

Mayor Gifford called the meeting to order at 7:00 p.m.

PRESENT: Trustee Cook, Trustee Solotruck, Trustee Rizzo, and Mayor Gifford

PRESENT REMOTELY: Trustee Gray

Chief Harrigan presented Officer Tyler Malagisi with his badge.

**RESOLUTION TO PROMOTE OFFICER SHAWN COKE TO SERGEANT**

**MOVED** by Trustee Gray, seconded by Trustee Cook that

Whereas, an open Sergeant position exists in the Police Department, and

Whereas, after due consideration the Board of Trustees desires to promote Officer Shawn Coke to the position of Sergeant, now therefore

Be it Resolved, that the Board of Trustees appoints Shawn Coke to the position of Sergeant effective September 12, 2021.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

**PRVILEGE OF THE FLOOR**

*Mayor Gifford opened the privilege of the floor at 7:17p.m.*

No one wished to speak.

*Mayor Gifford closed the privilege of the floor at 7:18p.m.*

**RESOLUTION TO APPOINT RYAN KEDZIOR TO SUPERINTENDENT OF PUBLIC WORKS**

**MOVED** by Trustee Cook, seconded by Trustee Gray that

Whereas, Andrew Kohout recently resigned from the position of Superintendent of Public Works, and

Whereas, there is not an eligible list available for the position, and

Whereas, after due consideration the Board of Trustees desires to appoint MEO-M, Ryan Kedzior to the position of Provisional Superintendent of Public Works at a salary established by the Board of Trustees, now therefore

Be it Resolved, that Ryan Kedzior be appointed Provisional Superintendent of Public Works effective July 23, 2021.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

**CHANGE ORDER TO WASTE WATER TREATMENT PLANT CONTRACT #3**

**MOVED** by Trustee Cook, seconded by Trustee Rizzo that

Whereas, Wastewater Pump Station Project Contract #3-General Construction, provided for certain fencing, and

Whereas, while performing the installation work it was discovered that certain fence components were damaged as outlined in a letter from PRIME AE dated September 7, 2021, and

Whereas, said additional work will cost \$1,344.00 and such funds are available in the contingency allowance, now therefore

September 8, 2021

Be it Resolved, that the Board of Trustees approves a change order to Waste Water Treatment Plant General Construction Contract #3 to include certain fence repairs in the amount of \$1,344.00.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

**REQUEST TO SCHENECTADY COUNTY CIVIL SERVICE TO CREATE THE POSITION OF SENIOR PARK ATTENDANT**

**MOVED** by Trustee Solotruck, seconded by Trustee Gray that

Whereas, James Marx recently retired from the position of Supervisor of Parks and Recreation, and

Whereas, the Board of Trustees is considering the organization of the Parks Department going forward, and

Whereas, the Board of Trustees after deliberation desires to create the position of Senior Park Attendant, and

Whereas, CSEA, Inc. Local 1000 AFSCME, AFL-CIO is agreeable to creating the position, now therefore,

Be it Resolved that the Board of Trustees requests that the Schenectady County Civil Service Commission create the position of Senior Park Attendant for the Village of Scotia and that the Mayor and Village Clerk-Treasurer be authorized to sign any required documentation.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

**APPROVAL OF VOLUNTEER FIREFIGHTER**

**MOVED** by Trustee Rizzo, seconded by Trustee Cook that

Whereas, the Village Fire Department has recommended that Adam Taylor be appointed volunteer firefighter for the Village of Scotia Fire Department, now therefore,

Be it Resolved that the Board of Trustees approves the appointment of Adam Taylor as volunteer firefighter for the Village of Scotia Fire Department.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

**MAYOR'S COMMENTS TO THE BOARD**

Mayor stated it has been a busy month with the transition of duties. Jumpin' Jacks is closed; final Freedom Park concert held. Kids are back to school utilizing the Broad Street sidewalk. Mayor and Trustee Gray met with Supervisor Koetzle; discussed Broad Street sidewalk costs with the split to be 75% Town of Glenville and 25% Village of Scotia, with the agreement that the town portion will not be charged to the A fund. Superintendent Kedzior suggested utilizing paving money for the Village share, which is approximately \$21,000. Trustee Cook asked if this will come before the board as a written Memorandum of Understanding, which should have been done originally; Mayor will discuss this with Supervisor Koetzle. Mayor stated that due to a resignation on the Zoning Board of Appeals there is a vacant alternate position if anyone has recommendations.

**CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS**

**Trustee Cook** – Congratulated Ryan Kedzior on his provisional appointment; looks forward to working with him as DPW liaison. DPW has identified inefficiencies and potential damage to one of our water pumps; which is an essential infrastructure element. School has started which means increased pedestrian traffic; many of crosswalks have been repainted – reminded drivers to observe the crosswalks and follow all traffic safety laws. Village residents will be receiving water and sewer bills in October. Many new curb cuts have been installed along Vley Road and Cuthbert Street; these are ADA compliant to ensure pedestrian safety and accessibility. DPW has continued to work on cutting down hazardous trees. DPW repaired the steps to Village Hall and replaced the air conditioners in Village Hall. Replaced a 12” water valve on Sacandaga Road; thanked Mike Seburn and Glenville Supervisor for helping with excavator to dig hole. Reminded Village residents about the Sidewalk Reimbursement Program. Zoning Board of Appeals meeting will be held end of September. BID has been meeting regularly throughout the summer; will be having a booth at Ocktoberfest. Reminded Village residents that it is critical to support Village businesses. Working with Trustee Rizzo to put together a Scotia Restaurant Week.

**Trustee Solotruck** – Attended Traffic Safety Meeting. Thanked Jim Marx for his 40 years of service to the Village. Community Garden at Flint House had a successful season

**Trustee Rizzo** – Attended Special Event Committee meeting; starting to put together Holiday on the Avenue. Covid numbers have increased in Schenectady County; there is a mask mandate and buildings open by appointment only. Working with Trustee Cook on a restaurant week in the Village of Scotia.

**Trustee Gray** – The library is open to the public with hours of operation being Monday – Friday 9:00a.m. – 5:00p.m. Clerk’s Office hours will be 8:00a.m. – 4:00p.m. to coincide with the police and court. Attended meeting with Chief Harrigan. Congratulated Officer Malagisi and Sergeant Coke; thanked them for their work and wished them the best in their positions. Trustee Rizzo and Trustee Gray attended the Police and Fire Golf Tournament held on August 30<sup>th</sup>; thanked both departments for a nice event. Thanked Mayor and Supervisor Koetzle for the meeting held this morning to discuss the Broad Street Sidewalk Project; looking forward with working with the Town of Glenville on future projects.

**DEPARTMENTAL REPORTS**

**MOVED** by Trustee Rizzo, seconded by Trustee Cook that the August Departmental reports be accepted as presented with thanks.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

**BUDGET ADJUSTMENTS**

**MOVED** by Trustee Rizzo, seconded by Trustee Cook to approve the Budget Adjustments for the month of August.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

September 8, 2021

**AUDIT OF CLAIMS**

**MOVED** by Trustee Cook, seconded by Trustee Rizzo that be it resolved that all claims against the Village dated September 8, 2021 be allowed and ordered paid in full in the amount of \$43,296.41 charged to the following funds:

A-General Fund	\$ 34,429.80
F-Water Fund	\$ 7,256.85
G-Sewer Fund	\$ 1,609.76

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

**MINUTES OF THE SPECIAL MEETING HELD JULY 19, 2021**

**MOVED** by Trustee Rizzo, seconded by Trustee Cook that the minutes of the July 19, 2021 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Solotruck and Mayor Gifford

Noes: None

Abstentions: Trustee Gray and Trustee Rizzo

**MINUTES OF THE REGULAR MEETING HELD AUGUST 11, 2021**

**MOVED** by Trustee Cook, seconded by Trustee Rizzo that the minutes of the August 11, 2021 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: Trustee Cook

**MINUTES OF THE SPECIAL MEETING HELD AUGUST 31, 2021**

**MOVED** by Trustee Rizzo, seconded by Trustee Cook that the minutes of the August 31, 2021 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

**ADJOURNMENT**

**MOVED** by Trustee Rizzo, seconded by Trustee Cook to adjourn the meeting at 7:40p.m.

Ayes: Trustee Cook, Gray, Rizzo, Solotruck and Mayor Gifford

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees