VILLAGE BOARD OF TRUSTEES ORGANIZATIONAL MEETING
December 5, 2022 at 6:00 P.M.

Mayor Bucciferro called the meeting to order at 6:00p.m.

PRESENT: Trustee Brown, Trustee Cook, Trustee Gray, Trustee Solotruck and Mayor Bucciferro

Mayor Bucciferro hereby appoints Trustee Gray Deputy Mayor.

MOVED by Trustee Cook, seconded by Trustee Brown that *John Lockwood* be and he is hereby appointed as Acting Village Justice for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray and Mayor Bucciferro
Noes: Trustee Solotruck
Abstentions:

MOVED by Trustee Cook, seconded by Trustee Gray that *Audrey Osterlitz* be and she is hereby appointed as Clerk to the Village Justice for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Solotruck, seconded by Trustee Gray that *Kristen Bode* be and she is hereby appointed as Part-Time Clerk to the Village Justice for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Brown, seconded by Trustee Solotruck that *Luis Aguero* be and he is hereby appointed to serve as Building Inspector for a term of one year to serve as such at a salary adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Brown that *Lydia Marola* be and she is hereby appointed to serve as Village Attorney for a term of four years to serve as such at a salary adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

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MOVED by Mayor Bucciferro, seconded by Trustee Cook that *Maria Schmitz* be and she is hereby appointed to serve as Clerk Treasurer for a term of four years to serve as such at a salary adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Cook that *Teresa Norton* be and she is hereby appointed to serve as Deputy Clerk Treasurer for a term of four years to serve as such at a salary adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Brown that *Newequash Haile* be and she is hereby appointed to serve as Deputy Clerk for a term of four years to serve as such at a salary adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Cook that *Maria Schmitz* be and she is hereby appointed as the Board Stenographer for a term of four years to serve as such at a salary as adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded Trustee Brown that *Maria Schmitz* be and she is hereby appointed as the Registrar of Vital Statistics for a term of four years to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded Trustee Gray that *Newequash Haile* be and she is hereby appointed as the Deputy Registrar of Vital Statistics for a term of four years to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Brown, seconded by Trustee Solotruck that *David Haug* be and he is hereby appointed as member of the Zoning Board of Appeals to fill remaining two years of a five year term to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

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MOVED by Trustee Cook, seconded by Trustee Solotruck that *Bruce Kohout* be and he is hereby appointed as a member of the Zoning Board of Appeals to fill remaining three years of a five year term to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Solotruck, seconded by Trustee Gray that *Charlena Ward* be and she is hereby appointed as a member of the Zoning Board of Appeals for a term of five years to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Cook, seconded by Trustee Gray that *Jackie Bekkering* be and she is hereby appointed as Chair of the Zoning Board of Appeals for the term of one year to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Solotruck, seconded by Trustee Brown that *Cassandra Valiquette* be and she is hereby appointed Clerk to the Zoning Board of Appeals for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Solotruck, seconded by Trustee Gray that *Eric Buskirk* be and he is hereby appointed as Chair of the Planning Board for the term of one year to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Brown, seconded by Trustee Solotruck that *Jeffrey Perry* be and he is hereby appointed as a member of the Planning Board for a term of five years to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Cook, seconded by Trustee Gray that *Newequash Haile* be and she is hereby appointed as Clerk to the Planning Board for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

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MOVED by Mayor Bucciferro, seconded by Trustee Cook that *Joe Talbot* be and he is hereby appointed to serve as member of the Traffic Safety Committee for a term of one year to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Gray that *Ryan Kedzior* be and he is hereby appointed to serve as member of the Traffic Safety Committee – DPW for a term of one year to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Solotruck that *Police Chief Dan Harrigan* be and he is hereby appointed to serve as member of the Traffic Safety Committee - Police for a term of one year to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Cook that *Fire Chief David Wood* be and he is hereby appointed to serve as member of the Traffic Safety Committee - Fire for a term of one year to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Brown that *Police Chief Dan Harrigan* be and he is hereby appointed to serve as Chairman of the Traffic Safety Committee for a term of one year to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Solotruck that *Tom Melander* be and he is hereby appointed to serve as member of the Traffic Safety Committee - DOT for a term of one year to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Gray that *Gregg Zeman* be and he is hereby appointed to serve as member of the Traffic Safety Committee – Planning Board Member for a term of one year to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

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MOVED by Trustee Solotruck seconded by Trustee Brown that *Jeff Williams* be and he is hereby appointed to serve as a member of the Examining Board of Plumbers for a term of two years to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Brown to appoint *Trustee Cook* as Marriage officer for a one-year term to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

Mayor Bucciferro hereby appoints *Tim Combs* as member of the Scotia Housing Authority for a term of five years to serve as such without compensation.

Mayor Bucciferro hereby appoints *Beverly Clark* as the Village Historian for a term of one year to serve as such without compensation.

Mayor Bucciferro hereby appoints *Bruce Kohout* to serve as Community Garden Coordinator for a term of one year to serve as such without compensation.

Mayor Bucciferro named the following Trustees to serve on the following committees:

Budget Committee	*Entire Board*
Negotiations & Employee Relations	*Mayor Bucciferro and Trustee Gray*
Finance Committee	*Trustee Cook and Trustee Solotruck*

Mayor Bucciferro named the following Trustees to serve as liaison officer to work with the Board or Commission set forth:

Public Works	*Trustee Solotruck*
Buildings & Grounds	*Mayor Bucciferro*
Police	*Trustee Cook*
Fire	*Trustee Brown*
City of Schenectady	*Mayor Bucciferro*
County of Schenectady	*Trustee Solotruck*
Recycling Coordinator	*Trustee Gray*
Town Board	*Mayor Bucciferro and Trustee Cook*
Zoning Board of Appeals	*Trustee Brown*
Plumbers Examining Board	*Mayor Bucciferro*
Public Health	*Mayor Bucciferro and Trustee Brown*
Planning Board	*Trustee Solotruck*
Village Business District	*Trustee Cook*
Historic Preservation	*Trustee Solotruck*
County Watershed Rules & Regulations	*Trustee Brown*
Traffic Safety Committee	*Trustee Gray*
Special Events Committee	*Trustee Brown*

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Freedom Park Foundation	_____*Trustee Cook*
Senior Center	_____*Mayor Bucciferro*
Clerk/Treasurer	_____*Trustee Solotruck*

MOVED by Trustee Solotruck, seconded by Trustee Brown to ratify the above mayoral appointments of liaisons.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Cook, seconded by Trustee Gray that the Public Official Bonds are and they hereby are established to be in the following amounts for the designated officers:

Village Clerk-Treasurer	$1,000,000.00
Deputy Village Clerk-Treasurer	100,000.00
Deputy Village Clerk	100,000.00
Clerk to the Village Justice	100,000.00
Village Justice	100,000.00
Acting Village Justice	100,000.00

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Solotruck, seconded by Trustee Brown that the *Daily Gazette* is and it hereby is named as the official newspaper of the Village of Scotia beginning this date.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Cook, seconded by Trustee Solotruck that the *First National Bank of Scotia, the Bank of America, the Key Bank, TD Bank and NY CLASS* be and they hereby are designated as the official depositories of the Village of Scotia for moneys received by the Clerk-Treasurer and other Village Officials for the official year beginning this date.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Cook, seconded by Trustee Brown that Maria Schmitz, Clerk-Treasurer, is directed to pay principal and interest on all bonds and other obligations of the Village of Scotia as they become due and payable, including the Village's share of social security, health insurance, dental insurance, contracted lease and rental payments, utility and phone bills, and postage, freight and express charges.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

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MOVED by Trustee Brown, seconded by Trustee Gray that the Mayor, Attorney, and Trustees attend the Annual NYCOM Mayor's Conference, be and it hereby is authorized, that the Clerk-Treasurer attend the Annual NYCOM Fall Training School, be and it hereby is authorized, that the Superintendent of Public Works attend the Annual NYCOM Public Works Conference, be and it hereby is authorized, that the Fire Chief attend the Eastern Association of Fire Chief's Conference, be and it hereby is authorized, that the Police Chief attend the New York State Association of Chief's of Police Annual Conference be and it hereby is authorized, and that the attendance for all those previously mentioned is hereby authorized provided, however, that such attendance be confined to New York State unless otherwise specifically authorized by the Board of Trustees, and that all legal expenses in connection with such attendance be a claim against the Village.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Mayor Bucciferro, seconded by Trustee Gray to nominate *Police Dan Harrigan and Fire Dave Wood* to serve as members on the Town of Glenville's Public Safety Board for a one-year term to serve as such without compensation.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

MOVED by Trustee Cook, seconded by Trustee Solotruck that whereas the Board of Trustees has determined to pay a rate as set and adjusted by the IRS per mile as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

REVIEW PROCUREMENT POLICY AND READOPT WITH CHANGES.
MOVED by Trustee Solotruck, seconded by Trustee Brown to review the Procurement Policy and readopt without changes.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

Mayor Bucciferro recognized and thanked Trustee Joe Rizzo for his year's of service to the Village of Scotia.

ADJOURNMENT
Moved by Trustee Cook, seconded by Trustee Solotruck to adjourn the meeting at 6:25p.m.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions:

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Respectfully submitted by,

_____
Maria A. Schmitz
Clerk to the Village Board of Trustees

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