

Mayor Bucciferro called the meeting to order at 6:00p.m.

PRESENT: Trustee Cook, Trustee Brown & Mayor Bucciferro

EXCUSED: Trustee Gray and Trustee Solotruck

UPDATE ON MUNICIPAL FACILITIES PROJECT-PHASE 2

Mayor attended a meeting today with HB, LaBella and prime contractors to review the guidelines for the project as it relates to grant funding.

Mayor will let the board know the date of the first construction meeting and will provide timeline of project once received. Mayor provided the following information to the board:

Village Hall and Renovation Schedule

- Schedule of Renovations known at this time
 - During early April Scotia Village Hall will be “Posted” for asbestos removal
 - Protective Fencing will be installed around the building in Mid-April
 - Asbestos Removal is expected to start in April
 - Renovations are anticipated to begin in early May
 - At this time, we are still working through minimizing any pedestrian or traffic flow disruptions that could take place.
- Department Move Dates
 - Police and Court Clerk
 - Police and Court Clerk will be moving on April 7th
 - Police Offices and the Court Clerk Offices will be located 299 North Ballston Avenue This is the cream-colored building behind Baptist Retirement Home
 - There will be separate entrances for Police and Court
 - Signage will be located at site to direct residents to the proper entrances
 - Mailing Address for both police and court will remain the same 4 No. Ten Broeck, Scotia NY 12302
 - Court will be held at the Glenville Town Court, located at 18 Glenridge Road, Glenville.
 - Police Offices will have a disruption in onsite services on April 7th Reopening on April 8th for onsite services.
 - There will be no disruption on Police Coverage for the village during the move.
 - Court Clerk Offices will be closed on the 7th and reopen on April 8th.
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 - Clerk’s Office and Mayors Office
 - The Village Clerk’s Office will be located at 207 Sacandaga Road Suite 104. (as you look at the building it will be the office to the far right of the building)
 - The mayors will be located at the New Firehouse. Because of security protocols at the firehouse, in person appointments will need to be scheduled in advance.
 - Mailing Address for both Clerk’s Office and Mayor will remain the same 4 No. Ten Broeck, Scotia NY 12302
 - The clerk’s office will be closed for onsite business April 7,8 and 9th reopening for full service on the 10th. Online services and phone inquiries will available during this time with some disruption anticipated as the computer systems are moved to the new site.

April 1, 2025

- Mayors' office will be closed on the 7th and 8th and will reopen on the 9th. Email would be the best method of communication during this time
- Meetings
 - All Board Meetings including Village Board Meetings, Planning Board Meetings will be held in the Firehouse Conference Room according to our normal schedule.
 - Court will be held 2 times a month (1st and 3rd Monday of the month) at the Glenville Municipal Building.

Mayor received an email from the state moving the paving of Mohawk Avenue to 2026.

STRATEGIC PLAN

Mayor stated that starting in May, the second Trustee work session of each month (held on the third Monday of the month) will be dedicated to developing a Strategic Plan for the Village; all meetings are open to the public.

Trustee Cook would like structured conversations with identified stakeholders; ex. homeowners, business owners, tenants and Village employees.

Trustee Brown suggested transparent discussions with public input; with parameters to allow for an effective process.

ADJOURNMENT

MOVED by Trustee Brown, seconded by Trustee Cook to adjourn the meeting at 6:20p.m.

Ayes: Trustee Brown, Cook & Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees