelines determined by New York State Homes and Community Renewal. CDBG program income includes any proceeds generated by the use of CDBG funds. The Village of Scotia currently has approximately \$135,000 of funds that have been used as a revolving loan fund to various businesses. Local recipients must report all program by May 31, 2018 and may use any program income currently in their possession for CDBG eligible activities by May 31, 2019. Mr. Murray stated that an eligible activity must meet criteria specified by the state; an example of one that would be applicable to the Village is providing handicapped accessibility. Handicapped accessibility for the Village's municipal building and also sidewalks within the Village would be acceptable projects. Mr. Murray will work with Superintendent Kohout to prepare a project outline and project costs, in order to use all funds within the community.

F FUND BUDGET AMENDMENT

MOVED by Trustee Mathes, seconded by Trustee Tiberio that

Whereas, there were overages in two lines of the F Fund due to unforeseen circumstances as more fully described in a memo from the Superintendent of Public Works dated April 24, 2018,

Now therefore, be it resolved that the Board of Trustees approves transfers from the F Fund balance to the following lines as follows:

F.8320.4340 Electricity \$ 4,000.00

F.8320.4540 Repairs \$13,000.00

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

CHARITABLE GIFTS RESERVE FUND

NYCOM provided a memo regarding Authorization to Establish a Charitable Gifts Reserve Fund and Property Tax Credit Program. The new law adopted as part of the 2018-19 State Budget allows local governments to establish a charitable gifts reserve fund and, if having done so, provide property tax credits associated with contributions to such fund. This law was enacted in response to federal tax reform and the \$10,000 cap on state and local tax (SALT) deductions. This is an optional program available to villages, cities, counties, towns and school districts. The Mayor stated that there are many unanswered questions regarding this legislation that NYCOM will keep the Village updated on. Since the village collects property taxes in June, this legislation will not apply to this year's collection.

VILLAGE INSURANCE BROKERING

The Mayor stated that Cool Insurance is the current broker for the Village's liability insurance. In order to allow other insurance companies to bid on the Village's policy; a Request for Proposals would have to be created by a consultant in order to ensure that all bids are comparable. The Board of Trustees unanimously decided to continue with current broker.

POSSIBLE DOWNED TREE LAW

The Mayor stated that he has received complaints regarding residents that have cut a tree down or a tree has come down due to weather damage, and the tree is left in the yard and not cleaned up. The board discussed a

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possible law with language to allow the homeowner a certain amount of time to clean up the property. Attorney Marola will provide the board with a draft for review.

ELECTRIC VEHICLE CHARGING STATION

Eric Buszkirk is working on a grant through New York State Department of Environmental Conservation for a potential EV car charging station in the Village parking lot. The grant requires financial assistance from the grantee; Eric Buszkirk is working with service organization to provide some of that assistance. The Board of Trustees agreed that the Village would contribute funds to the project if necessary.

MOVED by Trustee Mathes, seconded by Trustee Rizzo that

Whereas, a detailed presentation was made to the Board of Trustees on April 3, 2018, regarding the installation of EV charging stations in the Village parking lot, and

Whereas, grants are available from New York State but require some funding from the recipient, and

Whereas, the Board of Trustees find the installation of EV charging stations a public benefit and potential positive impact on economic development, and

Whereas, fundraising efforts are being made from private entities for the Village's portion,

Now therefore, be it resolved that the Board of Trustees authorizes a Village contribution of up to \$6,000 toward the EV charging station project should there not be sufficient contributions from private entities.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

VILLAGE FACILITIES CITIZENS COMMITTEE

The Mayor provided the Board of Trustees with a draft of a charge to the Village Facilities Committee and potential interview questions for candidates interested in serving on the committee. The board will review the questions for next work session.

VILLAGE OF SCOTIA MS4 ANNUAL REPORT SUMMARY

MARCH 2017 – MARCH 2018

The Mayor read the following summary aloud to the board:

MCM#1 Public Education

1. Stormwater pamphlets, handouts and posters are available at the Village Clerk's Office, DPW Office and Building Department Office.
2. The Village water quality report postcard was sent to all residents and included a link to the Village's MS4 Program web page.
3. The Village handed out 20 stormwater brochures at the Fire Department Open House on 5/16/17 where a stormwater display table was set up. Approximately 150 people attended the event.
4. The Village manned the stormwater info table and operated the Flood Inundation model at the MiSci Science Festival on November 10th and 11th, 2017. There were 2,160 people that attended the event.

MCM#2 Public Involvement/Participation

1. Schenectady County Water Quality Committee Meetings – the Village is represented at all 10 meetings each year.
2. The MS4 Annual Report is posted on the Village website and available at the Clerk's office for review and comment.

MCM#3 Illicit Discharge Detection & Elimination (IDDE)

1. All 23 storm sewer outfalls have been mapped within the Village. Eleven (11) were inspected for dry weather discharges to see if pollutants were being discharged. None were found.
2. The entire Village's storm sewer system is mapped using GPS technology and can be viewed on the Schenectady County Internet Mapping System (SIMS).

MCM#4 & #5 Construction Site and Post Construction Control

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1. During the program year, there were no new project requiring SWPPP reviews and there was one project under construction that required SWPPP inspections to be performed (Comfort Inn).
2. The Village inspected four (4) post-construction stormwater management practices that are owned by the Village, several times during the year. Maintenance was performed as needed, including mowing of the grassed areas.

MCM#6 Municipal Operations

1. Village employees continue to be trained to implement Best Management Practices and Erosion & Sediment Control to avoid stormwater pollution in their duties at the DPW garage and in their field operations. 5% of the Village DPW, Building & Code Enforcement Department & Parks Dept. staff were trained this year.
2. During the past year:
 - a) Village streets were swept five times each for a total of 208 miles cleaned and approximately 10 acres of parking lots were swept.
 - b) Catch basins were inspected and cleaned as necessary for a total of approximately 25 cleanings (approximately 5% of the system).
 - c) The Parks Department applied minimal amounts of fertilizer in Village Parks and none near Collins Lake to help combat high phosphorus levels.

Notes: 1: MS4 = Municipal Separate Storm Sewer System

2: MCM = Minimum Control Measure

3: SWPPP = Storm Water Pollution Prevention Plan

SCHENECTADY PUBLIC BENEFIT SERVICES AGREEMENT

MOVED by Trustee Mathes, seconded by Trustee Rizzo that

Whereas, the County of Schenectady agreed to reimburse the Village an amount not to exceed \$155,000 for the Village Park Improvement Plan for Collins Park,

Now therefore, be it resolved that the Mayor is authorized to sign the Public Benefit Services Agreement with the County of Schenectady for capital improvements to Collins Park.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

NEW BUSINESS

End of year meeting scheduled for May 30th at 6:00p.m.

BridgeNY and SAFER grant applications have been submitted.

Scotia Fire Department/Scotia Police Department will hold an Open House on Saturday, May 5th from 11:00am -3:00pm.

Business Improvement District Annual Meeting will be held Thursday, May 3rd at the Turf Tavern.

Concrete to be poured in the next few weeks for the Lion's Club Splash Pad.

Stewarts has finished their lighting project.

Village of Scotia Employee Wellness Fair will be held Friday, May 4th from 1:00-4:00p.m.

The Board discussed the possible Public Safety Training Center in the Town of Glenville and what the financial contribution of the Village would be. The Board suggested that Supervisor Koetzle attend the next work session.

MOVED by Mayor Kastberg, seconded by Trustee Mathes to invite Town Supervisor to make an informational presentation regarding the proposed emergency services facility at a Village Board of Trustees work session.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

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ADJOURNMENT

MOVED by Mayor Kastberg, seconded by Trustee Mathes to adjourn the meeting at 7:25p.m.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees