

At the regular Meeting of the Village Board of Trustees  
held April 12, 2023  
at First Reformed Church

*Mayor Bucciferro called the meeting to order at 7:04 p.m.*

PRESENT: Trustee Gray, Trustee Cook, Trustee Solotruck and Mayor Bucciferro  
EXCUSED: Trustee Brown

**PRVILEGE OF THE FLOOR**

*Mayor Bucciferro opened the privilege of the floor at 7:01pm*

Cathy Gatta of 46 Washington Road; Representing the Scotia Business Improvement District Executive Committee. Requested that the Village Special Events Committee take over the 4<sup>th</sup> of July Firework display with Jumpin' Jacks being the premier sponsor since the cost of the overtime incurred during the event has made it cost prohibitive for Jumpin' Jacks.

*Mayor Bucciferro closed the privilege of the floor at 7:18pm*

**FISCAL YEAR 2022-2023 BUDGET**

Mayor Bucciferro provided an overview of the Executive Budget for Fiscal Year 23-24 which includes a 1.95% tax levy increase and a 1.23% tax rate increase.

**a) Public Hearing**

*Mayor Bucciferro opened the privilege of the floor at 7:17pm*

No one wished to speak.

*Mayor Bucciferro closed the privilege of the floor at 7:18pm*

**b) Action**

**MOVED** by Trustee Solotruck, seconded by Trustee Cook that

Whereas, the Board of Trustees has met to prepare the Executive Budget for Fiscal Year 2023-2024, and

Whereas, a public hearing has been conducted this evening, April 12<sup>th</sup>, as required by law, and

Whereas, after the public hearing no amendments were made to the Executive budget,

Now therefore, be it Resolved that the Executive Budget dated March 29, 2023 is hereby adopted as the Budget of the Village of Scotia for Fiscal Year 2023-2024.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MVP HEALTH INSURANCE PLAN**

**MOVED** by Trustee Gray, seconded by Trustee Cook to authorize the Mayor to enter into an agreement for the renewal of the MVP Health Plan for health insurance effective June 1, 2023.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**METLIFE DENTAL INSURANCE AGREEMENT**

**MOVED** by Trustee Solotruck, seconded by Trustee Gray to authorize the Mayor to enter into an agreement for the renewal of the MetLife Dental Plan effective June 1, 2023 for the administration of the Village's dental insurance program.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

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Abstentions: None

**RESOLUTION TO DECLARE LEAD AGENCY AND SEQR REVIEW FOR THE CONSTRUCTION OF THE PUMP STATION FORCEMAIN REPLACEMENT PROJECT**

**THEREFORE, UPON MOTION OF** Trustee Cook, seconded by Trustee Solotruck, **NOW**

**BE IT RESOLVED BY THE VILLAGE BOARD AS FOLLOWS:**

**SECTION 1:** The Village Board of the Village of Scotia hereby declares the Village Board as “Lead Agency” under NYCRR Part 617 (SEQR) in connection with the proposed construction of the Pump Station Forcemain Replacement Project.

**SECTION 2.** The Village Board of the Village of Scotia hereby authorizes the Village Clerk to prepare, file, publish and distribute all documents necessary to comply with NYCRR Part 617 (State Environmental Quality Review).

**SECTION 3.** This resolution shall become effective April 12, 2023.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**PAYMENT #10 TO PRECISION INDUSTRIAL MAINTENANCE**

**MOVED** by Trustee Gray, seconded by Trustee Cook that

Whereas, the Village of Scotia has an agreement with Precision Industrial Maintenance for Wastewater Pump Station Project Contract #1 – Waste Removal and Disposal, and

Whereas, a request for payment #10 has been received, and

Whereas, Prime AE has reviewed the request and approved it, now therefore

Be it Resolved, that the Board of Trustees approves Payment #10 to Precision Industrial Maintenance in the amount of \$37,777.47 for the Waste Water Pump Station Project Contract #1-Waste Removal and Disposal.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**CERTIFICATE OF SUBSTANTIAL COMPLETION FOR WASTEWATER SYSTEM IMPROVEMENTS**

**MOVED** by Trustee Solotruck, seconded by Trustee Gray that

Whereas, the Village entered into an agreement with PRIME AE Group on June 14, 2017 in regard to wastewater system improvements at the old sewer plant, and

Whereas, Jackson Demolition Services, Inc. was awarded Wastewater System Improvements Contract No. 2- WWTP Demolition on July 20, 2020, and

Whereas, the work has now been substantially completed, now therefore

Be it Resolved, that the Mayor is authorized to sign the Certificate of Substantial Completion for the Wastewater System Improvements, Contract #2-Demolition.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

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Abstentions: None

**COLLINS PARK GRANT SURVEY SERVICES**

**MOVED** by Trustee Solotruck, seconded by Trustee Cook that

Whereas, the Village entered into an agreement dated December 30, 2020 with LaBella in regard to the Collins Park Grant for improvements, and

Whereas, a boundary survey of Collins Park is required for said project, now therefore

Be it Resolved, that the Board of Trustees approves the amendment of the LaBella contract to include additional structural engineering design services in the form of a boundary survey of Collins Park in the amount of \$22,500.00

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**CHA CONSULTING, INC. PAYMENT #2**

**MOVED** by Trustee Gray, seconded by Trustee Cook that

Whereas, the Village has received a grant for the Sunnyside Road Rehabilitation or Replacement, and

Whereas, the Village entered into an agreement on July 13, 2022 with CHA Consulting for Project Architectural/Engineering services, now therefore

Be it Resolved, that the Board of Trustees approves payment #2 to CHA Consulting, Inc. for professional services related to the Sunnyside Road Rehabilitation or Replacement in the amount of \$5,320.40

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**HEUBER-BREUER CONSTRUCTION CO. PAYMENT #5**

**MOVED** by Trustee Solotruck, seconded by Trustee Cook that

Whereas, the Village entered into an agreement with Heuber-Breuer Construction for Construction Management Services for the Municipal Facilities Project – Fire Station on June 20, 2022, and

Whereas, a request has been made for payment #5, now therefore,

Be it Resolved, that the Board of Trustees approves Payment #5 to Heuber-Breuer Construction Co, in the amount of \$19,100.00 for the Municipal Facilities Project – Fire Station.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**H2M ARCHITECTURAL SERVICES PAYMENT #6**

**MOVED** by Trustee Cook, seconded by Trustee Solotruck that

Whereas, the Village entered into an agreement with H2M architects + engineers for Architectural Services for the Municipal Facilities Project on June 20, 2022, and

Whereas, the Village has received a request for payment #6, now therefore

Be it Resolved, that the Board of Trustees approves Payment # 6 to H2M architects + engineers in the amount of \$28,953.76 for the Municipal Facilities Project.

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Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro  
Noes: None  
Abstentions: None

**NAPIERALA CONSULTING FOR CIVIL ENGINEERING DESIGN SERVICES**

**MOVED** by Trustee Gray, seconded by Trustee Cook that  
Whereas, the Village entered into an agreement with Napierala Consulting Professional Engineer, PC related to the Municipal Facilities Project on June 20, 2022, and  
Whereas, a request for payment #6 has been received, now therefore  
Be it Resolved, that the Board of Trustees approves payment #6 to Napierala Consulting Professional Engineer, PC for civil engineering services in the amount of \$8,895.00.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro  
Noes: None  
Abstentions: None

**STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS**

**MOVED** by Trustee Solotruck, seconded by Trustee Gray that  
Be it Resolved, that the Village of Scotia/40008 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

<u>Name</u>	<u>Title</u>	<u>Standard Work Day</u>	<u>ROA Result</u>	<u>Pay Frequency</u>
Elected Officials:				
Brown, Keith	Trustee	6.0	2.05	Monthly
Gray, Heather	Trustee	6.0	2.69	Monthly
Appointed Officials:				
Marola, Lydia	Attorney	6.0	6.00	Monthly
Boyle, Michael	Village Justice	6.0	4.61	Monthly
Lockwood, John	Acting Justice	6.0	5.04	Semi Annual

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro  
Noes: None  
Abstentions: None

**PAVILION RESERVATION FEE WAIVER**

**MOVED** by Trustee Cook, seconded by Trustee Gray to waive the Pavilion Reservation fee for Schenectady County Library Programs on July 27<sup>th</sup> and August 10, 2023.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro  
Noes: None  
Abstentions: None

**PAVILION RESERVATION FEE WAIVER**

**MOVED** by Trustee Cook, seconded by Trustee Gray to waive the Pavilion Reservation fee for Glen-Worden Elementary PTA event on June 9, 2023.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro  
Noes: None  
Abstentions: None

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**DEPARTMENTAL REPORTS**

The following Department Heads presented their report for the month of January to the board:  
Sergeant Brady – Police Department  
Superintendent Kedzior – Department of Public Works  
Dave Wood – Fire Department

**MAYOR’S COMMENTS TO THE BOARD**

Mayor stated that the roof replacement is in progress. Fire Station – Phase 1 of Municipal Facilities Project is out to bid; bids are due May 2<sup>nd</sup>. Continuing to work with State on reducing speed limit on Mohawk Avenue to 25mph.

**CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS**

**Trustee Solotruck** – Bid package is out for Municipal Facilities Project Phase 1 – Fire House; bids are due May 2<sup>nd</sup>. Stewart’s construction is progressing. DPW has been cleaning up trees from the storm damage. Attended Planning Board meeting. Met with County Legislators to discuss ways to work with County to benefit residents both short and long term.

**Trustee Cook** – Attended BID meeting; would like the village to adopt the fireworks as a Village Special Event with Jumpin’ Jacks sponsoring the fireworks. BID would like an update on the linkage study, sidewalk improvements and parking space striping along Mohawk Avenue. Toured Schenectady County Child Advocacy Center; Mayor, Trustee Cook and Chief Harrigan will attend a meeting on April 18<sup>th</sup>.

**Trustee Gray** – Thanked Mark Lansing for his years of fireworks displays for the community. Police Reform Committee and Traffic Safety Committee; no meeting dates set. Thanked the Mayor, Department Heads and Attorney Marola for their work on the budget; thankful to be able to stay under the tax cap legislation.

**BUDGET ADJUSTMENTS**

**MOVED** by Trustee Solotruck, seconded by Trustee Cook to approve the Budget Adjustments for the month of March.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**AUDIT OF CLAIMS**

**MOVED** by Trustee Solotruck, seconded by Trustee Cook that be it resolved that all claims against the Village dated April 12, 2023 be allowed and ordered paid in full in the amount of \$107,647.00 charged to the following funds.

A-General Fund	\$ 55,987.08
F-Water Fund	\$ 9,784.75
G-Sewer Fund	\$ 41,875.17

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants’ favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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**MINUTES OF THE WORK SESSION MEETING HELD MARCH 7, 2023**

**MOVED** by Trustee Solotruck, seconded by Trustee Gray that the minutes of the March 7, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MINUTES OF THE REGULAR MEETING HELD MARCH 8, 2023**

**MOVED** by Trustee Solotruck, seconded by Trustee Gray that the minutes of the March 8, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, and Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MINUTES OF THE WORK SESSION MEETING HELD MARCH 20, 2023**

**MOVED** by Trustee Solotruck, seconded by Trustee Cook that the minutes of the March 20, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, and Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MINUTES OF THE WORK SESSION MEETING HELD MARCH 28, 2023**

**MOVED** by Trustee Solotruck, seconded by Trustee Gray that the minutes of the March 28, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, and Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MINUTES OF THE WORK SESSION MEETING HELD APRIL 4, 2023**

**MOVED** by Trustee Solotruck, seconded by Trustee Cook that the minutes of the April 4, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Gray

**ADJOURNMENT**

**MOVED** by Trustee Cook, seconded by Trustee Gray to adjourn the meeting at 8:20p.m.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees