

Mayor Gifford called the meeting to order at 7:00 p.m.

PRESENT: Trustee Cook, Trustee Gray, Trustee Solotruck, and Mayor Gifford

PRESENT REMOTELY: Trustee Rizzo at 7:15p.m.

PRVILEGE OF THE FLOOR

Mayor Gifford opened the privilege of the floor at 7:04p.m.

Lynn Trudell of 221 Glen Avenue; Interested in an update on the Municipal Facilities Project.

Sing Sonthivongnorath of 301 Riverside Ave; Interested in purchasing vacant land along Riverside Avenue that is owned by the Village to personally access the island he purchased.

Mayor Gifford closed the privilege of the floor at 7:10p.m.

RESOLUTION TO ACCEPT GRANT FUNDS FROM THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERATION FOR THE PURPOSE OF FUNDING COLLINS PARK UPGRADES PROJECT

MOVED by Trustee Solotruck, seconded by Trustee Cook:

RESOLVED, that the Village of Scotia applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Environmental Protection Fund Grant Program for Parks, Preservation and Heritage (EPF) for the purpose of funding the Collins Park Upgrades Project;

RESOLVED, that the Village of Scotia is authorized and directed to accept these grant funds in an amount not to exceed \$194,875 for the project described in the grant application;

RESOLVED, that the Village of Scotia is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for such Collins Park Upgrades Project;

RESOLVED, that the Village of Scotia is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED, that the governing body of the municipality delegates signing authority to execute the Master Contract and any amendments thereto, any required deed of easement, and any other certifications to the individual who holds the following elected or appointed municipal office or employment position titles: Mayor.

Ayes: Trustee Cook, Trustee Gray, Trustee Solotruck and Mayor Gifford

Noes: None

Abstain: None

COLLINS PARK IMPROVEMENTS PROJECT SEQ

a) Review

b) Action

RESOLUTION DOPTING A NEGATIVE DECLARATION FOR MINOR PARK IMPROVEMENTS AT COLLINS PARK

MOVED by Trustee Solotruck, seconded by Trustee Gray that

WHEREAS, the Village of Scotia Board of Trustees (“Village Board”) receiving funding from the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) under

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the Environmental Protection Fund in the amount of \$194,875 to be used by the Village to renovate Collins Park; and

WHEREAS, the project requires that the Village Board meet applicable requirements for the project under State Environmental Quality Review (SEQR); and

WHEREAS, the Project is an Unlisted Action pursuant to Article 8 of the New York Environmental Conservation Law and Title 6 of the New York Code of Rules and Regulations, Part 617, known as the New York State Environmental Quality Review (SEQR) Act (collectively, the “Regulations”); and

WHEREAS, the Village of Scotia has completed a Short Environmental Assessment Form (EAF) for the Project in compliance the Regulations; and

WHEREAS, the Village Board has reviewed Part 1 and Part 2 of the EAF; and

WHEREAS, the Village Board has considered all reasonably related long-term, short-term, and cumulative environmental effects associated with the proposed action including other simultaneous or subsequent actions; and

WHEREAS, the Village Board has compared the proposed action with the Criteria for Determining Significance in 6 NYCRR 617.7 and determined that no significant adverse impacts associated with the proposed action have been identified.

NOW, THEREFORE, BE IT RESOLVED that, through a review of the Environmental Assessment Form and consideration of the criteria in 6 NYCRR § 617.7(c), the Village Board concludes the action will not have a significant adverse impact on the environment and a corresponding Negative Declaration will be made, and

BE IT FURTHER RESOLVED, that the Village Board hereby issues a Negative Declaration and that the Mayor of the Village of Scotia is hereby authorized to execute the Determination of Non-Significance.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

HUMANA GROUP MEDICARE ADVANTAGE PLAN

MOVED by Trustee Cook, seconded by Trustee Gray to authorize the Mayor to enter into a renewal agreement with Humana Group Medicare Advantage Health Plan effective January 1, 2022.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

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RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 TO THE VILLAGE OF SCOTIA WASTEWATER SYSTEM IMPROVEMENTS PROJECT, CONTRACT NO. 1 – WASTE REMOVAL AND DISPOSAL

MOVED by Trustee Cook, seconded by Trustee Gray that

WHEREAS, there is a need to increase finances from the total Contract amount due to increased costs associated with disposing PCB contaminated sludge. The total contract sum will be increased by \$23,960.00 from the contract sum of \$438,095.00 as of June 9th, 2021 to the new contract sum of \$462,055.00; and

WHEREAS, a Change Order was prepared by PRIME AE Group of NY which provides for an increase of \$23,960.00 in contract price; and

WHEREAS, the Change Order results in an increased total contract amount of \$462,055.00;

NOW, THEREFORE, BE IT RESOLVED, that Mayor Gifford be and he hereby is authorized to sign Change Order No. 3 dated September 16, 2021 to the Village of Scotia Wastewater System Improvements Project, Contract No. 1 – Waste Removal and Disposal.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE VILLAGE OF SCOTIA WASTEWATER SYSTEM IMPROVEMENTS PROJECT, CONTRACT NO. 6 – ACM ABATEMENT MONITORING

MOVED by Trustee Gray, seconded by Trustee Cook that

WHEREAS, there is a need to increase finances from the total Contract amount due to increased costs associated from original estimates to complete work. The total contract sum will be increased by \$1,802.00 from the contract sum of \$3,545.00 as of March 17, 2021 to the new contract sum of \$5,347.00 and

WHEREAS, a Change Order was prepared by PRIME AE Group of NY which provides for an increase of \$1,802.00 in contract price; and

WHEREAS, the Change Order results in an increased total contract amount of \$5,347.00

NOW, THEREFORE, BE IT RESOLVED, that Mayor Gifford be and he hereby is authorized to sign Change Order No. 1 dated October 6, 2021 to the Village of Scotia Wastewater System Improvements Project, Contract No. 6 – ACM Abatement Monitoring

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

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PAYMENT #3 & #4 TO PRECISION INDUSTRIAL MAINTENANCE

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, the Village of Scotia has an agreement with Precision Industrial Maintenance for Wastewater Pump Station Project Contract #1 – Waste Removal and Disposal, and

Whereas, a request for payments #3 & #4 have been received, and

Whereas, the Prime AE has reviewed the request and approve it, now therefore

Be it Resolved that the Board of Trustees approves Payment #3 and #4 to Precision Industrial Maintenance, in the amount of \$57,000 and \$25,650 for the Waste Water Pump Station Project Contract #1 – Waste Removal

Ayes: Trustee Cook, Gray, Rizzo and Mayor Gifford

Noes: Trustee Solotruck

Abstentions: None

PAYMENT #10 TO CFI CONTRACTING, INC.

MOVED by Trustee Gray, seconded by Trustee Rizzo that

Whereas, the Village of Scotia has an agreement with CFI Contracting, Inc. for Wastewater Pump Station Project Contract #3 – General Construction, and

Whereas, a request for Payment #10 has been requested by CFI Contracting, Inc., and

Whereas, the Prime AE has reviewed the request and approved it, now therefore

Be it Resolved that the Board of Trustees approves Payment #10 to CFI Contracting, Inc. in the amount of \$14,500.00 for the Waste Water Pump Station Contract #3 – General Construction.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

BELGIOIOSO CHEESE, INC. LATE FEE WAIVER

MOVED by Trustee Cook, seconded by Trustee Rizzo that

Whereas, Belgioioso Cheese Inc. became a new sanitary sewer user/contributor in 2020, and

Whereas, the Belgioioso had a misunderstanding of the billing process and fees and delayed payment until they investigated and understood the process, and

Whereas, the delayed payment resulted in late fees accruing, and

Whereas, after working with the Village of Scotia and other involved entities, Belgioioso has agreed to pay the amount as billed by the Village but has requested that the late fees be waived, and

Whereas, the Board of Trustees finds it is in the best interests of the Village of Scotia that the late fees be waived, now therefore

Be it Resoled, that the Village of Scotia waives late fees in the amount of \$4,246.67 and accepts \$55,745.72 as payment in full for billing July 2020 to July 2021

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MAYOR'S COMMENTS TO THE BOARD

Continuing work to fill vacancies in DPW and Parks. The docks were removed with the coordination of DPW, Parks and Fire Department. The Freedom Park handicap accessible parking lot is now complete; thanked County for paving.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Gray – Police Department Report; Officer Malagisi has completed field training; will now be part of regular rotation, wished him the best. The officers completed their semi-annual range training in Rotterdam. Chief attended a meeting with School District regarding School Resource Officer; thanked the school for working with the Village. Town of Glenville has been working with the school district as well regarding school resource officer. Clerk's Office report; there is a mask mandate in place; please wear a mask if entering building; signage has been placed on all doors. Police department will have another entrance through the court door to help alleviate traffic. Village in process of annual internal audit. Looking forward to Halloween Celebration and the Fire Department Cider and Donut truck; thanked the Fire Department.

Thanked Ryan Kedzior for all his efforts; thanked all departments for all their work.

Trustee Cook – Department of Public Works has been busy; preparing for loose leaf pick up. With the start of school; several pedestrian crosswalks have been repainted. Street sweeper has also been out cleaning streets. Thanked City of Schenectady trash removers for all their hard work throughout the pandemic; there has been disappointment that happy trash can not continue for obvious health and safety reasons; touching to see the residents' leaving snacks for the workers. Garbage service costs the average Village resident approximately \$14/month. DPW assisted the Parks Department with planting of trees at Freedom Park; trees needed to be replaced due to a fungus. Preparations are underway to prepare the site along the Mohawk and the bike path for the upcoming Shenendehowa Regatta on October 16th. The trees along the right of way are aging; there is a strategic plan for replacement. Attended meeting with Mayor and Superintendent Kedzior regarding the condition of sidewalks along Mohawk Avenue; identifying any trees that may be causing issues. Six households received sidewalk reimbursements in the month of September; this is an important project to promote the walkability of the Village. Monthly BID meeting held; continued discussions of the Linkage Study. Members of BID met with Planning Board to discuss the potential Stewart's project; support among the BID that Stewarts provide a lasting role in the Village. Village of Scotia will be having it's first restaurant week from October 22nd – October 31st. Restaurant week; which has been fully endorsed by the BID and several businesses, has been titled Taste and Stroll; opportunity to taste several restaurants withing walking distance. Villageofscotia/tasteandstroll has a list of participating restaurants. Thanked First National Bank of Scotia and the BID for underwriting the restaurant passport program. A copy of three receipts must be provided for each entry; prizes will be five \$100 gift cards to spend at any Scotia business of your choice. Attended a Zoning Board meeting regarding an issue with a carport; Zoning Board currently has two vacancies for alternate positions.

Trustee Solotruck – No report.

Trustee Rizzo – County working on budget; hoping for a zero percent tax increase without cutting back services. County is open by appointment only and face masks are required. Fire Department boat is out of water; still available for service if needed. Holiday on the Avenue is moving forward; lots of activities for children along Avenue. Chili cook off will held among

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Village restaurants; also hoping to have a separate cook off between the Scotia Police and Fire Departments. Spoke with Superintendent Kohout regarding repairs needs on garbage truck.

DEPARTMENTAL REPORTS

MOVED by Trustee Rizzo, seconded by Trustee Cook that the September Departmental reports be accepted as presented with thanks.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

BUDGET ADJUSTMENTS

MOVED by Trustee Solotruck, seconded by Trustee Rizzo to approve the Budget Adjustments for the month of September

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Rizzo, seconded by Trustee Cook that be it resolved that all claims against the Village dated October 13, 2021 be allowed and ordered paid in full in the amount of \$118,897.68 charged to the following funds:

A-General Fund \$ 56,410.95

F-Water Fund \$ 14,762.82

G-Sewer Fund \$ 47,723.91

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 8, 2021

MOVED by Trustee Cook, seconded by Trustee Gray that the minutes of the September 8, 2021 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

MINUTES OF THE SPECIAL MEETING HELD SEPTEMBER 20, 2021

MOVED by Trustee Solotruck, seconded by Trustee Gray that the minutes of the September 20, 2021 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Gifford

Noes: None

Abstentions: Trustee Rizzo

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NEW BUSINESS

APPROVAL OF SENIOR PARK ATTENDANT POSITION

MOVED by Trustee Gray, seconded by Trustee Rizzo that

Whereas, the Board of Trustees desired to create the position of Senior Park Attendant, and
Whereas, the Board of Trustees requested the Schenectady County Civil Service Commission to
approve creation of the position of Senior Park Attendant for the Village of Scotia, and
Whereas, Schenectady County Civil Service Commission has approved the creation of the
position for the Village, now therefore

Be it Resolved, that the Board of Trustees hereby creates the Position of Senior Park Attendant.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

ADJOURNMENT

MOVED by Trustee Rizzo, seconded by Trustee Cook to adjourn the meeting at 7:50p.m.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees