

Mayor Bucciferro called the meeting to order at 6:00p.m.

PRESENT: Trustee Brown, Trustee Cook, Trustee Gray, Trustee Solotruck & Mayor Bucciferro

MUNICIPAL FACILITIES UPDATE – PHASE 2

Sean Foran of Hueber-Breuer provided the board with the following update:

MINUTES – Distributed construction meeting minutes from April 1st to date; meets with four prime contractors on a bi-weekly basis; meetings include Village representatives.

SCHEDULE – Provided the board with the current schedule submitted by MJG – General Contractor; schedule shows completion within 27 weeks, bid documents call for completion within 33 weeks. Demolition and abatement will be done by end of next week.

BUDGET – Provided the board with the current budget related to Phase 2 of the Municipal Facilities Project.

CONSUMABLES – Includes expenses paid for by the Village on a monthly basis such as HB Support Staff, dumpsters and portable toilets.

FFE – Furniture, Fixtures and Equipment that were not included in BID documents and needs to be purchased by the Village; will be reviewing detailed listing with Village representatives.

PART-TIME POLICE DEPARTMENT CLERK

MOVED by Trustee Cook, seconded by Trustee Gray that

Whereas, the Police Department is in need of assistance in the discovery process with the District Attorney's Office, and

Whereas, the position has been approved and created with Schenectady County Civil Service Commission, and

Whereas, the part-time position is being funded by the District Attorney's Office, now therefore

Be it Resolved, that the Board of Trustees appoint Dominick Macherone to the position of Part-time Clerk for the Police Department for 16 hours per week at a rate of \$20 per hour effective July 13, 2025.

Ayes: Trustee Brown, Cook, Gray, Solotruck & Mayor Bucciferro

Noes: None

Abstentions: None

MEMORANDUM OF UNDERSTANDING WITH SCHNECTADY COUNTY

MOVED by Trustee Solotruck, seconded by Trustee Brown that

Whereas, Schenectady County utilizes a Public Surveillance Camera System (PSCS) to address criminal and quality of life concerns, and

Whereas, the County finds it of benefit to locate cameras in the Village of Scotia, now therefore,

Be it Resolved, that the Board of Trustees authorizes the Mayor to sign PSCS Memorandums of Understanding.

Ayes: Trustee Brown, Cook, Gray, Solotruck & Mayor Bucciferro

Noes: None

Abstentions: None

VILLAGE OF SCOTIA EXERCISE ROOM POLICY

MOVED by Trustee Brown, seconded by Trustee Cook that

Whereas, construction of the new fire house included a Village Exercise Room for use by Village employees, now therefore

Be it Resolved, that the Board of Trustees approves the Scotia Exercise Policy dated August 5, 2025.

Ayes: Trustee Brown, Cook, Gray, Solotruck & Mayor Bucciferro

Noes: None

Abstentions: None

FLINT HOUSE DISCUSSION

Based on an engineering report, the Flint House is in need of extensive repairs. The Board discussed the following:

- Need for space for current contacts of Flint House
- Possibility of shared service with Town of Glenville
- Develop Comprehensive Park Plan to include all parkland within the Village
- Discussions to include next step for property
- Gain public input through Strategic Planning Process; discussion will be held at the August 18th meeting
- Mayor will put together overview of discussion and notification of meeting; will sendboard for review – will be sent out as constant contact.

FEE SCHEULE UPDATE

The Mayor provided the board with a copy of the current Fee Schedule; met with Department Heads to review schedule and has suggested updates. Mayor will provide suggested revisions for board to review.

DISCUSSION OF CODE REVISION IDENTIFICATION

Mayor would like the board to begin a review of Village Code and identify sections that are in need of revision. Trustee Cook suggested an outside consultant to assist the Village with review of the Zoning Code.

EXECUTIVE SESSION

MOVED by Trustee Brown, seconded by Trustee Gray to enter into executive session to discuss contract negotiations.

Ayes: Trustee Brown, Cook, Gray, Solotruck & Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro reconvened the meeting at 7:15p.m. with no action.

August 5, 2025

ADJOURNMENT

MOVED by Trustee Gray seconded by Trustee Cook to adjourn the meeting at 7:00p.m.

Ayes: Trustee Brown, Cook, Gray, Solotruck & Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees