

At the regular Meeting of the Village Board of Trustees
held March 12, 2025

Mayor Bucciferro called the meeting to order at 6:30 p.m.

PRESENT: Trustee Brown, Trustee Cook, Trustee Gray, Trustee Solotruck and Mayor Bucciferro

Mayor Bucciferro provided Captain Daniel Wamner with a proclamation and thanked him for his 26 years of service.

Mayor Bucciferro swore in Quentin Rodriguez and Chief Wood presented him with his badge.

APPOINTMENT OF LIEUTENANT MICHAEL HAMPEL TO CAPTAIN

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, an open Captain position exists in the in the Fire Department, and

Whereas, after due consideration the Board of Trustees desires to promote Lieutenant Michael Hampel to the position of Captain, now therefore

Be it Resolved, that the Board of Trustees appoints Lieutenant Michael Hampel to the position of Captain of the Scotia Fire Department effective March 23, 2025.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

APPOINTMENT OF FIREFIGHTER GREGORY DEBRITA TO LIEUTENANT

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, an open Lieutenant position exists in the Fire Department, and

Whereas, after due consideration the Board of Trustees desires to promote Firefighter Gregory DeBrita to the position of Lieutenant, now therefore

Be it Resolved, that the Board of Trustees appoints Firefighter Gregory DeBrita to the position of Lieutenant of the Scotia Fire Department effective March 23, 2025

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro swore in Lieutenant Gregory DeBrita and Chief Wood presented him with his badge.

Mayor Bucciferro swore in Captain Hampel and Chief Wood presented him with his badge.

Mayor Bucciferro swore in Detective Michael Marchesani and Chief Halbfinger presented him with his badge.

PRIVILEGE OF THE FLOOR

Mayor Bucciferro opened the privilege of the floor at 6:52p.m.

No one wished to speak.

Mayor Bucciferro closed the privilege of the floor at 6:52p.m.

SECTION 8 HOUSING CHOICE VOUCHER PROGRAM PHA PLAN

Nancie Williams provided the board with an overview of the Section 8 Housing Choice Voucher Program that the Village has maintained since 1977 and has been administered by Jim Mastrianni's office.

- **PUBLIC HEARING**

Mayor Bucciferro opened the public hearing at 6:58p.m.

No one wished to speak.

Mayor Bucciferro closed the public hearing at 6:58p.m

- **RESOLUTION ADOPTING THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM PHA PLAN FOR 2025**

MOVED by Trustee Brown, seconded by Trustee Cook that

WHEREAS, the Village of Scotia operates a Section 8 Housing Choice Voucher Program funded by the U.S. Department of Housing and Urban Development, and

WHEREAS, the Village of Scotia is required by the U.S. Department of Housing and Urban Development to prepare and adopt a written PHA Plan that establishes local policies for administration of the Section 8 Housing Choice Voucher Program in accordance with regulations of the U.S. Department of Housing and Urban Development, and

WHEREAS, the Village board of the Village of Scotia has caused a written PHA Plan to be prepared establishing local policies for administration of the Section 8 Housing Choice Voucher Program in accordance with regulations of the U.S. Department of Housing and Urban Development, and has reviewed such written plan.

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Scotia hereby adopts the Five Year PHA Plan starting in 2025 for operation of the Village of Scotia Section 8 Housing Choice Voucher Program.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MOHAWK SCHONOWEE TRAIL PROJECT UPDATE

Reuben Hall of LaBella provided an update to the Mohawk Schonowee Trail project; work had to be suspended by New Castle due to a National Grid Easement. The project scope has been revised to only allow for work in the Village right of way; LaBella will continue to look for additional grant funding to continue original scope of project.

MOU WITH NIAGARA MOHAWK RELATED TO MOHAWK SCHONOWEE PROJECT

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, National Grid has a right-of-way along Schonowee Avenue, and

Whereas, part of the Mohawk Schonowee Trail Project goes along Schonowee Avenue in the area of said right-of-way, now therefore

Be it Resolved, that the Mayor is authorized to sign a revised Memorandum of Understanding with National Grid dated February 19, 2025 in regard to the Schonowee Trail work in the area of the right-of-way.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None
Abstentions: None

NEW CASTLE PAVING, LLC CHANGE ORDER #1

MOVED by Brown, seconded by Trustee Solotruck that

Whereas, the Village has received a grant related to the Mohawk Schonowee Trail Project, and
Whereas, New Castle Paving was awarded the bid for the Project and an agreement was entered into, and

Whereas, the project was delayed due to unanticipated coordination with National Grid causing additional work, now therefore

Be it Resolved, that the Board of Trustees approves Change Order #1 with New Castle Paving in the amount of a \$14,0000 increase.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

NEW CASTLE PAVING, LLC CHANGE ORDER #2

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, the Village has received a grant related to the Mohawk Schonowee Trail Project, and
Whereas, New Castle Paving was awarded the bid for the Project and an agreement **was** entered into, and

Whereas, a partial redesign was required due to coordination with National Grid right-of-way, now therefore

Be it Resolved, that the Board of Trustees approves Change Order #2 with New Castle Paving in the amount of a \$23,398 decrease.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

LOCAL LAW 2025-A REGARDING PROPERTY TAX LEVY

- **PUBLIC HEARING**

Mayor Bucciferro opened the public hearing at 7:20p.m.

No one wished to speak.

Mayor Bucciferro closed the public hearing at 7:21p.m

- **ACTION**

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, a public hearing was held, this night, March 12, 2025 on proposed Local Law 2025-1 relating to Property Tax Levy in Excess of the Limit Established in General Municipal Law §3-C, now therefore,

Be it Resolved, that the Board of Trustees adopts proposed Local Law 2025-1.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

March 12, 2025

A Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore

MOVED by Trustee Brown, seconded by Trustee Solotruck that

WHEREAS, a Project for the Sunnyside Road over Amtrak, Village of Scotia, Schenectady County, PIN 1761.62 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80 % Federal funds and 20 % non-federal funds; and

WHEREAS, Village of Scotia desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design

NOW, THEREFORE, Village Board of Trustees duly convened does hereby

RESOLVE, that the Village Board of Trustees hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Village Board of Trustees hereby authorizes the Village of Scotia, to pay in the first instance 100% of the federal and non-federal share of the cost Design and ROW work for the Project or portions thereof; and it is further

RESOLVED, that the sum of **\$1,056,686** has been appropriated from General Fund and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Village of Scotia shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Mayor be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Village of Scotia, with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

Ayes: Trustee Brown, Cook, Gray, Solotruck & Mayor Bucciferro

Noes: None

Abstentions: None

March 12, 2025

Collins Lake Water Quality Improvement
SEQRA NEGATIVE DECLARATION

A resolution in connection with the Village of Scotia determination of non-significance pursuant to the State Environmental Quality Review Act (SEQRA) regulations 6NYCRR Part 617.

WHEREAS, the Village of Scotia has determined that it needs to continue to treat Collins Lake with an herbicide in order to target treat the invasive Water Chestnut; and

WHEREAS, the Village of Scotia has reviewed treatment options with Ready Scout, LLC and has determined the use of the herbicide, Sculpin G will selectively control the target invasive plant allowing desirable native species to remain for fish habitat, bottom cover and oxygen production; and,

WHEREAS, as part of the environmental review of the project, the Village of Scotia Village Board has accepted Lead Agency status and has conducted a coordinated review of this unlisted action in compliance with regulations required under the State Environmental Quality Review Act (SEQRA); and,

WHEREAS, the Village of Scotia Village Board as lead agency has completed a final detailed review of the Part 2 of the SEAF, and has made a determination that this unlisted action will not have a significant environmental impact;

Now on Motion of Trustee Solotruck, seconded by Trustee Gray, it is hereby

Resolved, that the Mayor of the Village of Scotia, acting as responsible officer of the Village of Scotia Village Board is hereby authorized to make a negative declaration and to complete and sign the Determination of Significance on the SEQR Full Environmental Assessment Form indicating that the project will not have a significant adverse effect on the environment.

ROLL CALL VOTE:

Mayor Bucciferro	Voting	Yes
Trustee Gray	Voting	Yes
Trustee Brown	Voting	Yes
Trustee Cook	Voting	Yes
Trustee Solotruck	Voting	Yes

AGREEMENT WITH AQUEOUS INFRASTRUCTURE MANAGEMENT

MOVED by Trustee Solotruck, seconded by Trustee Gray to authorize the Mayor to sign an agreement with Aqueous Infrastructure Management in the amount of \$5,895.00 for inspection and cleaning of the 473TG Clearwell.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

March 12, 2025

AGREEMENT WITH STEWART & STEVENSON POWER PRODUCTS

MOVED by Trustee Gray, seconded by Trustee Cook to authorize the Mayor to sign a one year Master Service Agreement with Stewart & Stevenson Power Products, LLC for Preventative Maintenance related to Sewer Pumping Station Generator in the amount of \$1,975.00

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

BUSINESS IMPROVEMENT DISTRICT BUDGET

MOVED by Trustee Solotruck, seconded by Trustee Gray to approve the Scotia Business Improvement District budget for FY 2025-26 in the amount of \$33,120.00 as submitted to the Village in a letter dated February 14, 2025.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

CSEA LOCAL 1000 AGREEMENT

MOVED by Trustee Cook, seconded by Trustee Gray to authorize the Mayor to sign a labor agreement with CSEA Local 1000 (Department of Public Works) effective June 1, 2024 to May 31, 2028.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

ANIMAL PROTECTIVE FOUNDATION PARK USE APPLICATION

MOVED by Trustee Brown, seconded by Trustee Gray that

Whereas, the Animal Protective Foundation has applied for a permit to use the Lions Club Pavilion in Collins Park on June 1, 2025 in conjunction with a Woodstock 5K/Walk-A-Thon and Music Festival, and

Whereas, as part of the function they have also applied to serve/consume alcohol and sell apparel and beverages, both of which require approval of the Board of Trustees, now therefore

Be it Resolved, that the Board of Trustees approves an Alcohol Permit and Vending Permit for the Animal Protective Foundation at the Lions Club Pavilion on June 1, 2025 from 11am to 4pm.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

March 12, 2025

LION'S PAVILION WAIVER OF FEES

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the Scotia-Glenville Lions Club has applied for a Park Use Permit for the Lions Club Pavilion in Collins Park on May 10m 2025 for a 5K Race/Walk Fundraiser, and

Whereas, the Scotia-Glenville Lions Club has requested that the Park Use fees be waived, now therefore,

Be it Resolved, that the Board of Trustees waives the Park Use fees for the Socita-Glenville Lions Club for use of the Lions Club Pavilion in Collins Park on May 10, 2025.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

CHA CONSULTING, INC PAYMENT #23

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, the Village has received a grant for the Sunnyside Road Rehabilitation or Replacement, and

Whereas, the Village entered into an agreement on July 13, 2022 with CHA Consulting for Project Architectural/Engineering services, now therefore,

Be it Resolved, that the Board of Trustees approves payment #23 to CHA Consulting, Inc. for professional services related to the Sunnyside Road Rehabilitation or Replacement in the amount of \$2,624.76.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

APPOINTMENT OF ETHICS COMMITTEE

MOVED by Trustee Cook, seconded by Trustee Brown that

Whereas, the Village Code provides for a Village Board of Ethics of at least 3 members, and

Whereas, all Board seats have been vacant, now therefore,

Be it Resolved, that the Board of Trustees appoints the following persons to a five (5) member Board of Ethics, to serve at the pleasure of the Board of Trustees: Timothy Albright, Richard Darling, Michele Johnson, Jeffrey Silvernail and Mayor Bucciferro, as Village representative member.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

VILLAGE OF SCOTIA MS4 ANNUAL REPORT SUMMARY

Trustee Cook read the following report aloud:

Village of Scotia MS4 Annual Report Summary

January 3, 2024 – January 2, 2025

MCM#1 Public Education

1. Stormwater pamphlets, handouts and posters are available at the Village Clerk's Office, DPW Office and Building Department Office.
2. The Village water quality report postcard was sent to all residents and included a link to the Village's MS4 Program web page.
3. Yard waste and loose leaf pickup programs were posted on the electronic sign in Collins Park, on the Village website, in the newspaper and the mass email list of 1,443 residents.
4. A stormwater display was set up at the Village Fire Department Open House event. Stormwater brochures were also made available.
5. Phosphorus reduction information was provided to the residents near Collins's lake as Collin's lake is listed by NYSDEC as an impaired water body due to phosphorus.

MCM#2 Public Involvement / Participation

1. Schenectady County Water Quality Committee Meetings – the Village is represented at all 10 meetings each year. Meetings were held in person and virtually.
2. The Stormwater Management Plan (SWMP) is posted on the Village website and available at the DPW office for review and comment.
3. Approximately 24,000 pet waste bags were utilized over the course of the year in Village parks.
4. The 4th of July fireworks cleanup was attended by DPW/Park staff and 3 volunteers and over 150 bags of trash were collected during and after the event.

MCM#3 Illicit Discharge Detection & Elimination (IDDE)

1. All 25 storm sewer outfalls are mapped within the Village. Ten (10) were inspected during the reporting period, which exceeded the 20% minimum required.
2. The locations of storm sewer outfalls and catch-basins are mapped and available for view on the Schenectady County Internet Mapping System (SIMS).
3. An Illicit Discharge Prevention information package was drafted to be included in the SWMP. An Enforcement Response Plan was also drafted to assist with standardization of enforcement actions for illicit discharges.

MCM#4 & #5 Construction Site and Post Construction Control

1. During the program year, there were zero projects requiring SWPPP reviews.
2. The Village inspected three (3) post-construction stormwater management practices that are owned by the Village, several times each during the year. Maintenance was performed as needed, including mowing of the grassed areas.
3. The Village maintains a list of active construction sites and will prioritize their inspection based upon potential environmental impacts.
4. A construction oversight program and a post-construction maintenance and inspection program were established during the reporting period and incorporated into the SWMP.

MCM#6 Municipal Operations

1. During the past year:
 - a. Village streets were swept at least two times each for a total of 208 miles cleaned and approximately 10 acres of parking lots were swept.
 - b. 30 Catch basins were inspected and cleaned as necessary (approximately 4% of the system).
 - c. The Parks Department applied minimal amounts of fertilizer in Village Parks and none near Collins Lake to help combat high phosphorus levels.
 - d. Fifteen (15) DPW staff attended the Good Housekeeping and Illicit Discharge Detection and Elimination training held by the Schenectady County Soil Conservation District on January 30, 2024.

Notes:

1. MS4 = Municipal Separate Storm Sewer System
2. MCM = Minimum Control Measure
3. SWPPP = Storm Water Pollution Prevention Plan

PERMANENT APPOINTMENT OF ZACHARY FROEHLICH

MOVED by Trustee Solotruck, seconded by Trustee Cook that

Whereas, Zachary Froehlich was provisionally appointed to the position of Pump Station Operator on April 4, 2023, and

Whereas, he has passed the required Civil Service test and is reachable, now therefore,

Be it Resolved, that Zachary Froehlich is hereby permanently appointed to the position of Pump Station Operator.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

SCHENECTADY COUNTY STREET CRIMES TASK FORCE AND EXTENSION OF THE VIDEO CAMERA CRIME SURVEILLANCE INITIATIVE ADDENDUM

MOVED by Trustee Brown, seconded by Trustee Gray to authorize the Mayor to sign an addendum to the Schenectady County Street Crimes Task Force and Extension of the Video Camera Crime Surveillance Initiative Agreement.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MAYOR'S COMMENTS TO THE BOARD

Mayor stated that he received a response from NYS DOT regarding the request for 25mph speed limit on Mohawk Avenue as well as additional requests:

- State will reduce speed limit on Mohawk Avenue from the bridge to Vine St.
- Recognize numerous issues with cars turning from Route 50 going east bound to Mohawk Avenue; State will be adding lane markers
- State will be edge lining along Mohawk Avenue
- State did not approve a speed limit reduction on Route 50 or Route 147
- State did not approve crosswalk on Mohawk Avenue by Scotia Cinema; will reexamine after streetscape Project

Mayor will reach out to Town of Rotterdam and Town of Glenville regarding speed on bridge.

Mayor thanked Tom Milander for all his work; thanked board for their support.

Mayor attended BID meeting; BID happy with the reduction of speed limit on Mohawk Avenue.

March 12, 2025

Mayor thanked Superintendent Kedzior, Chief Halbfinger and Clerk Treasurer Schmitz for all their work during the times without heat and the relocation of offices.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Solotruck – Glad Village is moving forward with Phase 2; looking forward to meeting at the Fire House. Attended Planning Board meeting; reviewed apartment building proposal from Mazzone Hospitality; Planning Board will continue with review.

Trustee Brown – Followed discussions regarding Glen Sanders development; stated that this would bring in additional tax dollars for the Village. No Zoning Board meeting held. Special Events – Memorial Parade Committee working on parade. Trustee Cook working with committee on fireworks. Approaching a point where the board will be able to authorize an alerting system for the Fire Department.

Trustee Gray - Thanked all the Department Head for their hard work. Will be meeting with Chief Halbfinger regarding Traffic Safety meeting; thanked Mayor and all those involved for their efforts in the reduction of the speed limit. Regarding Glen Sanders project; additional information will be provided throughout the process.

Mayor stated that the planning board meetings are public and held the first Monday of the month; zoom also available.

Trustee Cook – Not able to attend BID meeting due to work schedule; will provide update at next month's meeting. Police Department – Congratulated Detective Marchesani on his assignment. Police Department is fully staffed with capacity to better serve the community. Thanked Jeremy Ecker for the outstanding job he does in the position of School Resource Officer. Part-time officers support staff and improve the well-being of full-time officers in maintaining overtime. Fireworks committee met; seven people attended; thanked police department for their work on the public safety plan for the event.

BUDGET ADJUSTMENTS

MOVED by Trustee Brown, seconded by Trustee Gray to approve the Budget Adjustments for the month of February.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Brown, seconded by Trustee Gray that be it resolved that all claims against the Village dated March 12, 2025 be allowed and ordered paid in full, in the amount of \$501,152.28 charged to the following funds.

A-General Fund \$480,748.25

F-Water Fund \$ 10,382.82

G-Sewer Fund \$ 10,021.73

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

March 12, 2025

MINUTES OF THE REGULAR MEETING HELD FEBRUARY 12, 2025

MOVED by Trustee Brown, seconded by Trustee Solotruck that the minutes of the February 12, 2025 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: Trustee Gray

MINUTES OF THE WORK SESSION MEETING HELD FEBRUARY 18, 2025

MOVED by Trustee Brown, seconded by Trustee Solotruck that the minutes of the February 18, 2025 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE WORK SESSION MEETING HELD MARCH 4, 2025

MOVED by Trustee Brown, seconded by Trustee Solotruck that the minutes of the March 4, 2025 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

NEW BUSINESS

Mayor would like to have an open house at Village Hall for anyone who would like to tour the building prior to construction; will provide board with date.

ADJOURNMENT

MOVED by Trustee Brown, seconded by Trustee Solotruck to adjourn the meeting at 8:25p.m.

Ayes: Trustee Brown, Cook, Gray, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees