

Mayor Gifford called the meeting to order at 7:05 p.m.

PRESENT: Trustee Cook, Trustee Solotruck and Mayor Gifford

PRESENT REMOTELY: Trustee Gray

EXCUSED: Trustee Rizzo

Judge Davenport swore Justin Cook into the office of Village Trustee.

REVIEW OF FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING MAY 31, 2020

Steve Lubbe of Steven J. Lubbe, CPA, PLLC reviewed the financial statements for the Village of Scotia for fiscal year ending May 31, 2020.

PRVILEGE OF THE FLOOR

Mayor Gifford opened the privilege of the floor at 7:17p.m.

No one wished to speak.

Mayor Gifford closed the privilege of the floor at 7:18p.m.

POSTAGE METER CONTRACT

MOVED by Trustee Gray, seconded by Trustee Cook to authorize the Mayor to sign a product lease agreement with Quadient Leasing for Postage Meter dated November 19, 2020; postage meter located in the Village Clerk-Treasurer's Office

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

APPROVAL OF VOLUNTEER FIREFIGHTER

MOVED by Trustee Solotruck, seconded by Trustee Cook that

Whereas, the Village Fire Department has recommended that Margaret Uhalde be appointed volunteer firefighter for the Village of Scotia Fire Department, now therefore,

Be it Resolved that the Board of Trustees approves the appointment of Margaret Uhalde as volunteer firefighter for the Village of Scotia Fire Department.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MAYOR'S COMMENTS TO THE BOARD

Thanked everyone that participated in the Holiday on the Avenue Parade; especially Khari Santiago and Trustee Rizzo for all their efforts. Event was very successful and enjoyed by many residents. Attended meeting last night regarding Town of Glenville walking to school program; sidewalk will be installed on Broad Street from Sacandaga School to Toll Street. Sidewalk should be completed by fall of 2021. Continuing to work on Pandemic Policy for the Village; policy will follow protocols of New York State micro-cluster zoning which is based on infection rate and hospitalization rate over a 10-day period. Chief Harrigan made an arrest of a sex offender today; thanked the Village Board, Police Department and the Police Union for their support in the development of detective duties for certain police officers. Proud of their ability to solve a number of crimes recently.

December 9, 2020

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Solotruck – Attended a comptroller seminar on December 2nd to discuss finances and municipal challenges for the upcoming year. Met with Supervisor of Parks Jim Marx this morning and reviewed the grants that the Village has been awarded; looking forward to moving forward with those projects. Attended Traffic Safety Committee meeting; discussed parking at Sacandaga School and Lincoln School, traffic along Schonowee Ave, Sunnyside Road and by the Flint House. Superintendent Kohout provided an overview of the linkage study to the committee. Thanked Trustee Rizzo and Khari Santiago for their efforts with the Holiday on the Avenue Parade.

Trustee Cook - Thanked Khari Santiago, Trustee Rizzo and Special Events Committee for successful Holiday on the Avenue Parade. Thanked the DPW staff for all their efforts during the fall season; loose leaf pickup and storm clean up. Leaf pickup has ended this week; reminded residents to sign up for newsletters for notification of village news. In addition to usual duties; DPW also completed an emergency repair of a water basin. DPW has now changed leaf truck over to snow plows to prepare for winter season. Reminded residents to keep sidewalks and crosswalks clear and pedestrian friendly. BID report; many of the businesses were involved in the Holiday on the Avenue Parade. President of First National Bank of Scotia drove truck that pulled Santa's sleigh; thanked Mr. Buhrmaster and Karen Ballester. Reminded all residents to shop local and shop Scotia; new businesses have opened up – welcomed Weird-o Comics and Innovisions at 106 Mohawk that provides custom apparel and embroidery. Reminded all to continue to wear masks and follow CDC recommended guidelines for own safety and also so Village businesses can remain open.

Trustee Gray – Reenforced to all to shop local to support our community; appreciate all Village businesses. Clerk's report – water and sewer bills are due by December 31st; if not paid by that date they will be levied onto the February bill. Met with Chief Harrigan; thanked Police Department for all their hard work. Traffic initiatives have continued throughout November. Town of Glenville offices are opened with limitations and reduced hours. Walk up window open at the Village Clerk's office. Encouraged the use of masks and social distancing to keep everyone well during the holiday season.

DEPARTMENTAL REPORTS

MOVED by Trustee Cook, seconded by Trustee Gray that the November Departmental reports be accepted as presented with thanks.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

BUDGET ADJUSTMENTS

MOVED by Trustee Solotruck, seconded by Trustee Gray to approve the Budget Adjustments for the month of November.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Cook, seconded by Trustee Solotruck that be it resolved that all claims against the Village dated December 9, 2020 be allowed and ordered paid in full in the amount of \$46,729.70 charged to the following funds:

A-General Fund	\$38,882.69
F-Water Fund	\$ 5,820.19
G-Sewer Fund	\$ 2,026.82

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD NOVEMBER 18, 2020

MOVED by Trustee Solotruck, seconded by Trustee Gray that the minutes of the November 18, 2020 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD DECEMBER 1, 2020

MOVED by Trustee Cook, seconded by Trustee Gray that the minutes of the December 1, 2020 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MINUTES OF THE ORGANIZATIONAL MEETING HELD DECEMBER 7, 2020

Mayor Gifford stated that he misread the appointment at the Organizational meeting for the Negotiations Committee; appointment correct as written.

MOVED by Trustee Cook, seconded by Trustee Solotruck that the amended minutes of the December 7, 2020 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Solotruck and Mayor Gifford

Noes: None

Abstentions: Trustee Gray

NEW BUSINESS

Trustee Gray stated that she is continuing to work with Trustee Rizzo regarding updating certain code; will have updates available next week.

December 9, 2020

MOVED by Trustee Cook, seconded by Trustee Gray, that *Kim Insogna* be and she is hereby appointed as a member of the Housing Authority Committee to fill remaining four years of a five year term to serve as such without compensation.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MOVED by Trustee Cook, seconded by Trustee Gray, that *Kris McMore* be and she is hereby appointed as a member of the Housing Authority Committee for a term of five years to serve as such without compensation.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

Lynn Trudell stated that volunteers from the Village of Scotia have made an exhibit at the Schenectady Historical Society on Washington Avenue; a tree was decorated representing Scotia “then” and “now” – highlighting Village businesses. Encouraged all to visit exhibit to view the tree.

Trustee Cook thanked Lynn Trudell for all her efforts with this project. Exhibit is a fund raiser for the Schenectady Historical Society and the YWCA in Schenectady.

ADJOURNMENT

MOVED by Trustee Gray, seconded by Trustee Solotruck to adjourn the meeting at 7:41p.m.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees