

Deputy Mayor Gifford called the meeting to order at 7:00 p.m.

PRESENT: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

EXCUSED: Mayor Kastberg

PRVILEGE OF THE FLOOR

Deputy Mayor Gifford opened the privilege of the floor at 7:01p.m.

No one wished to speak.

Deputy Mayor Gifford closed the privilege of the floor at 7:02p.m.

SECTION 8 RENTAL ASSISTANCE PLAN REVIEW

Terri Ray of Joseph E. Mastrianni, Inc. provided the board with an overview of the Village of Scotia's Housing Choice Voucher Program (HCV), formerly known as Section 8 program, which is the federal Department of Housing and Urban Development's (HUD) program for assisting very low-income families, the elderly and the disable to afford decent, safe and sanitary housing in the private market. There is a waiting list for this program with the Village's allocation full with 92 participants. The Family Self Sufficiency Program (FSS) operates in conjunction with HCV program working with families to develop local strategies to gain economic independence, employment, self-sufficiency and homeownership. As the participant progresses towards self-sufficiency and increases their earned income, the subsidy is decreased. To mitigate this disincentive, the equivalent amount of the decrease is deposited in an escrow account. Upon successful graduation of the program, the participant is able to access that escrow account and use it typically for education, reliable transportation, and toward the down payment of a house. Joseph E. Mastrianni, Inc. administers the program for the Village and is responsible for full program administration including all policy, financial, regulatory and record keeping compliance.

LOCAL LAW 2018-A RELATING TO AUTHORIZING BEST VALUE PUBLIC CONTRACTS

a) Public Hearing

Deputy Mayor Gifford opened the public hearing at 7:06p.m.

No one wished to speak.

Deputy Mayor Gifford closed the public hearing at 7:07p.m.

b) Action

MOVED by Trustee Tiberio, seconded by Trustee Mathes that

Whereas, a public hearing was held, this night, May 9, 2018 on proposed Local Law 2018-A relating to best value procurement, now therefore be it resolved that the Board of Trustees adopts proposed Local Law 2018-A.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

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LOCAL LAW 2018-B RELATING TO STOP AND YIELD INTERSECTIONS

c) Public Hearing

Deputy Mayor Gifford opened the public hearing at 7:07p.m.

No one wished to speak.

Deputy Mayor Gifford closed the public hearing at 7:08p.m.

d) Action

MOVED by Trustee Tiberio, seconded by Trustee Mathes that

Whereas, a public hearing was held, this night, May 9, 2018 on proposed Local Law 2018-B relating to Stop and Yield Intersections, now therefore be it resolved that the Board of Trustees adopts proposed Local Law 2018-B.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

SPECIAL USE PERMIT FOR 184 SACANDAGA ROAD

The applicant has acquired the grassy triangle of land adjacent to the Citgo station and are looking at an additional gas pump island with two gas pumps, relocate the propane tank, relocate the dumpster and build a small storage shed in the back of the property. The project also includes replacement of the underground tanks and a continuation of the sidewalk along Sacandaga Road and a crosswalk along Albermarle Road.

Public Hearing

Deputy Mayor Gifford opened the public hearing at 7:08p.m

Joe Sanford and Kelly Laurenty of 119 Albermarle Road; concerned with the following:

Debris still left on the property from the project on this property that started a year ago

Truck traffic at the gas pump

Safety of the children with the island being located so close to the schools

Soil contamination; proper soil samples taken

Residents not aware of the meeting; asked for a postponement on the vote until a petition can be filed at the next board meeting

Lighting issues with the renovations

Tammi Marshall of 134 Albermarle Road; thanked the Mayor for his correspondence regarding this project. Concerned with the following:

Location of the additional gas pump island. The property that the island is proposed for is 31 feet from her property line and 56 feet to her front door

Location of the crosswalk in close proximity to the truck traffic

Soil contamination

Noise level increasing

Lighting issues regarding headlights and signage

Construction timeline and construction dust

Small spills

Construction create a problem with her water line

The applicant stated that a Special Use Permit is required for the additional gas pump only. The project has been approved by the Planning Board and given a positive recommendation for the Special Use Permit. The soil has been tested and the results have showed no contaminants. The underground storage tank are being replaced prior to the end of their useful life in order to be proactive. The gas pump island is not specifically designed for tractor trailer usage. The lighting

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issue was discussed during the Planning Board approval process; the lighting once the new project is complete will be less than what is there now.

Deputy Mayor Gifford closed the public hearing at 7:29p.m.

SEQRA Determination

MOVED by Trustee Tiberio, seconded by Trustee Mathes that

Whereas, a Special Use Permit Application was submitted by Warex Terminals Corp. for an additional new Citgo Pump Island with two pumps at 184 Sacandaga Road and an Environmental Assessment Form (EAF) has been completed and reviewed by the Board of Trustees, and

Whereas, it is determined that the proposed special use permit application is an unlisted action, now therefore

Be it Resolved, that said special use permit application approval would not have a significant adverse impact on the environment.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

Action

MOVED by Trustee Tiberio, seconded by Trustee Mathes that

Whereas, an application has been submitted for a special use permit to use 184 Sacandaga Road for an additional new Citgo Pump Island with two pumps under Section 250-67 of the Village Code, and

Whereas, the property is currently used as a gasoline service station with two pumps, and

Whereas, the adjoining parcel has been acquired and will be combined allowing for a better configuration of the space and betterment to the parcel, and

Whereas, the Planning Board has approved the site plan after thorough consideration and review and recommends that Special Use Permit be granted, and

Whereas, the Board of Trustees has reviewed the special use permit application, now therefore,

Be it Resolved that the Board of Trustees approves the Special Use Permit Application for 184 Sacandaga Road for a new pump island with two pumps.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

The applicant stated that there will be signage that will not allow truck traffic to turn onto Albermarle Road or Alcazar Avenue, as required by the Planning Board.

APPROVAL OF VOLUNTEER FIREFIGHTER

MOVED by Trustee Rizzo, seconded by Trustee Mathes that

Whereas the Village Fire Department has recommended that Anthony Lievanos be appointed as a volunteer firefighter for the Village of Scotia Fire Department, now therefore,

Be it Resolved that the Board of Trustees approves the appointment of Anthony Lievanos as a volunteer firefighter for the Village of Scotia Fire Department.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

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VEHICLE SURPLUS

MOVED by Trustee Tiberio, seconded by Trustee Mathes that

Whereas, the following vehicles have been identified as no longer needed and surplus:

2003 Chevrolet Silverado – VIN#1GCEK14V832169582

2006 Chevrolet Impala – VIN#2G1WS581069390099

2010 Chevrolet Impala – VIN#2G1WD5EM5A1251019

Now therefore, be it resolved that the Board of Trustees declares the

2003 Chevrolet Silverado – VIN#1GCEK14V832169582

2006 Chevrolet Impala – VIN#2G1WS581069390099

2010 Chevrolet Impala – VIN#2G1WD5EM5A1251019

are no longer needed an surplus and further authorizes the Village Clerk or her designee to sell or dispose of the items as authorized by law.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

BUSINESS IMPROVEMENT DISTRICT BUDGET

MOVED by Trustee Tiberio, seconded by Trustee Mathes to approve the Scotia Business

Improvement District budget for Fiscal Year 2018-2019 in the amount of \$22,475.00 as submitted to the Village in a letter from the BID dated February 12, 2018.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

BUSINESS IMPROVEMENT DISTRICT ASSESSMENT

MOVED by Trustee Rizzo, seconded by Trustee Tiberio to authorize the allocation and collection of the appropriate special assessments on the Scotia Business Improvement District for Fiscal Year 2018-2019.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

WATER AND SEWER BILL RELEVY

MOVED by Trustee Rizzo, seconded by Trustee Mathes that

Be it Resolved that the Board of Trustees hereby authorizes the Village Clerk-Treasurer to relevy the unpaid inside village water and sewer bills, as certified by the Village Clerk-Treasurer, onto the June 2018 Village property tax bills.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

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DEPARTMENT OF PUBLIC WORKS BILL RELEVY

MOVED by Trustee Rizzo, seconded by Trustee Mathes that

Be it Resolved that the Board of Trustees hereby authorizes the Village Clerk-Treasurer to relevy the unpaid Department of Public Works charges, as certified by the Village Clerk-Treasurer, onto the June 2018 Village property tax bills.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

WORKER'S COMPENSATION PLAN

MOVED by Trustee Rizzo, seconded by Trustee Mathes to authorize the Mayor to enter into an agreement for the renewal of the PERMA Worker's Compensation Plan effective June 1, 2018 for the administration of the Village's Water's Compensation Plan.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

CLOSURE OF NO. TEN BROECK STREET

MOVED by Trustee Rizzo, seconded by Trustee Mathes to authorize the closure of No. Ten Broeck Street between Mohawk Avenue and John Street on Wednesday, May 23, 2018 from 12pm until 6pm for the annual Scotia Fire Department Chicken Barbecue.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

VILLAGE EVENTS

MOVED by Trustee Rizzo, seconded by Trustee Mathes to designate the following events as Village events for insurance purposes:

- a) Memorial Day Parade – May 23, 2018
- b) Crusin' on the Avenue – June 17, 2018

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

**VILLAGE OF SCOTIA MS4 ANNUAL REPORT SUMMARY
MARCH 2017 – MARCH 2018**

The Deputy Mayor read the following summary aloud to the board:

MCM#1 Public Education

1. Stormwater pamphlets, handouts and posters are available at the Village Clerk's Office, DPW Office and Building Department Office.
2. The Village water quality report postcard was sent to all residents and included a link to the Village's MS4 Program web page.
3. The Village handed out 20 stormwater brochures at the Fire Department Open House on 5/16/17 where a stormwater display table was set up. Approximately 150 people attended the event.

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4. The Village manned the stormwater info table and operated the Flood Inundation model at the MiSci Science Festival on November 10th and 11th, 2017. There were 2,160 people that attended the event.

MCM#2 Public Involvement/Participation

1. Schenectady County Water Quality Committee Meetings – the Village is represented at all 10 meetings each year.
2. The MS4 Annual Report is posted on the Village website and available at the Clerk's office for review and comment.

MCM#3 Illicit Discharge Detection & Elimination (IDDE)

1. All 23 storm sewer outfalls have been mapped within the Village. Eleven (11) were inspected for dry weather discharges to see if pollutants were being discharged. None were found.
2. The entire Village's storm sewer system is mapped using GPS technology and can be viewed on the Schenectady County Internet Mapping System (SIMS).

MCM#4 & #5 Construction Site and Post Construction Control

1. During the program year, there were no new project requiring SWPPP reviews and there was one project under construction that required SWPPP inspections to be performed (Comfort Inn).
2. The Village inspected four (4) post-construction stormwater management practices that are owned by the Village, several times during the year. Maintenance was performed as needed, including mowing of the grassed areas.

MCM#6 Municipal Operations

1. Village employees continue to be trained to implement Best Management Practices and Erosion & Sediment Control to avoid stormwater pollution in their duties at the DPW garage and in their field operations. 5% of the Village DPW, Building & Code Enforcement Department & Parks Dept. staff were trained this year.
2. During the past year:
 - a) Village streets were swept five times each for a total of 208 miles cleaned and approximately 10 acres of parking lots were swept.
 - b) Catch basins were inspected and cleaned as necessary for a total of approximately 25 cleanings (approximately 5% of the system).
 - c) The Parks Department applied minimal amounts of fertilizer in Village Parks and none near Collins Lake to help combat high phosphorus levels.

Notes: 1: MS4 = Municipal Separate Storm Sewer System
2: MCM = Minimum Control Measure
3: SWPPP = Storm Water Pollution Prevention Plan

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MAYOR'S COMMENTS TO THE BOARD

Mayor Kastberg did not leave any comments. Deputy Mayor Gifford stated that he attended the Annual NYCOM meeting which was very useful and a great resource.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Tiberio – Business Improvement District held their annual mixer last week.

Trustee Rizzo – Freedom Park Foundation meeting will be held Monday, May 14th.

Trustee Mathes – Visit the Village event will be held Sunday, May 20th in the First National Bank of Scotia parking lot.

Trustee Gifford – Attend Fire Department meeting and Annual Banquet. No Planning Board meeting held.

DEPARTMENTAL REPORTS

MOVED by Trustee Rizzo, seconded by Trustee Tiberio that the Departmental reports be accepted as presented with thanks.

Abstentions: None

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Mathes, seconded by Trustee Rizzo that be it resolved that all claims against the Village dated May 9, 2018 be allowed and ordered paid in full in the amount of \$241,615.81 charged to the following funds:

A-General Fund \$219,513.56

F-Water Fund \$ 2,877.12

G-Sewer Fund \$ 19,225.13

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD APRIL 11, 2018

MOVED by Trustee Tiberio, seconded by Trustee Mathes that the minutes of the April 11, 2018 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: Trustee Mathes

MINUTES OF THE SPECIAL MEETING HELD MAY 1, 2018

MOVED by Trustee Tiberio, seconded by Trustee Mathes that the minutes of the May 1, 2018 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

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ADJOURNMENT

MOVED by Trustee Rizzo, seconded by Deputy Mayor Gifford to adjourn the meeting at 7:45p.m.

Ayes: Trustee Mathes, Rizzo, Tiberio and Deputy Mayor Gifford

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees