



Scotia Police Department

4 North Ten Broeck Street
Scotia, New York 12302
(518) 374-3110 / Fax 372-3130

Proudly Serving Since 1920



Daniel Harrigan
Chief

www.VillageofScotia.org

August, 2020

HELP WANTED – Park Security Officers

The Village of Scotia is seeking applicants for *Park Security Officer*. This is a part-time, seasonal position from April through September. The salary is \$15 per hour with no benefits.

Hours of Operation

- 12-6 p.m. > Saturday, Sunday (Memorial Day weekend to Labor Day weekend)
- 6-11 p.m. > Friday, Saturday, Sunday (mid-April to mid-June, and September)
- 6-11 p.m. > Daily (mid-June to Labor Day)

The primary duty is to enforce park rules and be an observer for the Scotia Police Department. The work is performed independently with occasional direction from police officers.

Typical work activities include patrolling park grounds and buildings in a marked Village vehicle, on a Village bicycle, and on foot; securing buildings and areas; preventing unauthorized entry to restricted areas; investigating unusual conditions, activities and disturbances; checking for various hazards; writing parking tickets; providing traffic control; communicating with police officers and the Schenectady County dispatch center; assisting police officers; any related work as required.

Applicants must possess a valid NYS driver's license, good general intelligence, the ability to be courteous to – and firm with – the public, the ability to think and act reasonably and quickly in an emergency, the ability to read and write English, the ability to follow direction and orders, good hand/eye coordination, good observation skills, a willingness to work outdoors (sometimes in adverse weather conditions), and physical condition/stamina commensurate with the demands of the position.

All training and equipment will be provided. Applicants must undergo a background investigation.

If interested, complete an employment application (available at the Clerk's Office, Police Department, or on the Village's website) and return it to:

Chief Daniel Harrigan
Scotia Police Department
4 North Ten Broeck Street
Scotia, NY 12302

Questions should be directed to Sergeant Henry Brady at 518-374-3110, x3260.