

At the regular Meeting of the Village Board of Trustees
held October 9, 2024

Mayor Bucciferro called the meeting to order at 6:30 p.m.

PRESENT: Trustee Brown, Trustee Cook, Trustee Gray, Trustee Solotruck and Mayor Bucciferro

Mayor Bucciferro presented Trustee Cook and Kim Talbot with a proclamation in recognition of Fresh Table and thanked them for their efforts.

Trustee Cook excused from meeting.

PRIVILEGE OF THE FLOOR

Mayor Bucciferro opened the privilege of the floor at 6:35p.m.

No one wished to speak.

Mayor Bucciferro closed the privilege of the floor at 6:35p.m.

**AGREEMENT WITH SCHENECTADY COUNTY FOR SCOTIA FIREWORKS
PUBLIC SAFETY SERVICES**

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the Village of Scotia and County of Schenectady agreed that the County would provide additional required security for the 2024 Scotia Fireworks, and

Whereas, the parties seek to memorialize the agreement in writing, now therefore,

Be it Resolved that the Board of Trustees authorizes the Mayor to sign an Intergovernmental Cooperation Agreement with County of Schenectady in the amount of \$3,341.66 for Schenectady County public safety services for the 2024 Scotia Fireworks.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

EXTENSION OF SEWER DISTRICT #3 APPROVAL

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, the Town of Glenville has requested that the Village of Scotia agree to extend Sewer District #3 to allow service at 320 Alexander Avenue, SBL 29.19-2-20 as outlined in a letter dated September 16, 2024 from Peter Hayden, Town Deputy Commissioner of Public Works and in resolution No. 182-2024 of the Town of Glenville Town Board, and

Whereas, the Village Superintendent of Public Works and Village Engineer find that the proposed extension will have no adverse effects on the Village of Scotia sanitary sewer system, now therefore

Be it Resolved, that the Village of Scotia Board of Trustees approves an extension to Sewer District #3 to include 320 Alexander Avenue, SBL 29.19-2-20 contingent upon all necessary approvals from the City of Schenectady as may be required by contract.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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COLLINS LAKE TREATMENT AGREEMENT WITH READY SCOUT, LLC

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, Collins Lake continues to need treatment services, and

Whereas, the Superintendent of Public Works has researched options and recommends treatment by Ready Scout, LLC, now therefore,

Be it Resolved, that the Board of Trustees authorizes the Mayor to enter into an agreement dated September 4, 2024 with Ready Scout, LLC for Collins Lake 2025 treatment in an amount not to exceed \$15,000.00.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AMENDMENT #6 TO H2M ARCHITECTS AND ENGINEERS AGREEMENT

MOVED by Trustee Solotruck, seconded by Trustee Gray that

Whereas, the Village entered into an agreement with H2M architects + engineers on June 20, 2022 for Municipal Facilities Project, Fire Station, and

Whereas, additional amendments to architectural design work were made in the amount of \$10,000.00, now therefore,

Be it Resolved, that the Board of Trustees authorizes the Mayor to sign Amendment #6 with H2M architects + engineers in the amount of \$10,000.00.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AMENDMENT #12 TO H2M ARCHITECTS AND ENGINEERS AGREEMENT

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, the Village entered into an agreement with H2M architects + engineers on June 20, 2022 for Municipal Facilities Project, Fire Station, and

Whereas, there are additional reimbursable expenses in the amount of \$57.51, now therefore,

Be it Resolved, that the Board of Trustees authorizes the Mayor to sign Amendment #12 with H2M architects + engineers in the amount of \$57.51.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AMENDMENT #2 TO HUEBER BREUER AGREEMENT

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the Village entered into an agreement with Hueber-Breuer for Construction Management Services for the Municipal Facilities/Fire Station Project on or about June 20, 2022, and

Whereas, to expedite completion of the project Hueber-Breuer provided certain materials for the project which were not part of the original contract, now therefore

Be it Resolved, that the Board of Trustees authorizes the Mayor to sign Amendment #2 with Hueber-Breuer in the amount of \$2,434.49 to come from the contingency line of the Municipal Facilities Phase 1 budget.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

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Abstentions: None

AMENDMENT #1 TO NAPIERALA CONSULTING PROFESSIONAL ENGINEER, PC AGREEMENT

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, the Village entered into an agreement with Napierala Consulting Professional Engineer, PC related to the Municipal Facilities Project – Fire Station on June 20, 2022, and

Whereas, there were additional engineering services required related to Department of Transportation site visits, now therefore

Be it Resolved, that the Board of Trustees authorizes the Mayor to sign Amendment #1 to Napierala Consulting Professional Engineer, PC agreement in the amount of \$5,000.00.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

CHA CONSULTING, INC PAYMENT #18

MOVED by Trustee Solotruck, seconded by Trustee Gray that

Whereas, the Village has received a grant for the Sunnyside Road Rehabilitation or Replacement, and

Whereas, the Village entered into an agreement on July 13, 2022 with CHA Consulting for Project Architectural/Engineering services, now therefore,

Be it Resolved, that the Board of Trustees approves payment #18 to CHA Consulting, Inc. for professional services related to the Sunnyside Road Rehabilitation or Replacement in the amount of \$8,068.05.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

APPROVAL OF VOLUNTEER FIREFIGHTER

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, the Village Fire Department has recommended that Nathaniel Weisenburn be appointed volunteer firefighter for the Village of Scotia Fire Department, now therefore,

Be it Resolved, that the Board of Trustees approves the appointment of Nathaniel Weisenburn as volunteer firefighter for the Village of Scotia Fire Department.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

SURPLUS OF DPW EQUIPMENT

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the Department of Public Works has identified the following equipment as no longer needed and surplus:

2012 Ford F250 Super Duty Pickup Truck (VIN#1FTBF2A67CEA23286)

Miscellaneous parts from old equipment

Be it Resolved, that the Board of Trustees declares Department of Public Works equipment as listed on a memo from Superintendent Kedzior dated September 25, 2024, as no longer needed and surplus and further authorizes the Superintendent or his designee to sell or dispose of the items in a manner permitted by law.

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Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AGREEMENT WITH COLLAR CITY AUCTIONS, INC

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, from time to time, the Village has surplus property and equipment, and

Whereas, the Board finds it in the interest of the Village to engage online auction services for certain surplus items, now therefore,

Be it Resolved, that the Mayor is authorized to sign an agreement dated September 23, 2024 with Collar City Auctions, Inc. for Sale of Government Assets by Online Auction for an initial 3 year term.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

SURPLUS OF FIRE DEPARTMENT EQUIPMENT

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the Fire Chief has identified certain equipment as identified in a memo from the Fire Chief dated October 3, 2024 as no longer needed and surplus, now therefore,

Be it Resolved, that the Board of Trustees declares fire equipment as outlined in a memo from the Fire Chief dated October 3, 2024 as no longer needed and surplus and further authorizes the Fire Chief or his designee to sell or dispose of the items in a manner permitted by law.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

LEASE AND MAINTENANCE AGREEMENT FOR POLICE DEPARTMENT COPIER

MOVED by Trustee Brown, seconded by Trustee Gray to authorize the Mayor to sign a five year lease agreement and one year maintenance agreement with Repeat Business Systems for a new Police Department copier.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

SERVICE ORDER WITH VERIZON CONNECT

MOVED by Trustee Solotruck, seconded by Trustee Gray that

Whereas, the GPS Tracking System platform the Village currently uses for certain vehicles, Verizon Connect-Networkfleet, will be phased out as of January 1, 2025, and

Whereas, the Village desires to continue to utilize GPS tracking and can do so with a new platform, Verizon Connect-Reveal, now therefore,

Be it Resolved, that the Board of Trustees authorizes the Mayor to sign a Service Order Form with Verizon Connect-Reveal GPS Services.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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AGREEMENT WITH CARVER CONSTRUCTION FOR COLLINS PARK IMPROVEMENT PROJECT

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, the Board of Trustees accepted the base bid for the Collins Park Improvements Project to Carver Construction in the amount of \$277,145.00 on September 11, 2024, and

Whereas, Carver Construction has submitted a contract for the same, now therefore,

Be it Resolved, that the Board of Trustees authorizes the Mayor to enter into a contract with Carver Construction in the amount of \$277,145.00 for the Collins Park Improvements Project.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AGREEMENT WITH NEW CASTLE PAVING, LLC FOR SCHONOWEE TRAIL IMPROVEMENT PROJECT

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, the Board of Trustees accepted the base bid with Alternative 1 and Alternative 2 for the Schonowee Trail Improvements Project to New Castle Paving, LLC in the amount of \$168,798.00 on September 11, 2024, and

Whereas, New Castle Paving, LLC has submitted a contract for the same, now therefore,

Be it Resolved, that the Board of Trustees authorizes the Mayor to enter into a contract with New Castle Paving, LLC in the amount of \$168,798.00 for the Schonowee Trail Improvements Project.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

RECOGNITION OF SCHOOL CROSSING GUARDS

Mayor and Chief Harrigan presented certificates of appreciation to Al Ventrice and Kathy Jourdain, former School Crossing Guards, for their years of service to the community.

DEPARTMENTAL REPORTS

Police Chief Dan Harrigan announced to the board that he will be retiring at the end of the month.

MAYOR'S COMMENTS TO THE BOARD

Attended meeting with representative from First National Bank, Freedom Park Foundation, Superintendent Kedzior and Clerk Treasurer Schmitz to discuss time capsule preservation project; Freedom Park Foundation has received donations to offset costs.

Attended meeting with Hueber Breuer and H2M to discuss value engineering of Phase 2 of the Municipal Facilities Project and review timeframe of work; next meeting will be held in December. Represented the Village at Oktoberfest; spoke with several residents. Working with Tom Milander and Chief Harrigan to collect data related to the reduction of the village speed limit. Working with Trustee Brown to send out constant contact looking for volunteers for Zoning Board and Special Events Committee.

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CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Gray – No Traffic Safety or Police Reform Committee meetings held. Attended Oktoberfest; thanked all those involved.

Trustee Solotruck -Thanked Superintendent Kedzior for the paving of Fifth Street. Thanked Chief Wood for hosting the Fire Department Open House.

Trustee Brown – No Zoning Board meeting held; working with Mayor to send out constant contact for residents that may be interested in serving on the Zoning Board or Special Events Committee.

BUDGET ADJUSTMENTS

MOVED by Trustee Brown, seconded by Trustee Solotruck to approve the Budget Adjustments for the month of September.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MUNICIPAL FACILITIES AUDIT OF CLAIMS

MOVED by Trustee Solotruck, seconded by Trustee Brown that be it resolved that all claims against the Village dated October 9, 2024 be allowed and ordered paid in full in the amount of \$108,264.00 charged to the H04-Capital Project Fund Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Solotruck, seconded by Trustee Gray that be it resolved that all claims against the Village dated October 9, 2024 be allowed and ordered paid in full, in the amount of \$104,988.54 charged to the following funds.

A-General Fund \$ 90,140.17

F-Water Fund \$ 13,076.66

G-Sewer Fund \$ 1,771.71

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 11, 2024

MOVED by Trustee Brown, seconded by Trustee Gray that the minutes of the September 11, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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MINUTES OF THE WORK SESSION MEETING HELD SEPTEMBER 16, 2024

MOVED by Trustee Brown, seconded by Trustee Gray that the minutes of the September 16, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE WORK SESSION MEETING HELD OCTOBER 1, 2024

MOVED by Trustee Brown, seconded by Trustee Gray that the minutes of the October 1, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Gray

NEW BUSINESS

Mayor stated that he reached out to Rockefeller College regarding Strategic Plan; will provide board with summary of program for discussion at next meeting.

EXECUTIVE SESSION

MOVED by Trustee Gray, seconded by Trustee Brown to enter into executive session to discuss labor contract.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro reconvened the board at 7:55p.m. with no action.

ADJOURNMENT

MOVED by Trustee Brown, seconded by Trustee Gray to adjourn the meeting at 7:55p.m.

Ayes: Trustee Brown, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees