

At the regular Meeting of the Village Board of Trustees
held January 11, 2023
at First Reformed Church

Mayor Bucciferro called the meeting to order at 7:00 p.m.

PRESENT: Trustee Brown, Trustee Gray, Trustee Cook, Trustee Solotruck and Mayor Bucciferro

PRVILEGE OF THE FLOOR

Mayor Bucciferro opened the privilege of the floor at 7:01pm

Jamie Stegmann of 208 Fifth Street; Wanted to be sure the board is aware of the current conditions at 403 Huston Street. Throughout numerous tenants the property has not been well cared for. Current issues have raised safety concerns for the neighbors; the neighboring properties have incurred expenses due to bug infestation. Encourage the board to regulate absentee landlords.

Melanie Ackerman of 405 Huston Street; Stated that the tenants at 403 Huston Street have been irresponsible. Concerned with the safety of her own property. Encouraged greater landlord regulations.

Mayor Bucciferro closed the privilege of the floor at 7:11pm

SECURE WATCH24, LLC AGREEMENT

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, the Village previously allocated ARPA funds for the purchase of a license plate reader, now therefore

Be it Resolved, that the Board of Trustees authorizes the purchase of a license plate reader from SecureWatch24, LLC in the amount of \$15,696.52.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

GPS MONITORING CONTRACT

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the Village has GPS monitoring on certain vehicles, now therefore

Be it Resolved, that the Board of Trustees authorizes the Mayor to sign an agreement with Cal/Amp for a 60 month contract in the amount of \$1,200 per year.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

2023 STOP-DWI AGREEMENT WITH SCHENECTADY COUNTY

MOVED by Trustee Brown, seconded by Trustee Cook to authorize the Mayor to execute the 2023 Stop-DWI Program Agreement with Schenectady County.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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HUEBER-BREUER CONTRUCTION CO, PAYMENT #3

MOVED by Trustee Solotruck, seconded by Trustee Cook that

Whereas, the Village entered into an agreement with Hueber-Breuer Construction for Construction Management Services for the Municipal Facilities Project on June 20, 2022, and

Whereas, a request has been made for payment #3, now therefore

Be it Resolved, that the Board of Trustees approves Payment #3 to Hueber-Breuer Construction Co. in the amount of \$21,600 for the Municipal Facilities Project.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

H2M ARCHITECTURAL SERVICES PAYMENT #3

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, the Village entered into an agreement with H2M architects + engineers for Architectural Services for the Municipal Facilities Project on June 20, 2022, and

Whereas, the Village has received a request for payment #3, now therefore

Be it Resolved, that the Board of Trustees approves Payment #3 to H2M architects + engineers in the amount of \$51,462.20 for the Municipal Facilities Project.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

NAPIERALA CONSULTING FOR CIVIL ENGINEERING DESIGN SERVICES

MOVED by Trustee Brown, seconded by Trustee Cook that

Whereas, the Village entered into an agreement with Napierala Consulting Professional Engineer, PC related to the Municipal Facilities Project on June 20, 2022, and

Whereas, a request for payment #3 has been received, now therefore

Be it Resolved, that the Board of Trustees approves payment #3 to Napierala Consulting Professional Engineer, PC for civil engineering services in the amount of \$5,014.70.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

DEPARTMENTAL REPORTS

The following Department Heads presented their report for the month of December to the board:

Superintendent Kedzior – Department of Public Works

Chief Harrigan – Police Department

MAYOR'S COMMENTS TO THE BOARD

Superintendent Kedzior has a plan in place to address the recent questions/concerns relating to several water issues. The board authorized the purchase of a hydrant flusher that will be installed on Washington Avenue. The Village has authorized a Water System Corrosion Control Study. The Mayor stated that there is a Department of Health Water Questionnaire for anyone that attends a meeting and would like further information regarding Water Quality, Water Sampling or Remediation/Minimization; general questions and answers will be posted to website. A portion of the ceiling in Village Hall came down; no one was injured and no property

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was damaged. Mayor contacted the architectural firm for the Municipal Facilities Project, the Construction Manager and the Village's insurance company. It has been recommended that the second floor of Village Hall no longer be used for meetings or by employees. Employees have been relocated; DPW built a safety structure over the existing staircase so it can be used as a second egress for the Fire Department. This has caused minimal impact on Village business; thanked all the staff for their support with a special thanks to all Department Heads. Court Clerk's office has been moved to trailer next to fire house, Court will be held at the Beukendaal Temple, regular Board of Trustee meetings will be held at First Reformed Church and work sessions will be held in the Fire House meeting room. Attended a meeting regarding the Sunnyside Road Bridge. There will be no court held tomorrow night.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Solotruck – Thanked the Department of Public Works for all of their work; thanked the Department Heads and thanked the First Reformed Church for their accommodations.

Trustee Brown – No Zoning Board meeting held; training session to be held within next few months. Thanked the Mayor and staff for their flexibility and leadership regarding the roof related issues.

Trustee Cook – Thanked board for approval of APRA fund to be used to purchased License Plate Reader for Police Department. Thanked board for approval of STOP-DWI Initiative.

BID – Holiday Season was busy; Congratulated Light up the Avenue Contest winners:

Judge's Choice – Scotia Diner

Most Creative – Converge Church

Best Overall – Brewser's Homebrew Store

Thanked Clerk's Office for their support with the sale of luminaries to benefit Scotia Relief; over \$1,200 was raised.

Trustee Gray – Thanked Department Heads for their efforts and dedication. Attended Traffic Safety Meeting on December 29th; discussed traffic relating to Stewart's project. Speed signs will be rotating around Village; has received positive resident feedback. Thanked Mayor for his great leadership for the Village.

BUDGET ADJUSTMENTS

MOVED by Trustee Cook, seconded by Trustee Gray to approve the Budget Adjustments for the month of December

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Solotruck, seconded by Trustee Brown that be it resolved that all claims against the Village dated January 11, 2023 be allowed and ordered paid in full in the amount of \$181,262.19 charged to the following funds; pending Trustee Cook's review.

A-General Fund	\$ 133,151.07
CM-BID Fund	\$ 23,275.77
F-Water Fund	\$ 22,642.74
G-Sewer Fund	\$ 2,192.61

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Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE WORK SESSION MEETING HELD NOVEMBER 1, 2022

MOVED by Trustee Solotruck, seconded by Trustee Gray that the minutes of the November 1, 2022 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, and Solotruck

Noes: None

Abstentions: Trustee Brown and Mayor Bucciferro

MINUTES OF THE REGULAR MEETING HELD NOVEMBER 9, 2022

MOVED by Trustee Solotruck, seconded by Trustee Cook that the minutes of the November 9, 2022 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, and Solotruck

Noes: None

Abstentions: Trustee Brown and Mayor Bucciferro

MINUTES OF THE WORK SESSION MEETING HELD NOVEMBER 21, 2022

MOVED by Trustee Solotruck, seconded by Trustee Gray that the minutes of the November 21, 2022 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, and Solotruck

Noes: None

Abstentions: Trustee Brown and Mayor Bucciferro

MINUTES OF THE WORK SESSION MEETING HELD NOVEMBER 28, 2022

MOVED by Trustee Solotruck, seconded by Trustee Cook that the minutes of the November 28, 2022 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, and Solotruck

Noes: None

Abstentions: Trustee Brown and Mayor Bucciferro

MINUTES OF THE ORGANIZATIONAL MEETING HELD DECEMBER 5, 2022

MOVED by Trustee Solotruck, seconded by Trustee Brown that the minutes of the December 5, 2022 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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MINUTES OF THE WORK SESSION MEETING HELD DECEMBER 6, 2022

MOVED by Trustee Solotruck, seconded by Trustee Brown that the minutes of the December 6, 2022 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD DECEMBER 14, 2022

MOVED by Trustee Solotruck, seconded by Trustee Brown that the minutes of the December 14, 2022 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Gray

MINUTES OF THE WORK SESSION MEETING HELD DECEMBER 19, 2022

MOVED by Trustee Solotruck, seconded by Trustee Brown that the minutes of the December 19, 2022 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Cook

MINUTES OF THE WORK SESSION MEETING HELD JANUARY 3, 2023

MOVED by Trustee Solotruck, seconded by Trustee Brown that the minutes of January 3, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

NEW BUSINESS

Mayor stated that due to the current building conditions there will be No In-Person Water and Sewer Payments. Payments can be made by mail, drop-box located at Village Hall, online or Cash Only payments can be made at First National Bank of Scotia, Mohawk Avenue Branch Only. Thanked First National Bank of Scotia and the Clerk's Office for their support.

AGREEMENT WITH H2M ARCHITECTS AND ENGINEERS ROOF REPLACEMENT SERVICES

MOVED by Trustee Solotruck, seconded by Trustee Cook that

Whereas, the roof of Village Hall has been compromised and the ceiling has partially fallen rendering the second flooring unusable, and

Whereas, replacement for the Village Hall roof is part of the Municipal Facilities Project, and

Whereas, the roof will have to be replaced sooner than anticipated due to the damage, and

Whereas, a proposal has been received by H2M, now therefore

Be it Resolved, that the Board of Trustees authorizes the proposal of H2M architects and engineers for profession architectural services; the preparation of construction documents,

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bidding and solicitation and construction phase services for the replacement of the Village Hall roof in an amount not to exceed \$18,750.00.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

APPROVAL TO SOLICIT BIDS

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, H2M architects and engineers is preparing specifications for the replacement of the Village Hall roof, now therefore

Be it Resolved, that the Board of Trustees authorizes the solicitation of sealed bid as required by law.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AMENDMENT TO SUNNYSIDE ROAD BRIDGE AGREEMENT

MOVED by Trustee Cook, seconded by Trustee Brown that

Whereas, the Board of Trustees entered into a Federal Aid Local Project Agreement with the NYS Department of Transportation (NYSDOT) for the Sunnyside Road Bridge Project dated September 15, 2022, and

Whereas, NYSDOT has requested the Agreement be resigned to reflect newly elected David Bucciferro as Mayor, now therefore

Be it Resolved, that the Board of Trustees authorizes Mayor Bucciferro to sign the Federal Aid Local Project Agreement with NYSDOT for the Sunnyside Road Bridge Project (ID No. 1761.62)

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

BUDGET AMENDMENT

MOVED by Trustee Cook, seconded by Trustee Brown to authorize a G fund budget amendment for the first Environmental Facilities Corporation Short Term Principal Payment in the amount of \$39,500.00 for the Waste Water Treatment Project. Increase

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MOVED by Trustee Cook, seconded by Trustee Brown to enter into executive session to discuss a personnel matter regarding a particular person.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro reconvened the 7:59; no action taken.

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ADJOURNMENT

MOVED by Trustee Cook, seconded by Trustee Brown to adjourn the meeting at 8:00p.m.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees