

Mayor Gifford called the meeting to order at 7:00 p.m.

PRESENT: Trustee Cook, Trustee Solotruck and Mayor Gifford

PRESENT REMOTELY: Trustee Gray and Trustee Rizzo

Mayor Gifford called for a moment of silence in memory of Roberta Miller wife of longtime volunteer John Miller.

Mayor Gifford recognized Deborah Tooley for her 20 years of service to the Scotia Police Department.

PRVILEGE OF THE FLOOR

Mayor Gifford opened the privilege of the floor at 7:13p.m.

Lynn Trudell of 221 Glen Avenue; Pleased to hear that the Police Department has a diversity officer; would like to know if the village will be forming a citizens committee to work on diversity within the village. Inquired about status of Municipal Facilities Project.

Mayor Gifford stated that he will be addressing the Municipal Facilities Project in his comments to the board.

Mayor Gifford closed the privilege of the floor at 7:15p.m.

O'CONNELL ELECTRIC COMPANY, INC. – PAYMENT #1 RELATED TO WASTEWATER PUMP STATION PROJECT CONTRACT #4 - ELECTRICAL CONSTRUCTION

MOVED by Trustee Solotruck, seconded by Trustee Rizzo that

Whereas, execution of the Village of Scotia Wastewater Pump Station Project Contract has begun, and

Whereas, a request for Payment #1 has been received from O'Connell Electric Company, Inc., and

Whereas, Prime AE has reviewed the request and approved it, now therefore

Be it Resolved that the Board of Trustees approves Payment #1 to O'Connell Electric Company, Inc. in the amount of \$4,750.00 for the Wastewater Pump Station Contract #4 – Electrical Contruction.

Ayes: Trustee Cook, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: Trustee Gray

AGREEMENT WITH TECTA AMERICA WEATHERGUARD, LLC.

MOVED by Trustee Rizzo, seconded by Trustee Gray to authorize the Mayor to sign an agreement with Tecta America Weatherguard, LLC dated August 3, 2020 in an amount not to exceed \$6,995.00 for Chimney Demo and Replace Metal Roofing Panels at 589 Vley Road Pump House.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

August 12, 2020

BUDGET AMENDMENT

MOVED by Trustee Cook, seconded by Trustee Rizzo to amend Fiscal Year 20-21 Budget for National Grid street dig fees received to be used for the purchase of plow truck as follows: Increase A.5110.2000 by \$112,600.00; offset by a decrease to A Fund Balance.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1)

MOVED by Trustee Solotruck, seconded by Trustee Gray that

RESOLVED, By the Board of Trustees of the Village of Scotia that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

CSEA LOCAL 1000 AGREEMENT

MOVED by Trustee Cook, seconded by Trustee Solotruck to authorize the Mayor to sign a labor agreement with CSEA Local 1000 (Department of Public Works) dated June 1, 2019 to May 31, 2024.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

SCOTIA PERMANENT FIREMEN'S ASSOCIATION AGREEMENT

Tabled.

August 12, 2020

MAYOR'S COMMENTS TO THE BOARD

Continuing to work on the Municipal Facilities Project; Citizens Committee met and are in the process of reviewing 26 different parcels within the Village; scoring each site to see which property is most feasible for the project; hope to have referendum vote September 15th.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Cook – Sidewalk reimbursement program is being utilized. Superintendent Kohout and his department are monitoring tall grass throughout the Village. Looking forward to attending BID meeting next month. Encourage support of local businesses while continuing to practice social distancing and following CDC guidelines.

Trustee Solotruck – Attended Municipal Facilities Citizens Committee meeting. Parks Department is continuing with the hazing of geese.

Trustee Gray – Village Clerk's Office is closed to the public. Call 518-374-1071 if need assistance; operating with summer hours of 9am to 4pm until Labor Day. Tax bill collection will continue through August 31st; can be mailed or placed in drop box. Library renovations continuing with great progress. Town of Glenville selected the Centennial Flag; contact Town of Glenville for home edition. Thursday in the Park and the 2020 Oktoberfest have been postponed due to COVID. Met with Chief Harrigan; Scotia Police Department has new Facebook page and Public Information Officer, Zone 5 Academy graduation was cancelled due to weather; congratulations to all graduates. Police department received a PTS Grant from the state in the amount of \$5,400 for training and enforcement. Department completed firearms training. Continuing to work on website with Police Department. Speed trailers are out on Summyside Rd, Washington Rd, Glen Avenue and Albermarle Road. Congratulated Deb Tooley on her 20 years of service and for being the first female officer of the Scotia Police Department.

Trustee Rizzo – Attended Holiday on the Avenue meeting; working with merchants to decorate lamp posts and businesses. Considering alternatives to the gathering on Mohawk Avenue if COVID restrictions still in place. Continuing to work on new code enforcement including fence height for the Village of Scotia. Working with Chief Almy on a billing process for a home that is condemned and demolished due to fire. Thanked the Turf Tavern for providing a venue for the live feed Freedom Park Quarantine series.

DEPARTMENTAL REPORTS

MOVED by Trustee Rizzo, seconded by Trustee Cook that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

BUDGET ADJUSTMENTS

MOVED by Trustee Cook, seconded by Trustee Solotruck to approve the Budget Adjustments for the month of July.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Solotruck, seconded by Trustee Cook that be it resolved that all claims against the Village dated August 12, 2020 be allowed and ordered paid in full in the amount of \$769,702.73 charged to the following funds:

A-General Fund	\$ 32,187.37
F-Water Fund	\$ 5,045.88
G-Sewer Fund	\$732,469.48

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD JULY 8, 2020

MOVED by Trustee Cook, seconded by Trustee Rizzo that the minutes of the July 8, 2020 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD JULY 20, 2020

MOVED by Trustee Gray, seconded by Trustee Solotruck that the minutes of the July 20, 2020 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD AUGUST 4, 2020

MOVED by Trustee Rizzo, seconded by Trustee Gray that the minutes of the August 4, 2020 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

NEW BUSINESS

WASHINGTON AVENUE PEDESTRIAN PATH, CDTC TIP #S268 AND SUNNYSIDE ROAD BRIDGE REHABILITATION CDTC TIP #S263

MOVED by Trustee Cook, seconded by Trustee Rizzo to authorize the Superintendent of Public Works to solicit RFP's for Consultant Engineer on Washington Avenue Pedestrian Path, CDTC TIP #S268, and to authorize the Superintendent of Public Works to solicit RFP's for Consultant Engineer on Sunnyside Road Bridge Rehabilitation, CDTC TIP#S263.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

August 12, 2020

INTRODUCE LOCAL LAW 2020-E RELATING TO OUTDOOR BURNING

MOVED by Trustee Cook, seconded by Trustee Rizzo to introduce Local Law 2020-E to amend the code relating to Outdoor Burning and to set the public hearing for the next regular meeting of the Board of Trustees, September 9, 2020 at 7:00p.m.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

Trustee Cook thanked the Fire Chief, Building Inspector and Attorney Marola for their assistance with the amendment.

ADJOURNMENT

MOVED by Trustee Rizzo, seconded by Trustee Gray to adjourn the meeting at 7:52p.m.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees