

DRAFT
VILLAGE OF SCOTIA PLANNING BOARD
Meeting Minutes
April 4, 2022 7:00 p.m.
Village Hall & ZOOM

Call to Order:

Chair Eric Buskirk called the meeting to order at 7:05 p.m.

Attendance: Planning Board Members – Chair Eric Buskirk, Tim Goyette, Gregg Zeman, Jeff Parry, Village Attorney Lydia Marola, Board of Trustees Liaison George Solotruck

Voting members: Eric Buskirk, Tim Goyette, Gregg Zeman, Jeff Parry

Excused: Jesus Santiago, Building Inspector Luis Aguero

Minutes of the Planning Board meeting held December 20, 2021:

Motion: by Gregg Zeman; Seconded by Eric Buskirk;

That the minutes of the December 20, 2021 Planning Board meeting are hereby approved.

All in favor.

Minutes of the Planning Board meeting held February 7, 2022:

Tabled

32 Mohawk Avenue – Mobil

Representative Matthew Kusewicz of Matthew Signs was in attendance to present an addition to the previously approved site plan and sign application for the property located at 32 Mohawk Avenue for the Mobil Gas Station operated by GTB Fuels. The applicant wishes to now replace the gas canopy. The new canopy will have “Mobil” signs on two sides of the canopy. The signs are approximately 25 sq. ft. each. The signs will be LED back lit for the lettering only. The Planning Board has no concerns with the application.

SEQR Motion: By Eric Buskirk; Seconded by Tim Goyette;

That this project will result in no significant adverse impacts on the environment, and, therefore an environmental statement need not be prepared, and to issue a negative declaration under SEQR.

All in favor

Motion: By Jeff Parry; Seconded by Eric Buskirk;

That the Planning Board hereby approves the application and site plan dated March 3, 2022 for the property located at 32 Mohawk Avenue as prepared by Matthew Sign Company.

All in favor.

Training Status Report:

Current Training Hours:	Eric Buskirk: -3
	Jesus Santiago: -.5
	Gregg Zeman: .5
	Tim Goyette: -3
	Jeff Parry: -5.5
	Alternate Bryan Reed: 2

Attorney Lydia Marola will be holding a training prior to the next Zoning Board of Appeals meeting on April 25, 2022 and 6 pm.

New Business: Mayor Gifford asked Chair Eric Buskirk to discuss sidewalks relating to the Downtown Connections Plan with the Planning Board. The Mayor would like to know, if the sidewalks throughout the BID were to be re-done, does the Planning Board have any suggestions

for changing the specifications? The board discussed several options and Erick Buskirk will follow up with Mayor Gifford with the following suggestions:

- Solid concrete sidewalks with paver bump-outs
- Pavers around street trees depending on tree plan
- ADA accessibility
- Stewart's Shop will likely be installing sidewalks in the near future and should be informed if specs are to change.

Old Business: During the February Planning Board meeting, an application and site plan was approved for 45 MacArthur Drive. It has been determined that the approval requires and Special Use Permit for it's use as a school.

Positive Recommendation for Special Use Permit:

Motion: by Eric Buskirk; Seconded by Tim Goyette;

That the Planning Board hereby makes a positive recommendation to the Village Board of Trustee to issue a Special Use Permit to the Empire State Youth Orchestra for the property located at 45 MacArthur Drive.

All in favor.

Adjournment:

Motion: By Eric Buskirk; seconded by Jeff Parry;

To adjourn meeting at 8:04 pm.

All in favor.

Respectively submitted,

Newe Haile
Village of Scotia Planning Board Clerk