

Mayor Bucciferro called the meeting to order at 6:30 p.m.

PRESENT: Trustee Brown, Trustee Cook, Trustee Gray Trustee Solotruck and Mayor Bucciferro

Mayor asked for a moment of silence in memory of those that lost their lives on September 11, 2001.

PRIVILEGE OF THE FLOOR

Mayor Bucciferro opened the privilege of the floor at 6:32p.m.

No one wished to speak.

Mayor Bucciferro closed the privilege of the floor at 6:33p.m.

MUNICIPAL FACILITIES UPDATE

Sean Foran of Hueber-Breuer provided the board with an update on Phase 1 of the Municipal Facilities Project. Mr. Foran met with each of the four prime contractors to closeout project; no unexpected change orders were received. The project will closeout under budget; final financial reports will be available to the board once complete.

COLLINS PARK & SCHONOWEE TRAIL GRANT UPDATE

Reuben Hull of Labella provided the board with an overview of the Collins Park Improvements Grant and Schonowee Trail Improvements Grant; the projects were originally bid on April 25, 2024 with both projects coming in over budget. Labella broke down each of the projects into a base bid with alternates for rebid on September 5th; the Village is able to proceed with each of these grants based on those bids. Collins Park Improvements Grant will provide upgrades and additional equipment for the Kiddie Park. Schonowee Trail Improvements Grant will provide a cross walk from entrance of the park that will connect to a sidewalk along the river side of Schonowee Ave, improvements to the old bridge abutment and a trailhead loop that will connect to the existing bike path.

COLLINS PARK IMPROVEMENT PROJECT AWARD

MOVED by Trustee Cook, seconded by Trustee Brown that

Whereas, sealed bids for Collins Park Improvements Project were received and opened on April 25, 2024, and

Whereas, all bids were in excess of available funding, including grants and therefore rejected on June 12, 2024, and

Whereas, the project was rebid, now therefore

Be it Resolved, that the Board of Trustees awards the base bid for the Collins Park Improvements Project to Carver Construction in the amount of \$277,145.00.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

SCHONOWEE TRAILS IMPROVEMENT PROJECT AWARD

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, sealed bids for Schonowee Trails Improvement Project were received opened on April 25, 2024, and

Whereas, all bids were in excess of available funding, including grants and therefore rejected on June 12, 2024, and

Whereas, the project was rebid, now therefore

Be it Resolved, that the Board of Trustees awards the base bid, with Alternative 1 and Alternative 2 for the Schonowee Trails Improvements Project to New Castle Paving in the amount of \$168,798.00.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

PARKING ALONG WASHINGTON AVENUE

The board discussed the use of the right-a-way along Washington Avenue that is currently being used by residents to park and store vehicles. Mayor stated that the Police Department and Building Inspector will be responsible to citing any unregistered vehicles stored on the property. Trustees agreed that if the area is posted with “No Parking “signs, residents need to be provided with a reasonable time frame for removal of vehicles; any change in regulations to this area will be discussed with residents that would be impacted prior to implementation.

TEMPORARY RELOCATION OF POLICE DEPARTMENT

Tabled; Chief Harrigan will provide a memo to the board regarding the cost of a temporary relocation.

REALLOCATION OF FUNDS FOR FIRE DEPARTMENT DOOR BREACH SIMULATOR

Chief Wood requested funds to be transferred within the Fire Department budget to allow for the purchase of a door breach simulator; Mayor stated that he will be reviewing the outstanding FFE budget for the Municipal Facilities Project with Chief Wood to determine a priority of each item.

AMENDMENT #8 TO H2M ARCHITECTS + ENGINEERS

MOVED by Trustee Gray, seconded by Trustee Cook that

Whereas, the Village entered into an agreement with H2M architects + engineers on June 20, 2022 for Municipal Facilities Project, and

Whereas, amendments to Hazardous Materials Abatement were made, now therefore,

Be it Resolved, that the Board of Trustees ratifies the signature of the Mayor on Amendment #8 with H2M architects + engineers in the amount of \$22,650.00.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AMENDMENT #9 TO H2M ARCHITECTS + ENGINEERS

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, the Village entered into an agreement with H2M architects + engineers on June 20, 2022 for Municipal Facilities Project, and

Whereas, additional site visits were required, now therefore,

Be it Resolved, that the Board of Trustees ratifies the signature of the Mayor on Amendment #9 with H2M architects + engineers in the amount of \$10,525.00

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AMENDMENT #10 TO H2M ARCHITECTS + ENGINEERS

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, the Village entered into an agreement with H2M architects + engineers on June 20, 2022 for Municipal Facilities Project, and

Whereas, there were additional Phase 1 reimbursable expenses, now therefore,

Be it Resolved, that the Board of Trustees ratifies the signature of the Mayor on Amendment #10 with H2M architects + engineers in the amount of \$5,361.00

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AMENDMENT #11 TO H2M ARCHITECTS + ENGINEERS

MOVED by Trustee Gray, seconded by Trustee Cook that

Whereas, the Village entered into an agreement with H2M architects + engineers on June 20, 2022 for Municipal Facilities Project, and

Whereas, there were an amendment to Fire Station MEP Inspections, now therefore,

Be it Resolved, that the Board of Trustees ratifies the signature of the Mayor on Amendment #11 with H2M architects + engineers in the amount of \$6,500.00.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

September 11, 2024

CHA CONSULTING, INC PAYMENT #17

MOVED by Trustee Brown, seconded by Trustee Cook that

Whereas, the Village has received a grant for the Sunnyside Road Rehabilitation or Replacement, and

Whereas, the Village entered into an agreement on July 13, 2022 with CHA Consulting for Project Architectural/Engineering services, now therefore,

Be it Resolved, that the Board of Trustees approves payment #17 to CHA Consulting, Inc. for professional services related to the Sunnyside Road Rehabilitation or Replacement in the amount of \$94,285.77.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

CLARIFICATION OF TEMPORARY PART-TIME COURT CLERK RATE

MOVED by Trustee Solotruck, seconded by Trustee Gray that

Whereas, the Village had a vacancy in the position of Court Clerk, and

Whereas, the Village adopted a resolution on August 14, 2024 regarding the current Part-time Court Clerk that did not contain complete information, and

Whereas, until a permanent resolution to the vacancy to Court Clerk was made and during a training period, the current Part-time Court Clerk, Kristen Bode, is to receive a temporary increase in hourly rate for temporarily increased duties, now therefore,

Be it Resolved, that the Board of Trustees clarifies the above-mentioned resolution and sets the temporary hourly rate for the Part-time Court Clerk at \$32.00 per hour retroactive to July 14, 2024 and continuing until she resumes regular part-time duties, as determined by the Mayor, but no longer than until October 1, 2024.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

CORRECTION TO APPOINTMENT OF COURT CLERK

MOVED by Trustee Solotruck, seconded by Trustee Cook that

Whereas, the Village had a vacancy in the position of Court Clerk, and

Whereas, the Village adopted a resolution on August 19, 2024 appointing a new Court Clerk that had incorrect information regarding rate of pay and incomplete information regarding terms of employment, and

Whereas, the Board of Trustees seeks to correct said resolution, now therefore,

Be it Resolved, that the Board of Trustees amends the above mentioned resolution to correct the Court Clerk pay rate to \$25.50 per hour at 26 hours per week with no benefits effective September 3, 2024 until the end of the Village annual year.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Brown

CLOSURE OF SO. TEN BROECK STREET

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the Village Clerk has received an application for a Special Event/Block Party, now therefore,

Be it Resolved, that the Board of Trustees authorizes the closure of So. Ten Broeck Street between Mohawk Avenue to the driveway of 1st National Bank of Scotia on Saturday, October 19, 2024 from 10:00a.m. until 11:00p.m. for a Mohawk Taproom Block Party, and

Be it Further Resolved, the Village Open Container Law is lifted or waived for the event only.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

CLOSURE OF SO. TEN BROECK STREET

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Village Clerk has received an application for a Special Event/Block Party, now therefore,

Be it Resolved, that the Board of Trustees authorizes the closure of So. Ten Broeck Street between Mohawk Avenue to the driveway of 1st National Bank of Scotia on Saturday, June 14, 2025 from 10:00a.m. until 11:00p.m. for a Mohawk Taproom Anniversary Party, and

Be it Further Resolved, the Village Open Container Law is lifted or waived for the event only.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None
Abstentions: Trustee Cook

DEPARTMENTAL REPORTS

MOVED by Trustee Solotruck, seconded by Trustee Cook to accept the Departmental Reports.
Ayes: Cook, Solotruck and Mayor Bucciferro
Noes: None
Abstentions: None

MAYOR’S COMMENTS TO THE BOARD

NY Forward Public Meeting will be held Thursday, September 19th at 6:00p.m. in the Fire House Conference room. Attended meeting with Ray Gillen, Mark Storti, Norabelle Greenburger and Clerk Treasurer Schmitz regarding assistance with the NY Forward Grant and identifying areas in the area related to the proposal. Mayor will send out constant contact regarding bike event that will be held in Collins Park on Sunday, September 15th; 11 and under baseball tournament will be held September 19th – 21st.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Solotruck – No report.
Trustee Brown – No Zoning Board of Appeals meeting held. Special Events Committee will be having a leadership change. Working with Chief Wood to develop maintenance policies for the new building.
Trustee Cook – Police Department – Back to school; SRO officer present during school day. Workspace need is critical to police department operations.
Freedom Park – Wonderful season; thanked Parks Department and Police Department for their support throughout the season. Suggested that the Village prioritize a meeting with Village Officials and Freedom Park Foundation to review capital improvements plan.
School District – Residents have concerns with the Broad St/Seeley St. crosswalk; Traffic Safety Committee to discuss two way or four way stop at that intersection. Congratulated Officer Hajec on the Livescan Grant.
Trustee Gray – Condolences to those that lost their life 23 years ago; thanked all members of our community and other communities that risked their lives for others. Thanked DPW for painting the crosswalks. Attended Traffic Safety Committee meeting; discussed reducing speed limit to 25mph

BUDGET ADJUSTMENTS

MOVED by Trustee Solotruck, seconded by Trustee Brown to approve the Budget Adjustments for the month of August.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions: None

MUNICIPAL FACILITIES AUDIT OF CLAIMS

MOVED by Trustee Solotruck, seconded by Trustee Brown that be it resolved that all claims against the Village dated September 11, 2024 be allowed and ordered paid in full in the amount of \$108,264.00 charged to the H04-Capital Project Fund
Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants’ favor and in the full amount listed and charge the same to the funds listed therein.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Solotruck, seconded by Trustee Brown that be it resolved that all claims against the Village dated September 11, 2024 be allowed and ordered paid in full, in the amount of \$134,148.48 charged to the following funds.

A-General Fund	\$104,726.51
F-Water Fund	\$ 27,236.26
G-Sewer Fund	\$ 2,185.71

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants’ favor and in the full amount listed and charge the same to the funds listed therein.
Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro
Noes: None
Abstentions: None

September 11, 2024

MINUTES OF THE WORK SESSION MEETING HELD JULY 15, 2024

MOVED by Trustee Solotruck, seconded by Trustee Cook that the minutes of the July 15, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Cook and Trustee Gray

MINUTES OF THE REGULAR MEETING HELD AUGUST 14, 2024

MOVED by Trustee Solotruck, seconded by Trustee Cook that the minutes of the August 14, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Brown and Trustee Gray

MINUTES OF THE WORK SESSION MEETING HELD AUGUST 19, 2024

MOVED by Trustee Solotruck, seconded by Trustee Cook that the minutes of the August 19, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray and Trustee Solotruck

Noes: None

Abstentions: Mayor Bucciferro

MINUTES OF THE WORK SESSION MEETING HELD SEPTEMBER 3, 2024

MOVED by Trustee Solotruck, seconded by Trustee Cook that the minutes of the September 3, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

EXECUTIVE SESSION

MOVED by Trustee Cook, seconded by Trustee Brown to enter into executive session to discussion contracts related to the Muncipal Facilities Project.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro reconvened the board at 8:45p.m. with no action.

ADJOURNMENT

MOVED by Trustee Brown, seconded by Trustee Cook to adjourn the meeting at 8:45p.m.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees