VILLAGE OF SCOTIA PLANNING BOARD
Meeting Minutes
October 5, 2020 7:00 p.m.
Village Hall and Zoom

Call to Order:
Chair Eric Buskirk called the meeting to order at 7:05 p.m.

Attendance: Planning Board Members – Eric Buskirk, Gregg Zeman, Tim Goyette, Board of Trustees Liaison George Solotruck, Village Attorney Lydia Marola, Building Inspector Luis Aguero
Voting members: Eric Buskirk, Gregg Zeman, Tim Goyette, Jesus Santiago
Excused: Bryan Reed, Alternate Member Jesus Santiago

Minutes of the Planning Board meeting held September 14, 2020
Tabled

401 Root Avenue – Cellco Partnership d/b/a Verizon
Representatives Allison Phillips and David Brennan of Young Sommer LLC and Nate Keenan of Tectonic Engineering & Surveying Consultants, P.C. were in attendance to present the application to install a 4G micro cell antennae onto a utility pole located at 401 Root Avenue. The existing 29.5' pole is owned by Verizon and will be removed and replaced by a 34' pole with the micro cell antenna affixed to the top. The total proposed height is 37.4'. Chair Eric Buskirk inquired as to why this specific pole was selected by the applicant. The applicant responded that the process for selecting sites is very precise based on the need in the area. Other nearby sites have been reviewed including the possibility of sharing a T-Mobile location on top of the Holyrood building, which the property owner declined interest. Board of Trustees Liaison asked applicant if the was a "master plan" for more 4G micro cells within the Village of Scotia. The applicant replied that they are currently performing installations as needed and do not have a plan for future sites. A public hearing will be scheduled for this application. The applicant shall also provide an RF Spectrum report.

Training Status Report:
Current Training Hours:
Eric Buskrik: .5
Bryan Reed: -8
Carl Yanoch: -3
Gregg Zeman: 5
Tim Goyette: 0
Alternate Jesus Santiago: 0

New Business:
The Planning Board discussed legislation for micro cells with the Village Attorney after Verizon submitted a proposed agreement to the Village for antennae installations. If approved, all other providers would have to be given the same agreement and terms. The Village can also create a local law with similar terms as the proposed agreement. Some of the discussed items to consider are:

- Re-reviewing for 5G installations
- Fees
- Abandonment of property
- Co-location sites
- Public hearings
- Pole height and removal
- Right of way

Old Business:
Chair Eric Buskirk prepared details for updating the Village Code relating to parking requirements. These items were discussed in detail by the board and an amendment will be drafted.

Adjournment:
Motion: By Gregg Zeman; seconded by Tim Goyette;
To adjourn meeting at 8:44 pm.
All in favor.

Respectively submitted,

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Newe Haile
Village of Scotia Planning Board Clerk