

*Mayor Bucciferro called the meeting to order at 7:00 p.m.*

PRESENT: Trustee Brown, Trustee Cook, Trustee Solotruck and Mayor Bucciferro

EXCUSED: Trustee Gray

Mayor Bucciferro swore in Police Officer Carlton Kuhlmeier and Chief Harrigan presented him with his badge.

### **PRESENTATION OF COMMUNITY WATER SYSTEM**

Doug Cole of PRIME AE provided an overview of the Lead and Copper Rule Revision.

### ***PRVIILEGE OF THE FLOOR***

*Mayor Bucciferro opened the privilege of the floor at 7:40pm*

No one wished to speak.

*Mayor Bucciferro closed the privilege of the floor at 7:41pm*

### **STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS**

**MOVED** by Trustee Solotruck, seconded by Trustee Cook that

Be it Resolved, that the Village of Scotia/40008 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

<u>Appointed Officials</u>	<u>Title</u>	<u>Term</u>	<u>Standard Work Day</u>	<u>ROA Result</u>	<u>Pay Freq</u>
Boyle, Michael	Village Justice	7/22/22-12/24	6	4.61	Monthly
Lockwood, John	Acting Village Justice	7/22/22-12/22	6	.84	Semi-Annual

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro read the following update to the Municipal Facilities Project:

The building committee continues to meet on a bi-weekly schedule to further develop the overall floor plans for the fire station and municipal building. The design teams have reached the 60% complete milestone for the fire station portion of the project, and those documents are currently under review by HB. There was an open public comment session held on Saturday, Nov. 19<sup>th</sup> from 11am to 2 pm. This open comment session was presented by the design team H2M. They prepared several elevations of the new station to share with the community. Attendance was relatively low with approximately 12 people attending. The design will take all comments into consideration and continue the design process for the new station

The November 22<sup>nd</sup> meeting was attended by Mayor Elect Bucciferro. He was given an overview the projects phasing, budget, and design development. The committee will be starting to develop in more detail the program for the Village Hall renovation, and Mayor elect voiced a strong interest and desire to assist the committee in that development.

December 14, 2022

The project will be out to bid for Phase 1 in January 2023 with a May 2023 construction start date. Phase 2 design will continue thru the Spring 2023.

The committee is also considering replacing the roof of the Village Hall in Summer of 2023 due to its poor condition. This new work will not be affected by the renovation.

**HUEBER-BREUER CONTRUCTION CO, PAYMENT #2**

**MOVED** by Trustee Cook, seconded by Trustee Solotruck that

Whereas, the Village entered into an agreement with Hueber-Breuer Construction for Construction Management Services for the Municipal Facilities Project on June 20, 2022, and

Whereas, a request has been made for payment #2, now therefore

Be it Resolved, that the Board of Trustees approves Payment #2 to Hueber-Breuer Construction Co. in the amount of \$26,100 for the Municipal Facilities Project.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**H2M ARCHITECTURAL SERVICES PAYMENT #2**

**MOVED** by Trustee Brown, seconded by Trustee Cook that

Whereas, the Village entered into an agreement with H2M architects + engineers for Architectural Services for the Municipal Facilities Project on June 20, 2022, and

Whereas, the Village has received a request for payment #2, now therefore

Be it Resolved, that the Board of Trustees approves Payment #2 to H2M architects + engineers in the amount of \$80,244.05 for the Municipal Facilities Project.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**NAPIERALA CONSULTING FOR CIVIL ENGINEERING DESIGN SERVICES**

**MOVED** by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Village entered into an agreement with Napierala Consulting Professional Engineer, PC related to the Municipal Facilities Project on June 20, 2022, and

Whereas, a request for payment #2 has been received, now therefore

Be it Resolved, that the Board of Trustees approves payment #2 to Napierala Consulting Professional Engineer, PC for civil engineering services in the amount of \$7,192.15.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**GILBERT VANGUILDER LAND SURVEYOR, PLLC**

**MOVED** by Trustee Solotruck, seconded by Trustee Brown that

Whereas, on July 27, 2022, the Board of Trustees authorized Napierella Consulting to engage Gilbert VanGuilder Land Surveyor, PLLC for surveying services related to the Municipal Facilities Project, and

Whereas, a request for payment #1 has been received, now therefore

December 14, 2022

Be it Resolved, that the Board of Trustees approves Payment #1 to Gilbert VanGuilder Land Surveyor, PLLC for land surveying services in the amount of 7,425.00.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

### **HODGSON RUSS LLP PAYMENT #1**

**MOVED** by Trustee Solotruck, seconded by Trustee Cook that

Whereas, the Village entered into an agreement with Hodgson Russ, LLP for legal services for bonding related to the Municipal Facilities Project, and

Whereas, a request for payment #1 has been received, now therefore

Be it Resolved, that the Board of Trustees approves Payment #1 to Hodgson Russ, LLP, in the amount of \$13,841.46 for legal services related to bonding the Municipal Facilities Project.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

### **DEPARTMENTAL REPORTS**

The following Department Heads presented their report for the month of November to the board:

Superintendent Kedzior – Department of Public Works

Chief Harrigan – Police Department

Chief Wood – Fire Department

### **MAYOR'S COMMENTS TO THE BOARD**

Thanked Village staff and Board of Trustees for their support. Attended BID meeting; impressed with the visions of the business district. Announced the ARPA Business Grant Program; thanked Trustee Cook and Trustee Solotruck for their work; applications will be sent out in January as well as posted to the Village website.

### **CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS**

**Trustee Solotruck** – Attended Planning Board meeting; reviewed Fire Department site plan.

Plan was very well received by the board; discussed possible mural project on side of building.

**Trustee Brown** – Thanked the Trustees, Mayor and Village staff for their support during the transition. Zoning Board – no meeting held; vacancies on board have been filed. Thanked Special Events Committee for a wonderful Holiday on the Avenue; will be reaching out to Khari to schedule a meeting for discussion of events within the village.

**Trustee Cook** – BID – Special events are economic drivers for the business district. Holiday on the Avenue had a tremendous turnout. Encourage residents to Shop Scotia and Shop Small for the holiday season. BID is hosting a Lights on the Avenue light display contest; gotoscotia.com to cast your vote. BID discussed next steps in implementing the Linkage Study Plan.

Police Department – Congratulated Carlton Kuhlmeier on joining the department. Village will be participating in a STOP-DWI initiative.

December 14, 2022

**BUDGET ADJUSTMENTS**

**MOVED** by Trustee Cook, seconded by Trustee Brown to approve the Budget Adjustments for the month of November.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**AUDIT OF CLAIMS**

**MOVED** by Trustee Solotruck, seconded by Trustee Cook that be it resolved that all claims against the Village dated December 14, 2022 be allowed and ordered paid in full in the amount of \$354,938.00 charged to the following funds:

A-General Fund \$ 344,297.17

F-Water Fund \$ 5,879.62

G-Sewer Fund \$ 4,761.21

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**NEW BUSINESS**

**MOVED** by Trustee Cook, seconded by Trustee Solotruck to enter into executive session to discuss a personnel matter regarding a particular person.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

*Mayor Bucciferro reconvened the 8:05; no action taken.*

**ADJOURNMENT**

**MOVED** by Trustee Cook, seconded by Trustee Brown to adjourn the meeting at 8:24p.m.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees