

*Mayor Bucciferro called the meeting to order at 6:30 p.m.*

PRESENT: Trustee Brown, Trustee Cook, Trustee Gray, Trustee Solotruck and Mayor Bucciferro

The board observed a moment of silence in memory of former Scotia Mayor Dennis Madden.

### **PRVILEGE OF THE FLOOR**

*Mayor Bucciferro opened the privilege of the floor at 6:32p.m.*

Kimberly Bongermينو; attended to raise awareness of Cholangiocarcinoma, which is a very rare and aggressive form of cancer. Daughter was diagnosed in 2018 at the age of 23, and is currently cancer free. February is Cholangiocarcinoma Awareness Month; would like the Village to help raise awareness by providing links to information on website.

*Mayor Bucciferro closed the privilege of the floor at 6:37p.m.*

### **FIRE STATION PROJECT KITCHEN EQUIPMENT**

**MOVED** by Trustee Gray, seconded by Trustee Brown that

Whereas, requests for sealed bids were issued for the Fire Station Project Kitchen Equipment, and

Whereas, the bids have been received and reviewed by Hueber Breuer, and

Whereas, it is recommended that the bid of Gerharz Equipment, Inc. be accepted, now therefore

Be it Resolved, that the Board of Trustees accepts the bid of Gerharz Equipment in the amount of \$64,685.50 and authorizes the Mayor to sign an agreement for the same.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

### **FIREWORKS UPDATE**

**FUND RAISING:** Trustee Cook stated that Sponsorship Commitment Form has been finalized; form and sponsorship funds will be submitted to the Clerk Treasurer. Based upon current pledges; over half of the money needed has been raised. Trustee Cook will finalize business mailing list for the forms to be distributed to. Thanked the Daily Gazette for recognizing the importance of this community event and spotlighting it in the newspaper. Mayor encouraged Trustees to reach out to any contacts they may have.

**PUBLIC SAFETY:** Mayor discussed public safety with Chief Wood and Chief Harrigan; plan has ben identified and will be presented to the board prior to the event. Will begin working on a Naturalization Ceremony for the 2025 July 4<sup>th</sup> Firework Celebration.

**VOLUNTEERS:** Mayor stated that types of jobs that volunteers may be able to assist with have been identified; encouraged anyone interested in helping out with the event to reach out.

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### **SAFER GRANT**

Trustee Brown stated that a request has been put in front of the board by the Fire Department to apply for SAFER Grant in order to comply with minimum standards set by NFPA.

**MOVED** by Trustee Cook, seconded by Trustee Gray that

Be it Resolved, that in order to meet minimum NFPA response and operational standards, the Board of Trustees authorizes the mayor to submit an application for the current round of Staffing For Adequate Fire and Emergency Response (SAFER) funds as long as the following conditions are met and affirmed by the Village Financial Officer:

1. Up front compensation for the grant writer shall be allocated from the Village Fire budget,
2. All costs associated with the proposed staffing shall be provided for out of the grant or other sources with no impact on Village Taxpayers,
3. The final grant proposal shall be reviewed for approval by the Board of Trustees and Village Financial Officer prior to submission,
4. Continuation of the proposed staffing and/or reapplication for SAFER funds shall also be conditional based on potential financial impact on the village.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

### **MUNICIPAL FACILITIES PROJECT – PHASE 2 RELOCATION**

Phase 1 of the Municipal Facilities Project is progressing; preliminary schedule for phase 2 relocation will be to be out of the current location by June 1<sup>st</sup>. Sean Foran of Hueber-Breuer will be assisting with the relocation; will have a report prepared for the board at the February 6<sup>th</sup> meeting.

### **2024 MEETING CALENDAR**

**MOVED** by Trustee Cook, seconded by Trustee Gray to approve the 2024 Meeting Calendar as presented.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

### **MAYOR'S COMMENTS TO THE BOARD**

Mayor will be setting specific office hours to be available for residents. Regarding the passing of Dennis Madden who served as Mayor from 1986-1990; will be sure to continue his legacy of the time capsule and ensure Freedom Park will be recognizing him in a meaningful way. Tom Gifford served as a Mayor and as a volunteer firefighter; will be sure that his photo is included with all the Mayors after the renovation. Thanked Trustees for all their assistance during the last month. Recognized Town Councilman Michael Aragosa who is in attendance at meeting. Sean Foran of Hueber Breuer will be providing the Monthly Municipal Project Update on Tuesday, February 6<sup>th</sup>.

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## **CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS**

**Trustee Solotruck** – Municipal Facilities Project is continuing to move forward.

**Trustee Brown** – Special Events – Recognized Trustee Cook for his leadership with putting together the sponsorship packets for the fireworks.

Fire Department – Attended meetings regarding SAFER Grant

Zoning Board – No meeting held.

**Trustee Gray** – Expressed her condolences for the Madden Family; wonderful man who had a passion for the time capsule.

Police Reform Committee – Attended meeting; discussed progress on body cameras, wellness program and camera review. Waiting for dates for next Police Reform Committee and Traffic Safety Committee.

**Trustee Cook** – Police Department: Swore in two full time officers this past month; excited to have them on board to continue mission of community policing. Thanked Jeremy Ecker for his work with the COPS Grant and his position as School Resource Officer.

Freedom Park – sponsorship work is ongoing for the summer concert series. Freedom Park was built the same year the fireworks started in 1976 for the Bicentennial Celebration. Dennis Madden and a group of volunteers built the stage as we know it today in the late 1980's; the stage is named the Dennis Madden Stage and his legacy will continue on – in full support of preserving the time capsule and the historical kiosks that were along the pathway.

Envision Scotia – Attended meeting; drafted vision statement and discussed revision. Getting close to submitting final application.

BID meeting – Mayor attended; David Hogenkamp from Metroplex was guest speaker.

## **DEPARTMENTAL REPORTS**

The following Department Heads presented their report for the month of December to the board:

Chief Wood – Fire Department

Chief Harrigan– Police Department

Clerk Treasurer Schmitz – Clerk's Office

Superintendent Kedzior – Department of Public Works

## **BUDGET ADJUSTMENTS**

**MOVED** by Trustee Solotruck, seconded by Trustee Brown to approve the Budget Adjustments for the month of December.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

## **MUNICIPAL FACILITIES AUDIT OF CLAIMS**

**MOVED** by Trustee Solotruck, seconded by Trustee Brown that be it resolved that all claims against the Village dated January 10, 2024 be allowed and ordered paid in full in the amount of \$625,985.60 charged to the H04-Capital Project Fund

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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**AUDIT OF CLAIMS**

**MOVED** by Trustee Solotruck, seconded by Trustee Brown that be it resolved that all claims against the Village dated January 10, 2024 be allowed and ordered paid in full, in the amount of \$75,061.99 charged to the following funds.

A-General Fund	\$ 40,020.97
CM-BID	\$ 25,725.00
F-Water Fund	\$ 4,644.79
G-Sewer Fund	\$ 4,671.23

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MINUTES OF THE REGULAR MEETING HELD DECEMBER 13, 2023**

**MOVED** by Trustee Brown, seconded by Trustee Cook that the minutes of the December 13, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MINUTES OF THE WORK SESSION MEETING HELD DECEMBER 18, 2023**

**MOVED** by Trustee Brown, seconded by Trustee Solotruck that the minutes of the December 18, 2023 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**MINUTES OF THE WORK SESSION MEETING HELD JANUARY 2, 2024**

**MOVED** by Trustee Brown, seconded by Trustee Solotruck that the minutes of the January 2, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Cook

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**NEW BUSINESS**

**CORRECTION TO APPOINTMENT OF DONALD MACKINTOSH AS POLICE OFFICER**

**MOVED** by Trustee Cook, seconded by Trustee Gray that

Whereas, the Village appointed Donald Mackintosh to the position of police officer on December 5, 2023, and

Whereas, the appointing resolution incorrectly stated that the appointment was effective January 8, 2024, and

Whereas, the correct date of appointment should have been January 15, 2024 as that is the day the Police Academy commences, now therefore

Be it Resolved, that the appointment of Donald Mackintosh to the position of Police Officer is hereby corrected to effective January 15, 2024.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**EXECUTIVE SESSION**

Tabled.

**ADJOURNMENT**

**MOVED** by Trustee Brown, seconded by Trustee Cook to adjourn the meeting at 7:40p.m.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees