At the special meeting of the Village Board of Trustees
Held October 7, 2025

Mayor Bucciferro called the meeting to order at 6:00p.m.

PRESENT: Trustee Brown, Trustee Cook, Trustee Gray, Trustee Solotruck and Mayor Bucciferro, Attorney Marola

Board recognized the passing of long-time resident and teacher of Glen Worden Elementary school, John George.

PROPERTY CODE COMPLIANCE

Mayor Bucciferro provided explanation of the new Fire software that will be capable of tracking and recording code violations. Mayor suggests sending a bi-weekly notice via constant contact to Village residents of the Village code for more awareness. The Board discussed and agrees that it may benefit residents to understand what they may be in violations of. The mayor will send a draft to the board prior to sending out any public information.

ZONING REVIEW

Board discussed the process of joining the Zoning Board of Appeals as a volunteer member. As a previous member to the zoning board of appeals, Trustee Brown explained the training requirements and the accessibility of these requirements. Members of the board, as well as, the Village attorney agree that some type of Identification badge should be worn by members of the zoning board that are going to view a property for application review purposes. Attorney Marola suggest the Building and Code enforcement officer add specific wording to the Zoning Appeal application that states “Members of the Zoning board are subject to view property”

ZONING BOARD OF APPEALS ONBOARDING

Zoning board member, Jamie Stegmann organized a Welcome packet for new members to the Zoning Board of appeals, which included details about training requirements, training resources, meeting expectations and some general zoning language. Trustee Brown suggested all notes of the on-boarding documents proposed be reviewed by Attorney Marola and then put into action by the Zoning Board of Appeals.
All board members support the implementation of the onboarding packet.

VILLAGE BUSINESS DIRECTORY

Board discussed the Village business directory that is available on the village's website. The board agrees that it may be difficult to upkeep the directory if we are not made aware of a closing business. Trustee Gray suggest more ribbon cuttings, to make new businesses feel more welcome. Trustee Cook suggest we offer more of a "how to create a business in the Village" page, which would include vacant commercial properties that are available and the steps to take to open a business.

NEW BUSINESS

PARK USE FEE WAIVER

MOVED by Trustee Cook, Seconded by Trustee Brown to waive the Park Use fee for Scotia-Glenville High School Class of 2028 - Fun Walk/Run in Collins Park on October 12, 2025 at 12pm.

Ayes: Trustee Brown, Cook, Gray, Solotruck & Mayor Bucciferro

Noes: None

Abstention: None

FIREHOUSE OPEN HOUSE

The Scotia Fire Department will be hosting an open house at the Firehouse on Saturday, October 11th.

EXECUTIVE SESSION

MOVED by Trustee Brown, seconded by Trustee Gray to enter into executive session to discuss a contract.

Ayes: Trustee Brown, Cook, Gray, Solotruck, Mayor Bucciferro

Noes: None

Abstentions: None

Mayor Bucciferro reconvened the meeting at 7:15p.m. with no action.

ADJOURNMENT

MOVED by Trustee Cook, seconded by Trustee Solotruck to adjourn the meeting at 7:15p.m.

Ayes: Trustee Cook, Brown, Gray, Solotruck & Mayor Bucciferro.

Noes: None

Abstentions: None

Respectfully Submitted,

Cassandra Valiquette
Deputy Clerk