

Mayor Gifford called the meeting to order at 7:00 p.m.

PRESENT: Trustee Cook, Trustee Gray, Trustee Rizzo, and Mayor Gifford

EXCUSED: Trustee Solotruck

### **PRVILEGE OF THE FLOOR**

*Mayor Gifford opened the privilege of the floor at 7:02p.m.*

No one wished to speak.

*Mayor Gifford closed the privilege of the floor at 7:03p.m.*

### **NEW YORK STATE DEPARTMENT OF STATE FUNDING TO DEVELOP A BROWNFIELD OPPORTUNITY AREA**

Norabelle Greenberger of Chazen Company; present remotely. Stated that the Village of Scotia is considering applying for Brownfield Opportunity Area (BOA) Nomination funds from NYS Department of State (DOS) through the Consolidated Funding Application (CFA) process. Program is intended to fund a planning study; area of focus would include Mohawk Avenue west of Collins Park leading all the way up to the main gateways of the Village; also encompassing Village owned waterfront property to the east of Collins Park. Applications are due July 30<sup>th</sup>; if awarded (announcements will be made in December); project would begin early 2022 and is usually a year long planning process. One of the benefits of this program is that once you receive BOA nomination it puts the Village at a greater advantage for future funding opportunities; also advantages for property owners within that designation.

*Mayor Gifford opened the privilege of the floor at 7:05p.m.*

No one wished to speak.

*Mayor Gifford closed the privilege of the floor at 7:06p.m.*

### **CONSOLIDATED FUNDING APPLICAIION FOR BROWNFIELD OPPORTUNITY AREA**

**MOVED** by Trustee Rizzo, seconded by Trustee Cook that

Whereas, funds are available through the NYS Department of State for Brownfield Opportunity Area, and

Whereas, the program can fund planning focused on community revitalization and community development in the Central Business District area, now therefore

Be it Resolved, that the Board of Trustees authorizes the Mayor to sign an agreement with The Chazen Companies to prepare and submit a Consolidated Funding Application for the Brownfield Opportunity Area (BOA) Program as outlined in a letter dated June 25, 2021 in an amount not to exceed \$4,000; funded by Economic Development funds.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

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**LOCAL LAW 2021-F RELATING TO ENCUMBRANCES ON STREETS AND SIDEWALKS**

Mayor Gifford stated that this legislation is to control and improve safety of dumpsters on the streets.

**a) Public Hearing**

*Mayor Gifford opened the public hearing at 7:06p.m.*

A resident asked if there is a fee related to the permit; Mayor stated that at this time there is not.

*Mayor Gifford closed the public hearing at 7:07p.m.*

**b) Action**

No motion made.

**LOCAL LAW 2021-G RELATING TO TRANSIENT MERCHANTS**

**MOVED** by Trustee Gray, seconded by Trustee Rizzo to introduce Proposed Local Law 2021-G regarding hours for transient merchants and to set the public hearing for the next regular meeting of the Board of Trustees, August 11, 2021 at 7:00p.m.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

**STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS**

**MOVED** by Trustee Cook, seconded by Trustee Gray that

Be it Resolved, that the Village of Scotia (40008) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

<u>Name</u>	<u>Title</u>	<u>Record of Activities</u>	<u>Result</u>
George Solotruck	Village Trustee	3.12/days per month	
John Lockwood	Village Justice	3.03/days per month	
Justin Cook	Village Trustee	Not Submitted	
Michael Boyle	Acting Justice	1.56/days per month	

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

**SCHENECTADY COUNTY UNIFIED COMMUNICATIONS CENTER**

**MOVED** by Gray, seconded by Trustee Rizzo to authorize the Mayor to sign the Memorandum of Understanding with Schenectady County for the Unified Communications Center – use and receipt of radio equipment.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

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**MS4 AGREEMENT WITH PRIME AE**

**MOVED** by Trustee Cook, seconded by Trustee Gray that

Whereas, the Village of Scotia is required to comply with the mandated MS4 Program, and

Whereas, the Village is in need of professional engineering assistance to do so, and

Whereas, Prime AE and its predecessor have successfully provided such services to the Village since 2003, now therefore

Be it Resolved, that the Board of Trustees approves the proposal from Prime AE dated July 7, 2021 for professional engineering services associated with the MS4 Program Coordination for the current fiscal year in an amount not to exceed \$7,600.00.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

**CONTRACT WITH STEVEN J. LUBBE CPS, PLLC**

**MOVED** by Trustee Rizzo, seconded by Trustee Gray that

Whereas, the Village of Scotia annually has a financial audit done by an outside accounting firm, now therefore,

Be it Resolved that the Mayor is authorized to enter into a contract with Steven J. Lubbe, CPS, PLLC for the Village's annual audit in an amount not to exceed \$17,895.00 and for the Village Justice Court's annual audit in an amount not to exceed \$4,530.00.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

**BUDGET AMENDMENT**

**MOVED** by Trustee Rizzo, seconded by Trustee Cook to Amend Fiscal Year 2021-2022 budget as follows:

Increase A.7140.4190 by \$16,845; offset by a decrease to A Fund Balance for Collins Lake Treatment.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

**BUDGET AMENDMENT**

**MOVED** by Trustee Cook, seconded by Trustee Gray to Amend Fiscal Year 2021-2022 budget as follows:

Increase A.5112.2000 by \$8,878.50; offset by a decrease to A.0000.3501 to correct CHIPS allocation.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

**MAYOR'S COMMENTS TO THE BOARD**

There have been changes in employees this month. Andrew Kohout has resigned; Ryan Kedzior interested in position. Court Clerk Victoria Ferrente has resigned; Audrey Osterlitz has been appointed to fill vacancy. Park Guard has resigned; Chief Harrigan stated that he has individuals

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interested in position. Jim Marx has been diligently working on the handicapped parking lot for Freedom Park; located near park maintenance building. Village Hall roof is leaking; roofing expert coming in Monday to look into repairs needed. Freedom Park concert series going well; concerts held on Wednesdays, Saturdays and a few Mondays.

### **CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS**

**Trustee Gray** – Met with Chief Harrigan - Austin Gauthier has resigned; Chief looking for replacement. Sergeant interviews will be held in August. Received Public Traffic Safety Grant in the amount of \$5,400. Commended the Police Department for helping out with the car show; thanked Trustee Rizzo for organizing a great event for the community. Thanked Chief Harrigan for an outstanding job on the award ceremony and recognizing officers. Thanked Police Department for keeping community safe; as a resident and as a member of the board. Met with Clerk Treasurer Schmitz; tax bills due by end of August. Staff of the Clerk's office are in the office daily from 9am-4pm; thanked staff for all their work. Town of Glenville will be holding Thursdays in the Park every Thursday at 7:00pm for the month of August in Indian Meadows; Children's movie will be shown on Thursday, September 2<sup>nd</sup>. Library construction is progressing; anticipated end of year completion date. Thanked DPW and Trustee Rizzo for the display of the US Flag on Village Hall. Thanked Andrew Kohout for all his hard work for the Village; wished him well on future endeavors.

**Trustee Rizzo** – Car Show was held; most successful car shows ever with over 310 cars on the streets. The businesses along that avenue that we open and the vendors were very successful. Thanked the Scotia-Glenville Elks and the Special Events Committee for putting on such a good program. First Holiday on the Avenue meeting will be held in the next few weeks. Schenectady County is working on centralized arraignments in the County Jail for the Town and Village. Freedom Park shows have been very successful; with great attendance. Thanked Andrew Kohout for 10 years of hard work. Thanked Chief Harrigan for his invitation to the Police Department awards ceremony. Paving of the roads have been held off due to weather; should begin next week. Thanked DPW for putting up the flag at Village Hall.

**Trustee Cook**– Thanked Andrew Kohout for his service; as DPW liaison he has seen first hand the dedication to the Village of Scotia, his job and his team. Andrew has built a team that is highly skilled, committed, assessable and responsive. Andrew also was committed to planning for the Village of Scotia; helped in securing over 10 million dollars in grants for infrastructure for the Village, including the park and water sewage treatment improvements. Had the opportunity to tour the wastewater treatment plant upgrades; Village now has a state-of-the-art sewage pump station capable of pumping large amounts of sewage each day; with an average of 1,211,000 gallons of sewage per day in the month of May. Facility has not been updated since 1970's; Andrew secured necessary grant funding to provide those upgrades. Grant funding will also provide for the old sewage treatment plant to be town down and turning into a waterfront park connecting to the bike trail. Wished Andrew all the best as he ventures off into his new endeavors. Roads are paved within the Village of Scotia on a routine basis; Vley Road and Cuthbert are currently undergoing maintenance. Encouraged residents to be patient; value walkable roads and in order for that to happen mandatory ADA curb cuts must be installed. Docks have been installed at Scotia Landing; critical tourism attraction. DPW team has met with Shen rowing to provide site improvements to boat launch area; large regatta will be held there with using the boat launch for retrieval. Connections Plan Linkage Study is ongoing; critical in downtown revitalization. Thanked the Scotia Business Improvement District for sponsoring the



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**MINUTES OF THE SPECIAL MEETING HELD JUNE 14, 2021**

**MOVED** by Trustee Gray, seconded by Trustee Cook that the minutes of the June 14, 2021 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: Trustee Cook

**MINUTES OF THE SPECIAL MEETING HELD JUNE 21, 2021**

**MOVED** by Trustee Rizzo, seconded by Trustee Gray that the minutes of the June 21, 2021 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

**MINUTES OF THE SPECIAL MEETING HELD JUNE 23, 2021**

**MOVED** by Trustee Gray, seconded by Trustee Cook that the minutes of the June 23, 2021 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

**NEW BUSINESS**

**PRECISION INDUSTRIAL MAINTENANCE PAYMENT**

**MOVED** by Trustee Cook, seconded by Trustee Rizzo that

Whereas, the Village of Scotia has an agreement with Precision Industrial Maintenance for Wastewater Pump Station Project Contract #1 – Waste Removal, and

Whereas, the work for said payment is for some sludge removal and disposal, remaining costs of wet well cleaning, and a portion of laboratory analysis, and

Whereas, Prime AE has reviewed the request and approved it, now therefore

Be it Resolved that the Board of Trustees approves Payment #2 to Precision Industrial Maintenance, in the amount of \$65,640.25 for the Wastewater Pump Station Project Contract #1- Waste Removal.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

Trustee Rizzo thanked Cumberland Farms and Stewarts for allowing the overflow of cars for the car show to be parked in their parking lots.

Trustee Cook suggested that a public forum be held relating to the legislation regarding tall grass; Mayor suggested the last week of July.

Trustee Gray suggested that residents call members of the board with any concerns; board members are available to work together with residents.

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**ADJOURNMENT**

**MOVED** by Trustee Rizzo, seconded by Trustee Gray to adjourn the meeting at 7:45p.m.

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees