At the special meeting of the Village Board of Trustees
Held March 16, 2026

Mayor Bucciferro called the meeting to order at 6:00p.m.

PRESENT: Trustee Cook, Trustee Solotruck & Mayor Bucciferro
EXCUSED: Trustee Brown and Trustee Gray

APPOINTMENT OF POLICE OFFICER BRIAN DIXON
MOVED by Trustee Cook, seconded by Trustee Solotruck that
Be it Resolved, that Brian Dixon is appointed to position of Police Officer for the Village of Scotia effective March 23, 2026, pending Schenectady County Civil Service Approval.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

GRANTS UPDATE
Devin Bulger of LaBella Engineering provided the board with the following:
Overview
The Village continues to advance several capital improvement initiatives supported by state, federal, and local funding. The attached capital improvement table summarizes the Village's current project portfolio. The following provides a brief update on key completed projects, projects in progress, and near-term priorities.

Completed Projects
Collins Park Improvements
Construction activities associated with improvements at Collins Park are complete and have enhanced recreational amenities and park infrastructure. Final grant administration and contract close-out activities remain underway. Budget amendments were required during the course of the project and are currently being processed. Once completed, final grant execution will occur and the Village will receive its remaining reimbursement.
Schonowee Trail Extension
The Schonowee Trail Extension project has also reached substantial completion and expands the Village's local and regional trail network. As with Collins Park, final administrative close-out steps are underway, including processing required budget amendments prior to final grant execution and reimbursement.

Projects in Progress
Village-Wide ADA Assessment (UPWP)
The Village was awarded funding through the Capital Region Unified Planning Work Program (UPWP) to complete a village-wide ADA accessibility assessment. The award amount was recently increased. The Village is confirming the final award and local match prior to updating the capital improvement table. Once the Capital Region Transportation Council provides authorization to proceed, the project can begin. LaBella Associates prepared the application and remains available to assist the Village with completing the assessment.

Mohawk Avenue Corridor Design and Redevelopment

The Village received a $300,000 predevelopment award from the New York State Department of State, complemented by approximately $33,000 in Village matching funds, to advance design and redevelopment planning for the Mohawk Avenue corridor. The funding will support a full survey of the corridor and is expected to advance design to approximately 60% completion, positioning the Village to pursue future implementation funding.

The Village is currently awaiting a draft contract from the Department of State. LaBella Associates is preparing a proposal to provide the professional services necessary to complete the survey and design work.

Federal Funding – Waterfront and Park Improvements

The Village was also awarded $500,000 through Congressman Paul Tonko's Congressionally Directed Spending program to support improvements at the Village waterfront and park facilities.

Next steps will include defining the project scope, preparing a formal grant application, and completing National Environmental Policy Act (NEPA) environmental review. Once these requirements are satisfied, the Village will be able to procure professional services for project design and ultimately bid the project for construction. Due to federal review requirements, a 2027 construction timeline is currently anticipated.

Near-Term Infrastructure Priorities

Last week, the Village issued a Request for Qualifications (RFQ) for engineering services related to sanitary sewer, wastewater, drinking water, and stormwater infrastructure. The selected engineer will evaluate system conditions and help identify priority projects that align with state and federal funding programs.

LaBella Associates is also assisting the Village, at no cost, with 2027 federal member item requests to Congressman Paul Tonko, Senator Kirsten Gillibrand, and Senator Chuck Schumer for critical improvements to the Village's water treatment plant and related infrastructure.

Additional infrastructure priorities include replacement of the wastewater treatment plant force main, which will likely require a combination of state and federal funding sources.

New York Forward Application

The Village is currently awaiting the outcome of its New York Forward application. If selected, the program would provide an opportunity to advance several community investment priorities, including potential improvements to the Mohawk Avenue corridor and expanded investments in parks, waterfront access, and trail infrastructure.

The Governor has begun announcing awards in other regions, and announcements for the Capital Region are anticipated in the near future.

Conclusion

The Village is actively advancing several infrastructure and community development initiatives while positioning itself to pursue additional state and federal funding opportunities. The attached capital improvement table provides a snapshot of these efforts and will continue to be updated as projects progress.

MUNICIPAL FACILITIES PROJECT UPDATE

Sean Foran of Hueber-Breuer provided the following updated related to the Municipal Facilities Project:

MINUTES – Distributed construction meeting minutes to date; continue to meet with four prime contractors on a bi-weekly basis; meetings include Village representatives. Encouraged Trustees to email with any questions.

SCHEDULE – Provided updated schedule. Schedule supports a substantial completion date of April 3rd.

BUDGET – No change to budget; project projected to be completed under budget.

CONSUMABLES – Updated listing which includes expenses paid for by the Village such as HB Support Staff and Jobsite Reimbursables.

CONTINGENCY – There have been approximately 30 change order requests; currently under review. Total dollar amount of outstanding requests is approximately $30,000.00.

FFE – Furniture, Fixtures & Equipment – Provided updated FFE budget which includes items that have been identified as FFE but are in current Bid Packages with no significant changes. Board will be approving all FFE purchases before they are made.

CKM CHANGE ORDER #1

MOVED by Trustee Solotruck, seconded by Trustee Cook that

Whereas, the Village entered a contract with CKM Electrical Services, Inc. as Electrical Contractor for Municipal Facilities Project Phase 2 – Municipal Building Renovation; and

Whereas, Hueber-Breuer has submitted Change Order #3 from CKM Electrical Services, Inc. regarding Room 116 Electrical Rework, now therefore,

Be it Resolved, that the Board of Trustees approves Change Order #3 from CKM Electrical Services, Inc. for an increase in the amount of $550.00. for Room 116 Electrical Rework.

Ayes: Trustee Cook, Solotruck & Mayor Bucciferro

Noes: None

Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #9

MOVED by Trustee Solotruck, seconded by Trustee Cook that

Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contraction for Municipal Facilities Project Phase 2 – Municipal Building Renovation, and

Whereas, Hueber-Breuer has submitted Change Order #9 from MJG Construction Group, LLC, regarding filling of extra window well, now therefore,

Be it Resolved, that the Board of Trustees approves Change Order #9 from MJG Construction Group, LLC for an increase in the amount of $924.00.

Ayes: Trustee Cook, Solotruck & Mayor Bucciferro

Noes: None

Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #10
MOVED by Trustee Solotruck, seconded by Trustee Cook that
Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contraction for Municipal Facilities Project Phase 2 – Municipal Building Renovation, and
Whereas, Hueber-Breuer has submitted Change Order #10 from MJG Construction Group, LLC, regarding Basement Wall Revisions, now therefore,
Be it Resolved, that the Board of Trustees approves Change Order #10 from MJG Construction Group, LLC for an increase in the amount of $718.00 for Basement Wall Revisions.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #11
MOVED by Trustee Solotruck, seconded by Trustee Cook that
Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contraction for Municipal Facilities Project Phase 2 – Municipal Building Renovation, and
Whereas, Hueber-Breuer has submitted Change Order #11 from MJG Construction Group, LLC, regarding Owner Requested Blocking, now therefore,
Be it Resolved, that the Board of Trustees approved Change Order #11 from MJG Construction Group, LLC for an increase in the amount of $1,089.00 for Owner Requested Blocking.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #12
MOVED by Trustee Solotruck, seconded by Trustee Cook that
Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contraction for Municipal Facilities Project Phase 2 – Municipal Building Renovation, and
Whereas, Hueber-Breuer has submitted Change Order #12 from MJG Construction Group, LLC, regarding Additional Lintels, now therefore,
Be it Resolved, that the Board of Trustees approves Change Order #12 from MJG Construction Group, LLC for an increase in the amount of $4,343.00 for Additional Lintels.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #13
MOVED by Trustee Cook, seconded by Trustee Solotruck that
Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contraction for Municipal Facilities Project Phase 2 – Municipal Building Renovation, and
Whereas, Hueber-Breuer has submitted Change Order #13 from MJG Construction Group, LLC, regarding Elevator Pit Reinforcement, now therefore,

Be it Resolved, that the Board of Trustees approves Change Order #13 from MJG Construction Group, LLC for an increase in the amount of $1,635.00 for Elevator Pit Reinforcement.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #14
MOVED by Trustee Cook, seconded by Trustee Solotruck that
Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contraction for Municipal Facilities Project Phase 2 – Municipal Building Renovation, and
Whereas, Hueber-Breuer has submitted Change Order #14 from MJG Construction Group, LLC, regarding HB Heater Rental, now therefore,
Be it Resolved, that the Board of Trustees approves Change Order #14 from MJG Construction Group, LLC for a decrease in the amount of $9,900.00 for HB Heater Rental.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #15
MOVED by Trustee Cook, seconded by Trustee Solotruck that
Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contraction for Municipal Facilities Project Phase 2 – Municipal Building Renovation, and
Whereas, Hueber-Breuer has submitted Change Order #15 from MJG Construction Group, LLC, regarding Soffit Revisions, now therefore,
Be it Resolved, that the Board of Trustees approves Change Order #15 from MJG Construction Group, LLC for an increase in the amount of $3,213.00 for Soffit Revisions.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #16
MOVED by Trustee Solotruck, seconded by Trustee Cook that
Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contraction for Municipal Facilities Project Phase 2 – Municipal Building Renovation, and
Whereas, Hueber-Breuer has submitted Change Order #16 from MJG Construction Group, LLC, regarding Framing Revisions, now therefore,
Be it Resolved, that the Board of Trustees approves Change Order #16 from MJG Construction Group, LLC for an increase in the amount of $2,941.00 for Framing Revisions.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

MJG CONSTRUCTION GROUP, LLC CHANGE ORDER #17
MOVED by Trustee Solotruck, seconded by Trustee Cook that
Whereas, the Village entered into a contract on March 26, 2025 with MJG Construction Group, LLC as General Contraction for Municipal Facilities Project Phase 2 – Municipal Building Renovation, and
Whereas, Hueber-Breuer has submitted Change Order #17 from MJG Construction Group, LLC, regarding Added Exterior Window Sills, now therefore,
Be it Resolved, that the Board of Trustees approves Change Order #17 from MJG Construction Group, LLC for an increase in the amount of $3.448.00 for Added Exterior Window Sills.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

TRI-VALLEY PLUMBING & HEATING, INC. CHANGE ORDER #1
MOVED by Trustee Solotruck, seconded by Trustee Cook that
Whereas, the Village entered into a contract with Tri-Valley Plumbing & Heating, Inc. as HVAC Contractor for Municipal Facilities Project Phase 2 – Municipal Building Renovation, and
Whereas, Hueber-Breuer has submitted Changer Order #1 from Tri-Valley Plumbing & Heating, Inc. regarding Plumbing Rework, now therefore,
Be it Resolved, that the Board of Trustees approves Change Order #1 from Tri-Valley Plumbing & Heating, Inc. for an increase in the amount of $1,518.00 for plumbing rework.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

WOLFE SAFE & LOCK CO., INC. PURCHASE ORDER AGREEMENT
MOVED by Trustee Solotruck, seconded by Trustee Cook to authorize the Mayor to sign a purchase order agreement with Wolfe Safe & Lock Co., Inc. in the amount of $17,610.00 to Furnish and Install Control Coponents.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

REPEAT BUSINESS SYSTEMS PURCHSE ORDER AGREEMENT
MOVED by Trustee Solotruck, seconded by Trustee Cook to authorize the Mayor to sign a purchase order agreement with Wolfe Safe & Lock Co., Inc. in the amount of $18,580.81 to Furnish and Install IT Equipment.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

ACCENT COMMERCIAL FURNITURE PURCHASE ORDER AGREEMENT
MOVED by Trustee Solotruck, seconded by Trustee Cook to authorize the Mayor to sign a purchase order agreement with Accent Commercial Furniture in the amount of $5,153.36 for Furnishings.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

BUSINESS IMPROVEMENT DISTRICT BUDGET
MOVED by Trustee Cook, seconded by Trustee Solotruck to table pending further review.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

ADJOURNMENT
MOVED by Trustee Brown, seconded by Trustee Gray adjourn the meeting at 7:20p.m.
Ayes: Trustee Cook, Solotruck & Mayor Bucciferro
Noes: None
Abstentions: None

Respectfully submitted,

Maria A. Schmitz
Clerk to the Village Board of Trustees