

Village of Scotia Deputy Treasurer

The Village of Scotia will be interviewing for a full-time employee to assist in all accounting of Village funds and disbursements, including processing payroll, maintaining employee records and assisting with HR tasks. Salary \$48,000 - \$52,000; benefits to include Paid Holidays, NYS Retirement Plan and Health Insurance options.

All applicants must be able to perform a wide variety of tasks in a fast-paced office working environment and maintain a positive and professional demeanor in all public interactions.

Financial background and experience preferred. Send resumes to Maria A. Schmitz, Clerk Treasurer, Village of Scotia, 4 N. Ten Broeck St., Scotia, NY 12302. Resumes will be accepted until August 18, 2025.