

Mayor Bucciferro called the meeting to order at 6:30 p.m.

PRESENT: Trustee Brown, Trustee Cook, Trustee Gray, Trustee Solotruck and Mayor Bucciferro

RESOLUTION TO PROMOTE OFFICER CARLTON KUHLMEIER TO SERGEANT

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, an open Sergeant position exists in the Police Department, and

Whereas, after due consideration the Board of Trustees desires to promote Officer Carlton

Kuhlmeier to the position of Sergeant, now therefore

Be it Resolved, that the Board of Trustees appoints Carlton Kuhlmeier to the position of Sergeant effective January 5, 2025.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro swore in Sergeant Kuhlmeier and his wife presented him with his badge.

PRIVILEGE OF THE FLOOR

Mayor Bucciferro opened the privilege of the floor at 6:44p.m.

No one wished to speak

Mayor Bucciferro closed the privilege of the floor at 6:44p.m.

RECOMMITMENT OF ARPA FUNDS

MOVED by Trustee Brown, seconded by Trustee Cook that

Whereas, the Village of Scotia is the recipient of American Rescue Plan Act of 2021 (ARPA) funds as a Non-Entitlement Unit of Local Government, and

Whereas, the Village has a balance of previously committed but unused ARPA funds, and

Whereas, such funds must be recommitted by December 31, 2024, and

Whereas, the Village is in need of a new electronic community sign, now therefore

Be it Resolved, that the Board of Trustees commits \$15,256.92 of ARPA funds for the purchase of a new electronic community sign for the Village.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

CHA CONSULTING, INC ADDITIONAL WORK AUTHORIZATION

MOVED by Trustee Cook, seconded by Trustee Brown that

Whereas, the Village has received a grant for the Sunnyside Road Rehabilitation or Replacement, and

Whereas, the Village entered into an agreement on July 13, 2022 with CHA Consulting for Project Architectural/Engineering services, and

Whereas, it has been discovered that two additional properties are impacted by the work and require title searches and related work as per a memo from the Superintendent of Public Works dated December 4, 2024, now therefore,

December 11, 2024

Be it Resolved, that the Board of Trustees approves an Extra Work Authorization Agreement with CHA Consulting, Inc for additional professional services related to the Sunnyside Road Rehabilitation or Replacement in an amount not to exceed \$24,460.20.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

CHA CONSULTING, INC PAYMENT #20

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, the Village has received a grant for the Sunnyside Road Rehabilitation or Replacement, and

Whereas, the Village entered into an agreement on July 13, 2022 with CHA Consulting for Project Architectural/Engineering services, now therefore,

Be it Resolved, that the Board of Trustees approves payment #20 to CHA Consulting, Inc. for professional services related to the Sunnyside Road Rehabilitation or Replacement in the amount of \$3,234.86.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MS4 PROGRAM AMENDMENT WITH KB ENGINEERING & ARCHITECTURE, PC

MOVED by Trustee Brown, seconded by Trustee Cook that

Whereas, the Village of Scotia is required to comply with the mandated MS4 Program, and

Whereas, the Village if in need of professional engineering assistance to do so, and

Whereas, the Village has reviewed the proposal from KB Engineering & Architecture, PC, now therefore

Be it Resolved, that the Board of Trustees approves the proposal from KB Engineering & Architecture for professional engineering services associated with the MS4 Program in the amount of \$15,900.00

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

LICENSE PLATE READER AGREEMENT WITH FLOCK SAFETY

MOVED by Trustee Brown, seconded by Trustee Cook that

Whereas, the Village Police Department is in need of a new license plate reader, and

Whereas, the Chief has researched options and recommends Flock Safety through Flock Group, Inc.,

Be it Resolved, that the Board of Trustees authorizes the Mayor to enter into a two year agreement with Flock Group, Inc. for Flock Safety license plate reader and support in an amount not to exceed \$33,250.00.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

December 11, 2024

SURPLUS OF FIRE DEPARTMENT EQUIPMENT

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, the Fire Chief has identified a gas-powered ventilation fan as no longer needed and surplus, now therefore,

Be it Resolved, that the Board of Trustees declares the gas-powered ventilation fan as outlined in a memo from the Fire Chief as no longer needed and surplus and further authorizes the Fire Chief or his designee to sell or dispose of the items in a manner permitted by law.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

DEPARTMENTAL REPORTS

Departmental Reports provide to the board.

MAYOR'S COMMENTS TO THE BOARD

Mayor and Trustee Solotruck will be meeting with Rory Fluman on December 19th to discuss the Schenectady Solar Agreement and County EMS Coordination. Attended meeting with H2M and HB related to value engineering process of Phase 2; there is firm commitment to dates and deadlines.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Cook – Police – training is a continued priority Officer Falcowitz completed Basic Investigator Training and Officer Peck attending training at Schenectady County Child Advocacy Center. Interviews held for Sargeant position; with Sgt Kuhlmeier appt the evening shift is now complete. Chief spoke to DA regarding street cameras; waiting on updated quotes. Livescan has been installed which will streamline the booking process. Chief has located space for police department during relocation; under negotiations.

Freedom Park – Waiting on approval from Village to move forward with Capital Campaign.

BID – Light up Display Contest being held throughout holiday season.

Trustee Gray – Looking forward to working with Chief Halbfinger. Traffic Safety Committee meeting will be held December 19th at 12:30; Police Reform Committee to be scheduled.

Thanked DPW for their work during recent storm. Wished everyone a great holiday season,

Trustee Brown – Zoning Board has not met; welcomed new members that have been appointed. Special Events Committee – Chair stepping down, suggested the board discuss the future of the group as it relates to the Village.

Fire – Continuing contract negotiations. Attended meeting with Chief Wood and Mayor related to volunteers within the department.

Trustee Solotruck – Welcomed new members of the Planning Board. Planning Board provided a positive recommendation for the Special Use Permit at 52 Market Street; next action will take place with Board of Trustees once application is received. Appreciated the efforts the chair and a member of the Planning Board went to current location of applicant in order to address the residents' concerns. Attended Firefighter Holiday Party. Continuing work on Phase2; final review of bid documents will be in early January with project going out to bid mid-January. Participating in DPW annual water testing. Looking forward to having labor contracts resolved and more information related to strategic plan.

December 11, 2024

BUDGET ADJUSTMENTS

MOVED by Trustee Brown, seconded by Trustee Solotruck to approve the Budget Adjustments for the month of November

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MUNICIPAL FACILITIES AUDIT OF CLAIMS

Tabled.

AUDIT OF CLAIMS

MOVED by Trustee Brown, seconded by Trustee Solotruck that be it resolved that all claims against the Village dated December 11, 2024 be allowed and ordered paid in full, in the amount of \$122,215.51 charged to the following funds.

A-General Fund \$109,438.84

F-Water Fund \$ 8,277.99

G-Sewer Fund \$ 4,498.68

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD NOVEMBER 13, 2024

MOVED by Trustee Cook, seconded by Trustee Solotruck that the minutes of the November 13, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE WORK SESSION MEETING HELD NOVEMBER 18, 2024

MOVED by Trustee Cook, seconded by Trustee Brown that the minutes of the November 18, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Brown

MINUTES OF THE ORGANIZATIONAL MEETING HELD DECEMBER 2, 2024

MOVED by Trustee Cook, seconded by Trustee Solotruck that the minutes of the December 2, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Cook, Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Gray

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NEW BUSINESS

Mayor stated additional board meetings may need to be held related to the coordination of Phase 2 project and grant funds.

Continuing to look for relocation space for Clerk's Office and Court Clerk; encourage Trustees to forward along any ideas.

Special Events and Strategic Plan will be discussed at first work session in January.

EXECUTIVE SESSION

MOVED by Trustee Cook, Brown to enter into executive session to discuss contracts related to personnel.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro reconvened the board at 7:55p.m. with no action.

ADJOURNMENT

MOVED by Trustee Brown, seconded by Trustee Gray to adjourn the meeting at 7:55p.m.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees