VILLAGE OF SCOTIA PLANNING BOARD
Special Meeting Minutes
November 13, 2018 7:00 p.m.

Call to Order:
Chair Eric Buskirk called the meeting to order at 7:04 p.m.

Attendance: Planning Board Members – Eric Buskirk, Gregg Zeman, Carl Yanoch, George Solotruck, Board of Trustees Liaison Thomas Gifford, Village Attorney Lydia Marola, Building/Plumbing Inspector Luis Aguero
Voting members: Eric Buskirk, Gregg Zeman, Carl Yanoch, George Solotruck
Excused: Alternate Member Deanna Hitchcock, Bryan Reed

241 Washington Avenue – Verizon Wireless

a.) Public Hearing

Chair Eric Buskirk announced the guidelines for the public hearing. Representative Dave Brennan, Esq. was in attendance to present the site plan for the property located at 241 Washington Avenue. An overview of the proposal was presented to the public. The applicant stated that the proposal is for the installation of a micro cell facility on an existing National Grid pole. The installation of this facility would include replacing the pole with a 38 ½ foot pole with an antenna affixed to the top. The small cell facility will be installed at approximately eight (8) feet high with a shroud enclosing the facility. The facility will improve capacity to existing coverage within approximately 1,500 feet of the facility.

Chair Eric Buskirk opened the public hearing at 7:31

- Donald Freeman, owner of 1705 Cambridge Manor- Agrees that wireless coverage in the area is poor. In favor of proposal. Wants assurance that these will not be installed in excess throughout the area. The applicant stated that there are no future installations anticipated and that any changes or new installations would also require public hearing and approval by the Planning Board.

Chair Erick Buskirk closed the public hearing at 7:32

b.) Discussion

The Planning Board has no concerns with the proposal. Chair Eric Buskirk suggested to the board that a review of the code relating telecommunication devices may be beneficial in order to prepare for any future advances.

c.) Action

SEQR Motion: By George Solotruck; Seconded by Eric Buskirk;
That this project will result in no significant adverse impacts on the environment, and, therefore an environmental statement need not be prepared, and to issue a negative declaration under SEQR.
All in favor

Motion: By Carl Yanoch; Seconded by George Solotruck;
That the Planning Board hereby approves application and site plan dated August 28, 2018 as prepared by Tectonic Engineering & Surveying Consultants, P.C. for the property located at 241 Washington Avenue.
All in favor.

Minutes of the Planning Board meeting held October 1, 2018

Motion: by Eric Buskirk; Seconded by Carl Yanoch;
That the minutes of the October 1, 2018 Planning Board meeting are hereby approved.
All in favor.

Training Status Report
All members attended the Complete Streets training seminar. Chair Eric Buskirk thought training was informative. The next step would be for the Planning Board to draft a Complete Streets Policy to present to the Village Board of Trustees. Eric will setup a Google Doc. for all members to access.

Current Training Hours:
Eric Buskrik: (2.5)
Bryan Reed: (0)
Carl Yanoch: 4
Gregg Zeman: 7
George Solotruck: 4
Alternate Deanna Hitchcock: .75

New Business:
No new business to report.

Old Business:
Cumberland Farms construction is moving forward.

There are water run-off issues at the CVS parking lot site. Building Inspector Luis Aguero has been working with the engineers to remedy the issue.

Residents have been inquiring with the Building Inspector about "tiny houses" or "barn houses". The Village currently has no specific code on the subject and may be something the Planning Board wishes to review.

Disputes have come up with applicants not complying with conditions to site plan approval and the Building Inspector urges that all conditions be very specifically worded in the minutes and approvals in order to hold applicants responsible for these items.

Adjournment:
Motion: By Eric Buskirk; seconded by George Solotruck;
To adjourn meeting at 8:15 pm.
All in favor.

Respectively submitted,

_____
Newe Haile
Village of Scotia Planning Board Clerk