

At the special meeting of the Village Board of Trustees
held February 6, 2024

Mayor Bucciferro called the meeting to order at 6:00p.m.

PRESENT: Trustee Brown, Trustee Cook, Trustee Gray, Trustee Solotruck & Mayor Bucciferro

WATER SYSTEM IMPROVEMENTS PROPSAL

Jeff Trzeciak of Prime AE attended meeting via Zoom; provided the board with an overview of the Water System Improvements Project Proposal for Engineering Services; this proposal is to update and substantially expand the June 2017 Water System Improvement Project Preliminary Engineering Report (PER) to meet the current NYS Environmental Facilities Corporation PER Outline and to prepare funding application.

SIDEWALK SNOW REMOVAL

Mayor stated that based on current village code the sidewalks must be kept clear of snow and ice. Attorney Marola stated that if the sidewalk is not cleared on a property the village can remove such snow and ice, after due notice, with fees assessed against the property. The board discussed appropriate due notice and determined that if a sidewalk is not cleared after 48 hours of the completion of the storm; the due notice will be 3 days. Attorney Marola will draft necessary language.

TAX CAP LEGISLATION

Mayor Bucciferro stated that as budget preparations begin, the allowable tax levy set by NYS for budget year June 1, 2024-May 31, 2025 is 2%. In order to have the ability to exceed the tax cap if necessary, the board must introduce a local law at the February meeting and hold a public hearing at the March meeting.

VILLAGE MEETINGS

Mayor recommended the following for scheduled work sessions and regular board meetings:
First Tuesday of the month; work session to discuss item that will be on the agenda at the next regular board meeting.

Second Wednesday of the month; regular board meeting to enact proposed resolutions

Third Monday of the month; work session to discuss items outside of the business meeting

Mayor stated that he will distribute draft of the meeting procedures he had developed.

BUDGET CALENDAR

Mayor distributed the proposed budget calendar for Fiscal Year 2024-2025; the board agreed on proposed schedule.

MUNICIPAL FACILITIES UPDATE

Sean Foran of Hueber-Breuer provided the board with the following update:

MINUTES – Distributed construction meeting minutes to date; continue to meet with four prime contractors on a bi-weekly basis; meetings include Village representatives. Encouraged Trustees to email with any questions.

SCHEDULE – Provided updated schedule. Roof has been completed, which is critical in allowing the project to continue. HB will continue to monitor schedule; tentative move in date for the Fire Department is May 31st.

BUDGET – No change to budget.

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CONSUMABLES – Updated listing which includes expenses paid for by the Village such as HB Support Staff and Jobsite Reimbursables.

CONTINGENCY - No additional change orders have been issued.

FFE – Furniture, Fixtures & Equipment – Provided updated FFE budget which includes items that have been identified as FFE but are in current Bid Packages with no significant changes.

EXECUTIVE SESSION

MOVED by Trustee Cook, seconded by Trustee Brown to enter into executive session to discuss contracts of a particular company and real estate transactions.

Ayes: Trustee Brown, Cook, Gray, Solotruck & Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro reconvened the board at 8:00p.m.; no action taken.

ADJOURNMENT

MOVED by Trustee Brown, seconded by Trustee Cook to adjourn the meeting at 8:00p.m.

Ayes: Trustee Brown, Cook, Gray, Solotruck & Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees