

*Mayor Bucciferro called the meeting to order at 7:05 p.m.*

PRESENT: Trustee Brown, Trustee Cook, Trustee Gray, Trustee Solotruck and Mayor Bucciferro

**PRVILEGE OF THE FLOOR**

*Mayor Bucciferro opened the privilege of the floor at 7:06p.m.*

No one wished to speak.

*Mayor Bucciferro closed the privilege of the floor at 7:07p.m.*

**SPECIAL USE PERMIT APPLICATION FOR 45 MACARTHUR DRIVE**

John Montagne of Greenman-Pedersen, Inc. provided the board with an overview of the project for Empire State Youth Orchestra located at 45 MacArthur Drive

**a) Public Hearing**

*Mayor Bucciferro opened the public hearing at 7:10p.m.*

No one wished to speak.

*Mayor Bucciferro closed the public hearing at 7:11p.m.*

**b) SEQRA Determination**

**RESOLUTION FOR DETERMINATION OF NON-SIGNIFANCE IN REGARD TO THE SPECIAL USE PERMIT APPLICATION FOR 45 MACARTHUR DRIVE**

**MOVED** by Trustee Brown, seconded by Trustee Gray that

Whereas, a Special Use Permit Application was submitted to the Board of Trustees for 45 MacArthur Drive for use by the Empire State Youth Orchestra as a private school and an Environmental Assessment Form (EAF) has been completed and reviewed by the Board of Trustees, now therefore

Be it Resolved, that the special use permit application approval would not have a significant adverse impact on the environment.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Cook

**c) Action**

**MOVED** by Trustee Solotruck, seconded by Trustee Brown that

Whereas, an application has been submitted for a special use permit to use 45 MacArthur Drive for use by the Empire State Youth Orchestra for music education, lesson and rehearsal under Section 250-11(C) of the Village Code, and

Whereas, the property has been used as a School and Parish Center for St. Joseph's Church, and

Whereas, the property has been vacant for approximately 2 years, and

Whereas, approximately 2/3 of the property is in the Town of Glenville with primarily only the parking lot in the Village of Scotia portion,

Whereas, the property was previously used as a school and that the previously established parking lot will remain substantially the same, and

Whereas, the Board of Trustees has reviewed the special use permit application, and

Whereas, the Planning Board has recommended that the application be approved, and

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Whereas, use by the Empire State Youth Orchestra for music education, lessons and rehearsal meets the standards of Article XIV of the Village Code, now therefore  
Be it Resolved, that the Board of Trustees approves the Special Use Permit Application for 45 MacArthur Drive for use by the Empire State Youth Orchestra.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Cook

**M.J. ENGINEERING AND LAND SURVEYING, PC PAYMENT #5**

**MOVED** by Trustee Solotruck, seconded by Trustee Gray that

Whereas, the Village of Scotia received a grant for the Washington Avenue Bicycle and Pedestrian Connection Project, and

Whereas, as part of the grant work the Village entered into a contract with M.J. Engineering and Land Surveying, PC for engineering services, and

Whereas, a request has been made for payment #5 in the amount of \$15,241.37, and

Whereas, the Superintendent of Public Works has reviewed the request and approved it, now therefore

Be it Resolved, that the Board of Trustees approves Payment #5 to M.J. Engineering and Land Surveying, PC, in the amount of \$15,241.37.

Ayes: Trustee Brown, Gray, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**CHA CONSULTING, INC. PAYMENT #5**

**MOVED** by Trustee Cook, seconded by Trustee Gray that

Whereas, the Village has received a grant for the Sunnyside Road Rehabilitation or Replacement, and

Whereas, the Village entered into an agreement on July 13, 2022 with CHA Consulting for Project Architectural/Engineering services, now therefore

Be it Resolved, that the Board of Trustees approves payment #5 to CHA Consulting, Inc. for professional services related to the Sunnyside Road Rehabilitation or Replacement in the amount of \$28,922.32.

Ayes: Trustee Brown, Gray, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MUNICIPAL FACILITIES PROJECT – CHANGE ORDER AND OWNER EXPENSE AUTHORIZATION**

**MOVED** by Trustee Brown, seconded by Trustee Cook that

Whereas, the Municipal Facilities Project budget includes certain owner expenses in addition to approved contractor expenses; and

Whereas, the budget also includes a contingency budget for necessary change orders, and

Whereas, certain owner expenses and change orders may be time sensitive, and

Whereas, it is in the best interest of the Village that owner expense items and change orders be taken care of in a timely manner, now therefore

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Be it Resolved, that the Board of Trustees authorizes the Mayor in consultation with the Clerk-Treasurer to approve owner expense items in an amount not to exceed \$25,000 total per calendar month and change orders in an amount not to exceed \$25,000.00 total per calendar month.

Ayes: Trustee Brown, Gray, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

### **DEPARTMENTAL REPORTS**

The following Department Heads presented their report for the month of May to the board:

Sergeant Brady – Police Department

Superintendent Kedzior – Department of Public Works

Maria Schmitz – Clerk Treasurer’s Office

Chief Wood – Fire Department

### **MAYOR’S COMMENTS TO THE BOARD**

Mayor and Trustee Cook met with representative of the School District; will continue with regularly scheduled meetings. Fire Department 150-year Anniversary celebration is Saturday, July 15<sup>th</sup> at the Lion’s Club Pavilion; encouraged all to attend. Stewart’s grand opening is Friday, July 14<sup>th</sup>. Tom Melander is working on a design for the signage of Rob Clemons Drive. Municipal Facilities Project is progressing; working on framing for the side walls to be poured within the next few weeks. Mayor stated that parking has been available in both the municipal lot and along Mohawk Avenue. Thanked the board and all departments for all their work to make the June 30<sup>th</sup> fireworks happen. Sunnyside/Washington Avenue walkways are almost complete.

### **CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS**

**Trustee Solotruck** – Good to see progress on the Washington Avenue sidewalk and Municipal Facilities Project; would like to develop a parking plan to show opportunities for parking along Mohawk Avenue. Attended fireworks; great event. Look forward to developing a committee to begin the planning for next year; thanked all for their hard work.

**Trustee Brown** – As Fire Department liaison will be developing quarterly meetings with the Chief; EMS/Ambulance discussions are ongoing. Thanked everyone for all their work in pulling the fireworks together at the last minute. As liaison to Special Events Committee would like to formalize roles of all for the planning committee for next year’s event.

**Trustee Gray** – Traffic Safety Committee and Police Reforms Committee meeting to be scheduled. Thanked everyone for all their work with the fireworks; received all positive feedback. Thanked Schenectady County Legislature and Jumpin’ Jacks.

**Trustee Cook** – BID-Grand opening of Stewarts will be held Friday; Stewart’s is donating \$1,500 to the Sacandaga PTA for a literacy program. Met with Mayor and BID members regarding parking; encouraged BID to develop a unified parking plan. Police Department – Thanked Chief Harrigan for putting together a public safety plan involving multi-districts for the fireworks; plan well executed – thanked all Village employees for their work. Spectators enjoyed the fireworks from the SCCC parking lot; in total estimated 10,000-15,000 attendees between both locations. Thanked Schenectady County Legislature for supporting the event with a one-time contribution of \$30,000 from occupancy tax. BOA Grant – Envision Scotia is a public engagement plan actively soliciting feedback; survey can be taken at

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envisionscotia.com. BOA Committee will be meeting Monday, July 17<sup>th</sup> for a walking tour of the opportunity area. Thanked Mayor for allowing his involvement with the School District.

**MUNICIPAL FACILITIES AUDIT OF CLAIMS**

**MOVED** by Trustee Gray, seconded by Trustee Solotruck that be it resolved that all claims against the Village dated June 14, 2023 be allowed and ordered paid in full in the amount of \$324,412.63 charged to the H04-Capital Project Fund

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**AUDIT OF CLAIMS**

**MOVED** by Trustee Cook, seconded by Trustee Brown that be it resolved that all claims against the Village dated July 12, 2023 be allowed and ordered paid in full, pending review by the Finance Committee, in the amount of \$96,451.73 charged to the following funds.

A-General Fund \$ 82,934.99

F-Water Fund \$ 6,610.13

G-Sewer Fund \$ 6,906.61

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MINUTES OF THE WORK SESSION MEETING HELD MAY 2, 2023**

**MOVED** by Trustee Cook, seconded by Trustee Gray that the minutes of the May 2, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Brown

**MINUTES OF THE WORK SESSION MEETING HELD MAY 15, 2023**

**MOVED** by Trustee Gray, seconded by Trustee Brown that the minutes of the May 15, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray and Mayor Bucciferro

Noes: None

Abstentions: Trustee Solotruck

**MINUTES OF THE WORK SESSION MEETING HELD MAY 30, 2023**

**MOVED** by Trustee Cook, seconded by Trustee Gray that the minutes of the May 30, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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**MINUTES OF THE WORK SESSION MEETING HELD JUNE 6, 2023**

**MOVED** by Trustee Solotruck, seconded by Trustee Gray that the minutes of the June 6, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Brown

**MINUTES OF THE WORK SESSION MEETING HELD JUNE 8, 2023**

**MOVED** by Trustee Brown, seconded by Trustee Solotruck that the minutes of the June 8, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MINUTES OF THE WORK SESSION MEETING HELD JUNE 12, 2023**

**MOVED** by Trustee Solotruck, seconded by Trustee Brown that the minutes of the June 12, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Gray

**MINUTES OF THE WORK SESSION MEETING HELD JUNE 19, 2023**

**MOVED** by Trustee Gray, seconded by Trustee Solotruck that the minutes of the June 19, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**NEW BUSINESS**

Mayor Bucciferro proposed that Trustee Cook be appointed liaison to School District.

**GENERATOR APPROVAL FOR FIREHOUSE**

**MOVED** by Trustee Brown, seconded by Trustee Solotruck that

Whereas, a generator for the Municipal Facilities Project – Firehouse is budgeted as an owner expense, and

Whereas, sealed bids have been received for the generator, now therefore

Be it Resolved, that the Board of Trustees approves the bid from Cummins in the amount of \$48,670.00.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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**ADJOURNMENT**

**MOVED** by Trustee Brown, seconded by Trustee Cook to adjourn the meeting at 8:02p.m.

Ayes: Trustee Brown, Gray, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees