

At the regular Meeting of the Village Board of Trustees
held January 15, 2025

Mayor Bucciferro called the meeting to order at 6:30 p.m.

PRESENT: Trustee Brown, Trustee Solotruck and Mayor Bucciferro

EXCUSED: Trustee Cook & Trustee Gray

The board observed a moment of silence in honor of the passing of President Carter.

APPOINTMENT OF NICHOLAS THOMAS AS POLICE OFFICER

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Village has an open position for the position of police officer, and

Whereas, interviews have been duly conducted, and

Whereas, it is recommended that Nicholas Thomas be appointed to the position of Police Officer, now therefore,

Be it Resolved, that the Board of Trustees hereby appoints Nicholas Thomas to the position of Police Officer effective January 26, 2025, contingent upon approval of Schenectady County Civil Service.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro and Chief Halbfinger swore in Officer Thomas and presented him with his badge.

PRIVILEGE OF THE FLOOR

Mayor Bucciferro opened the privilege of the floor at 6:39p.m.

No one wished to speak.

Mayor Bucciferro closed the privilege of the floor at 6:39p.m.

AGREEMENT WITH KB ENGINEERING & ARCHITECTURE PC FOR CORROSION CONTROL TREATMENT PROJECT

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the NYS Department of Health regulations require water systems to test for lead and copper and provide treatment as necessary, and

Whereas, KB Engineering & Architecture previously provided a Village Water System Corrosion Control Study, and

Whereas, KB Engineering & Architecture has submitted a proposal to provide professional engineering services related to the design of the Village Corrosion Control Treatment Project, now therefore,

Be it Resolved, that the Board of Trustees authorizes the Mayor to sign an agreement with KB Engineering & Architecture PC in the amount of \$39,600.00 for professional engineering services related to the design of the Village Corrosion Control Treatment Project.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

January 15, 2025

RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT

Whereas, the Village of Scotia has been awarded a Community Development Block Grant (CDBG) from the Housing Trust Fund Corporation (HTFC) in an amount not to exceed \$1,000,000 for the purpose of financing community development activities as described in the Village's Program Year 2024 Grant application; and

Whereas, the Village of Scotia is required to enter into a formal agreement with the HTFC to receive and administer the CDBG funds; and

Whereas, the Village Board has reviewed the terms and conditions of the CDBG Grant Agreement (Project No. 1051PF101-24) provided by the HTFC;

Now, Therefore, Be it Resolved, that the Village Board of the Village of Scotia hereby authorizes the Mayor, David Bucciferro, to sign the CDBG Grant Agreement (Project No. 1051PF101-24) on behalf of the Village of Scotia; and

Be it Further Resolved, that the Mayor is authorized to execute any and all documents related to the administration of the CDBG funds and the implementation of the community development activities described in the grant application; and

Be it Further Resolved, that this resolution shall take effect immediately upon its adoption.

Adopted this 15th day of January, 2025, by the Village Board of the Village of Scotia.

On motion by Trustee Solotruck and seconded by Trustee Brown, the Board of Trustees of the Village of Scotia voted as follows:

David Bucciferro Yes

Heather Gray Yes

George Solotruck Yes

AGREEMENT WITH LABELLA ASSOCIATES FOR FY 2025 CDBG GRANT ADMINISTRATION SERVICES

MOVED by Trustee Brown, seconded by Trustee Solotruck

Whereas, the Village has been awarded Community Development Block Grant (CDBG) Public Facilities Program Grant in the amount of \$1,000,000.00, and

Whereas, the Village is in need of professional services for the grant administration process, and

Whereas, LaBella Associates has submitted a proposal dated January 2, 2025, now therefore,

Be it Resolved, that the Board of Trustees authorizes the Mayor to sign a professional services agreement with LaBella Associates for Grant Administration Services for the Scotia Village Hall Accessibility Improvements as laid out in a proposal.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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DIVISION OF CRIMINAL JUSTICE SERVICES GRANT

MOVED by Trustee Brown, seconded by Trustee Solotruck

Whereas, the Village has been awarded a grant for Law Enforcement Equipment through the Division of Criminal Justice Services (DCJS) in the amount of \$198,336.00, and

Whereas, the grant funds are to be used for purchases including two marked and fully up fitted patrol vehicles and digital evidence software/hardware for the Police Department, now therefore,

Be it Resolved that the Board of Trustees accepts the DCJS Grant award dated 12/23/24 in the amount of \$198,336.00 related to law enforcement equipment, and

And be it further resolved that the Board of Trustees authorizes the Police Chief or his designee to administer the grant and make purchases as per the grant award.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

CHA CONSULTING, INC PAYMENT #21

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the Village has received a grant for the Sunnyside Road Rehabilitation or Replacement, and

Whereas, the Village entered into an agreement on July 13, 2022 with CHA Consulting for Project Architectural/Engineering services, now therefore,

Be it Resolved, that the Board of Trustees approves payment #21 to CHA Consulting, Inc. for professional services related to the Sunnyside Road Rehabilitation or Replacement in the amount of \$14,376.31.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

NEW CASTLE PAVING, LLC PAYMENT #1

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the Village has received a grant related to the Mohawk Schonowee Trail Project, and

Whereas, New Castle Paving was awarded the bid for the Project and an agreement was entered into, and

Whereas, payment #1 has been requested, now therefore,

Be it Resolved, that the Board of Trustees approves payment #1 to New Castle Paving, LLC in the amount of \$35,105.01.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

BUDGET AMENDMENT

MOVED by Trustee Brown, seconded by Trustee Solotruck to Amend Fiscal Year 2024-2025 budget as follows:

Increase F.8320.4540 by \$18,500; offset by F Fund Balance for Emergency Repairs at the Water Pumping Station and Reservoir.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

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CREATION OF THE VILLAGE OF SCOTIA ANNUAL INDEPENDENCE DAY FIREWORKS COMMITTEE

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, an Independence Day Fireworks Event has been taking place in the Village of Scotia for decades, and

Whereas, after many years of Jumpin' Jack's sponsoring the event, as of 2023 the Village of Scotia has become the sponsor of the event with the support of Jumpin' Jack's and other businesses and community partners, and

Whereas, going forward the Board of Trustees finds that it is in the public interest that a Village Annual Independence Day Fireworks Committee be formally established to assist with the planning and execution of the event, now therefore

Be it Resolved, that the Board of Trustees hereby establishes the Village of Scotia Annual Independence Day Fireworks Committee, which Committee:

Shall be appointed by the Board of Trustees, including the Chair thereof;

Shall be comprised of 5 to 7 members appointed for a 3-year term following the calendar/annual year;

Shall have a Board member liaison appointed thereto;

Shall file a monthly report with the Board of Trustees before each monthly Board of Trustees regular meeting;

Shall follow guidelines and scope of duties to be established by the Board of Trustees;

Shall submit final plans to the Board of Trustees for approval.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

BUDGET AMENDMENT – FITNESS EQUIPMENT

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Fire Department had requested fitness equipment for the new fire house,

Be it Resolved, that the Fiscal Year 2024-2025 budget is amended as follows:

Increase A.3410.2000 by \$39,640.00; offset by A.3089.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

FITNESS EQUIPMENT PURCHASE

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Authorize the purchase of fitness equipment as per a memo from the Fire Chief dated November 7, 2024 in an amount not to exceed \$39,638.56.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

ETHICS COMMITTEE

Mayor stated that a letter was sent out today to start the application process; board will discuss selection process at next work session.

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DEPARTMENTAL REPORTS

MOVED by Trustee Solotruck, seconded by Trustee Brown to accept the Departmental Reports.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MAYOR'S COMMENTS TO THE BOARD

Mayor stated he will be attending a Public Safety Forum at the middle school tomorrow night, Chief Halbfinger and Officer Ecker will be speaking; Glenville and State Police will also be in attendance. Attended Sunnyside Bridge meeting today with consultant; provided the following schedule:

- ADP (90% plans) submitted to Amtrak/CSX/DOT for review – August 2025
- PSE (Final contract plans) submitted Amtrak/CSX/DOT for review – January 2026
- Advertisement for Bids – April 2026

Attended several meetings related to the CDBG Grant; working with LaBella to administer. Jackie Bekkering resigned from Zoning Board of Appeals; board will discuss membership at work session. Attended BID meeting; discussed some logistical changes to Holiday on the Avenue.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Brown – Special Events Committee leadership will be changing; looking forward to members of the committee stepping into different roles. Fire Department equipment purchase approved tonight; will be discussing additional equipment needs. No Zoning Board meeting held.

Trustee Solotruck – Planning Board – no meeting held. Looking forward to bids going out for Phase 2 of the Municipal Facilities Project. Historian has boxes ready to move to a temporary space; will coordinate with Superintendent Kedzior and Chief Halbfinger.

BUDGET ADJUSTMENTS

MOVED by Trustee Brown, seconded by Trustee Solotruck to approve the Budget Adjustments for the month of December.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Solotruck, seconded by Trustee Brown that be it resolved that all claims against the Village dated January 15, 2025 be allowed and ordered paid in full, in the amount of \$217,803.37 charged to the following funds.

A-General Fund	\$167,360.92
CM-BID	\$ 27,120.00
F-Water Fund	\$ 20,907.22
G-Sewer Fund	\$ 2,415.23

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

January 15, 2025

MINUTES OF THE REGULAR MEETING HELD DECEMBER 11, 2024

MOVED by Trustee Brown, seconded by Trustee Solotruck that the minutes of the December 11, 2024 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE WORK SESSION MEETING HELD JANUARY 7, 2025

MOVED by Trustee Brown, seconded by Trustee Solotruck that the minutes of the January 7, 2025 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

EXECUTIVE SESSION

MOVED by Trustee Brown, seconded by Trustee Solotruck to enter into executive session to discuss a real estate transaction.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Mayor reconvened the board at 7:25p.m. with no action.

ADJOURNMENT

MOVED by Trustee Brown, seconded by Trustee Solotruck to adjourn the meeting at 7:26p.m.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees