

Mayor Bucciferro called the meeting to order at 6:30 p.m.

PRESENT: Trustee Brown, Trustee Solotruck and Mayor Bucciferro

EXCUSED: Trustee Cook, Trustee Gray

PRIVILEGE OF THE FLOOR

Mayor Bucciferro opened the privilege of the floor at 6:30p.m.

No one wished to speak

Mayor Bucciferro closed the privilege of the floor at 6:31p.m.

LOCAL LAW 2025-F RELATING TO SEIZURE AND KENNEL FEES

a) Public Hearing

Mayor Bucciferro opened the public hearing at 6:31p.m.

No one wished to speak.

Mayor Bucciferro closed the public hearing at 6:32p.m.

b) Action

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, a public hearing was held, this night, November 12, 2025 on proposed Local Law 2025-F related to Seizure and Kennel Fees, now therefore be it resolved that the Board of Trustees adopts proposed Local Law 2025-F.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

APPOINTMENT OF JILLIAN ZYGO TO POSITION OF IPS 1

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, Cathy Busher has retired, now therefore

Be it Resolved, that Jillian Zygo is appointed to the position of IPS 1 (Information Processing Specialist) in the Department of Public Works effective November 17, 2025 at such terms as set forth in the Terms of Employment document.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

VOLUNTEER FIREFIGHTER CANCER COVERAGE RENEWAL WITH VFIS

MOVED by Trustee Brown, seconded by Trustee Solotruck to authorize the Mayor to sign the January 1, 2026 renewal agreement with VFIS for Volunteer Firefighter Cancer Coverage.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

November 12, 2025

KB ENGINEERING & ARCHITECTURE, PC CORROSION CONTROL CONTRACT AMENDMENT #1

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Village entered into an agreement with KB Engineering & Architecture, PC for professional engineering services related to the design of the Village Corrosion Control Treatment Project, and

Whereas, there was additional unanticipated work required due to the New York State Department of Health, and

Whereas, KB Engineering & Architecture, PC has submitted Amendment #1 to Agreement for said additional work, now therefore

Be it Resolved, that the Board of Trustees approves Change Order #1 from KB Engineering & Architecture, PC for an increase not to exceed \$15,500.00 to complete the Corrosion Control Project; funded by F Fund Balance.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #1

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contractor for Municipal Facilities Project Phase 2-Municipal Building Renovation, and

Whereas, Hueber-Breuer has submitted Change Order #1 from MJG Construction Group, LLC, now therefore,

Be it Resolved, that the Board of Trustees approves Change Order #1 from MJG Construction Group, LLC at no cost impact.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #2

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contractor for Municipal Facilities Project Phase 2-Municipal Building Renovation, and

Whereas, Hueber-Breuer has submitted Change Order #2 from MJG Construction Group, LLC, now therefore,

Be it Resolved, that the Board of Trustees approves Change Order #2 from MJG Construction Group, LLC for an increase in the amount of \$28,800.00.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

November 12, 2025

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #3

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contractor for Municipal Facilities Project Phase 2-Municipal Building Renovation, and

Whereas, Hueber-Breuer has submitted Change Order #3 from MJG Construction Group, LLC, now therefore,

Be it Resolved, that the Board of Trustees approves Change Order #3 from MJG Construction Group, LLC for an increase in the amount of \$2,283.00.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #4

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contractor for Municipal Facilities Project Phase 2-Municipal Building Renovation, and

Whereas, Hueber-Breuer has submitted Change Order #4 from MJG Construction Group, LLC, now therefore,

Be it Resolved, that the Board of Trustees approves Change Order #4 from MJG Construction Group, LLC for an increase in the amount of \$6,671.00.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #5

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contractor for Municipal Facilities Project Phase 2-Municipal Building Renovation, and

Whereas, Hueber-Breuer has submitted Change Order #5 from MJG Construction Group, LLC, now therefore,

Be it Resolved, that the Board of Trustees approves Change Order 51 from MJG Construction Group, LLC for an increase in the amount of \$3,534.00.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**A RESOLUTION IN CONNECTION WITH THE VILLAGE OF SCOTIA
STORMWATER MANAGEMENT PLAN 2025 REVISIONS APPROVAL**

MOVED by Trustee Brown, seconded by Trustee Solotruck that

WHEREAS, The new NYSDEC General Permit for Municipal Storm Sewer Systems requires the implementation of additional programs such as the Construction Oversight Program, Postconstruction SMP Maintenance and Inspection Program, Illicit Discharge Trackdown and Detection Program, and Monitoring Locations Inspections and Sampling Program; and,

WHEREAS, KB Engineering & Architecture, P.C. has developed these programs based on the existing BMPs and practices already mentioned in the existing Stormwater Management Plan and requirements in the General Permit. The Village of Scotia Stormwater Management Plan has been updated to include these new programs along with other minor revisions; now therefore

BE IT RESOLVED, that the revised Stormwater Management Plan dated November 2025 is approved and can be posted on the Village website.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

**A RESOLUTION OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF
SCOTIA ADOPTING A VISION ZERO POLICY**

MOVED by Trustee Brown, seconded by Trustee Solotruck that

WHEREAS, the life and health of all persons living and traveling within the Village of Scotia are our utmost priority, and no one should die or be seriously injured while traveling on our Village's streets;

WHEREAS, Vision Zero is the concept that traffic deaths and serious injuries on our roadways are unacceptable;

WHEREAS, Vision Zero is a holistic strategy aimed at eliminating all traffic fatalities and severe injuries suffered by all road users while increasing safe, healthy, equitable mobility for all;

WHEREAS, streets and transportation systems have traditionally been designed primarily to move cars efficiently, and Vision Zero supports a paradigm shift by designing streets and transportation systems to move all people safely, including people of all ages and abilities, pedestrians, bicyclists, public transit users, scooter riders, and motorcyclists, as well as drivers and passengers of motor vehicles;

WHEREAS, the United States Department of Transportation (USDOT) adopted the National Road Safety Strategy, which accepted a national goal of zero roadway fatalities and promotes the Safe System Approach as a universal guiding paradigm.

WHEREAS, according to the Safe System Approach, humans will sometimes make mistakes, so road system and related policies should be designed to ensure that those inevitable mistakes do not result in severe injuries or fatalities; therefore, transportation planners and engineers and

policymakers are expected to improve the roadway environment, policies, and other related systems to lessen the severity of crashes;

WHEREAS, achieving a significant reduction in traffic fatalities and serious injuries on all public roads is one of the key goals identified in Capital Region’s Long-Range Transportation Plan

WHEREAS, in 2025, the Capital Region Transportation Council adopted Resolution #25-9 to eliminate fatal crashes and reduce serious injury crashes by fifty percent (50%) in New York’s Capital Region by 2050;

WHEREAS, from 2019 to 2023, about 43% of crashes in the Capital Region occurred on the roads owned by local jurisdictions;

WHEREAS, two people in the Village of Scotia lost their lives to traffic deaths from 2019-2023, and traffic crashes are among the leading causes of death in the United States;

WHEREAS, the Transportation Council has adopted a goal to “Increase the safety of the transportation system for motorized and non-motorized users” in the New Visions 2050 long-range transportation plan;

WHEREAS, the Village’s transportation infrastructure serves an increasing number of vulnerable road users such as pedestrians and bicyclists;

WHEREAS, according to the NYS Department of Transportation’s Crash Location & Engineering Analysis Repository, pedestrians and bicyclists were involved in 3.5 percent of traffic crashes and accounted for 100 percent of traffic deaths in the Village of Scotia between 2019 and 2023;

WHEREAS, in the Village of Scotia from 2019 through 2023, the injury rate for pedestrians involved in reported crashes was approximately 80 percent, and the injury rate for bicyclists involved in crashes is approximately 88 percent;

WHEREAS, in 2014 the Village of Scotia adopted a “Complete Streets” resolution to make every transportation, construction, reconstruction, retrofit, or maintenance project an opportunity to enable safe and convenient access for all users, including bicyclists, pedestrians, persons with disabilities, users of public transportation, and motorists, and has made significant investments in improving bicycle and pedestrian facilities;

WHEREAS, speed is recognized as a major determining factor of survival in a crash;

WHEREAS, the Village of Scotia is working toward reducing vehicle speeds because the likelihood of a pedestrian surviving a crash is 10% if hit by a vehicle moving 40 mph;

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WHEREAS, from 2019 to 2023, Fatalities and Serious Injuries were 42% more likely per capita in identified regional Communities of Concern in the Capital Region, including identified populations such as low-Income, minorities, youth, elderly, Limited English Proficiency, individuals with a disability, foreign-born, households with zero cars, and single female parent households;

WHEREAS, children, older adults, people of color, people with disabilities, people who are unhoused, and people with low income face a significantly disproportionate risk of traffic injuries and fatalities;

WHEREAS, making streets safer for all people using all modes of transportation will encourage people to travel on foot, by bicycle, and by public transit, which supports a healthier, more active lifestyle and reduces environmental pollution;

WHEREAS, successful Vision Zero programs are a result of all stakeholders, including government at all levels, industry, non-profit/advocacy, and the general public, collaborating to prevent fatalities and serious injuries on our roadways; and,

WHEREAS, the Village of Scotia has adopted a 25mph areawide speed limit and the Scotia-Glenville School District has installed stop-arm cameras to conduct automated enforcement school of drivers who illegally pass a stopped school bus;

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees of the Village of Scotia, State of New York, as follows:

1. The Village of Scotia adopts the goal of eliminating traffic deaths and reducing serious injuries by 50% by 2050 and endorses Vision Zero as a comprehensive and holistic approach to achieving this goal.
2. The Village of Scotia adopts the goal of eliminating racial profiling and inequitable enforcement of traffic violations.
3. The Village of Scotia adopts the goal of zero traffic deaths and serious injuries, stating that no loss of life or serious injury is acceptable on our streets.
4. The Village of Scotia commits to supporting the implementation of the Capital Region Vision Zero Safety Action Plan and makes it part of this Resolution, effective immediately.
5. The Village Clerk shall certify the adoption of this Resolution, effective immediately, by the Village Board of Trustees.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

November 12, 2025

SCOTIA FEE SCHEDULE REVISIONS

MOVED by Trustee Brown, seconded by Trustee Solotruck that

Whereas, the Village has reviewed its Fee Schedule last revised on April 10, 2024 and revisions have been recommended, now therefore

Be it Resolved, that the Board of Trustees approves the Fee Schedule revisions as presented and reviewed; excluding vendor permits for Village Special Events.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MAYOR'S COMMENTS TO THE BOARD

Mayor stated that the Schenectady Parade will be held November 22nd; DPW will pull trailer decorated by board. Mayor and Trustee Solotruck attended Municipal Facilities Phase 2 meeting; progressing with roof and ADA accessible ramp to main entrance.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Brown- No Zoning Board meeting held. Special Events – planning continues for Holiday on the Avenue to be held Sunday, December 14th; coordinating vendors and permits.

Trustee Solotruck- Attended Planning Board meeting. Attended Municipal Facilities meeting; original hardwood floor will be restored in meeting room. Met with Village Historian; discussed Historical Society and relationship with Village.

BUDGET ADJUSTMENTS

MOVED by Trustee Brown, seconded by Trustee Solotruck to approve the budget adjustments for the month of October.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MUNICIPAL FACILITIES AUDIT OF CLAIMS

MOVED by Trustee Brown, seconded by Trustee Solotruck that be it resolved that all claims against the Village dated November 12, 2025 be allowed and ordered paid in full in the amount of \$366,157.68 charged to the H04-Capital Project Fund Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

November 12, 2025

AUDIT OF CLAIMS

MOVED by Trustee Brown, seconded by Trustee Solotruck that be it resolved that all claims against the Village dated November 12, 2025 be allowed and ordered paid in full, in the amount of \$1,701,800.31 charged to the following funds.

A-General Fund	\$ 1,618,313.99
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F-Water Fund	\$ 52,977.00
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G-Sewer Fund	\$ 30,509.32
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Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Abstentions: None

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE WORK SESSION HELD OCTOBER 7, 2025

MOVED by Trustee Brown, seconded by Trustee Solotruck that the minutes of the October 7, 2025 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD OCTOBER 15, 2025

MOVED by Trustee Brown, seconded by Trustee Solotruck that the minutes of the October 15, 2025 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

MINUTES OF THE WORK SESSION MEETING HELD OCTOBER 20, 2025

MOVED by Trustee Brown, seconded by Trustee Solotruk that the minutes of the October 20, 2025 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

NEW BUSINESS

Mayor Bucciferro thanked the Police Department for a job well done investigating and conclusion of the Halloween candy hoax.

Trustee Brown thanked the Fire Department for cider and donut truck; enjoyed throughout the Village.

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ADJOURNMENT

MOVED by Trustee Brown, seconded by Trustee Solotruck to adjourn the meeting at 6:50p.m.

Ayes: Trustee Brown, Solotruck and Mayor Bucciferro

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees