Village of Scotia

BUILDING DEPARTMENT

4 No. Ten Broeck St. Scotia, N.Y. 12302

OFFICIAL USE ONLY

Zone: _____ Permit & Plan #: BP#_____

Tax Map ID #: _____ Date Rec.: _____

APPLICATION FOR BUILDING PERMIT

TO THE BUILDING INSPECTOR:

I the under signed hereby makes application for a building permit to do the following work in accordance with the annexed plans and specifications: **Attention all pertinent information below shall be filled in or permit will be denied & returned.**

FOR PROPERTY LOCATED AT: _____Scotia, NY 12302

(House Number & Street Name)

APPLICANT (*circle one*: Owner, Contractor, Architect or Engineer)-Name: _____

Full Legal Address _____

Project Contact person's name _____ Cell Ph. #: _____

OWNER and address, if other than work location _____

_____ Opt. Ph. # _____

Approx. Date work to start:_____ **Approx. Date to be completed**:_____

Current Use & Classification of Building and number of units: _____

Use of building after all work completed (*circle one:* Residential, Business, Assembly, Educational, Factory Industrial, Institutional, Mercantile, Storage, High Hazard, Utility, No change in Use or Classification)

THIS APPLICATION IS FOR (*circle any:* shed; deck; front porch or rails; windows, doors; HV/AC; flue; repairs; demo; Garage; generator; Alterations; Renovations, change of occupancy or use; new construction; addition; other _____

If this is for windows-(What is the U-factor & egress size?) _____

If this is for demo or gutting, have you had an Asbestos survey done? Required! _____

Estimated Full Construction Cost $_____ (Round to nearest $100) Do not include Kitchen Appliances

Applicant MUST provide:

- **(3) Sets of Site or Plot Plans;** all plans shall be per scale ¼"-1 foot exp. and stamped if project is over $20,000.00.
- **(3) Sets of Construction Documents; (**drawings, plans in which define/scope & extent of work w/clarity & detail/stamped**).**
- **Any other plans or additional information required by the Building Inspector.**

Is Plumbing work involved? ____ YES ____ NO (IF YES, a plumbing permit is required**)**

Is a new or altered Sign involved? ____ YES ____ NO (IF YES, a Sign Permit is required**)**

***Electrical work, call one of the listed Qualified Electrical Agencies and their Certificate of Compliance is needed for a Final Certificate of Occupancy or Compliance to be issued by this office**.

PROOF OF WORKERS COMPENSATION INSURANCE

Per NYS Workers Compensation Law, so any questions see http://www.wcb.ny.gov or call WCB @ ***(877) 632-4996***.

Homeowner. **Form BP-1** (9-07) Home owner/only exemption

A. **CE-200** (Sole proprietor, go on-line and fill-out sign and turn in w/permit)
B. **C-105.2(9-07) or** SI-12(10-03), GSI-105.2(2/02), U-26.3
C. **DB-120.1 or** DB-155(1-98)

☐ **Contractor, check here if current up to date WCI policy was faxed to this office.**

NOTE: CALL AT LEAST 48-HR. IN ADVANCE TO SCHEDULE ALL INSPECTIONS. Certificate of Compliance and/or Certificate of Occupancy will not be issued unless all inspections are conducted, work meets code and special inspections documentation have been submitted to the Building Inspector. See pg. 4, PLACARD for inspection schedule.

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Clerk stamp paid here

Renewal date, 1 year from this date.

FEES

Building Permit Fee _____ $ _____

Demo Permit Fee _____ $ _____

Window Permit Fee _____ $ _____

Truss Decal Fee _____ $ _____

Stop Work Order Fee (Rescind SWO) $ _____

SWO/Fees:
1ST - $200.00
2ND - $400.00 & ea.

Total $ _____

APPROVED

_____
Building Inspector

Inspectors Remarks and/or Conditions: _____

_____

*** The Building permit is issued, upon my signature and submission of final payment to the Village Clerk's Office.**

CLERK NOTES: Original BP pg. 1-2 to Building Inspector - Copy to Applicant upon request
Original pg. 4-5 PLACARD to Applicant

The undersigned states that all information above and within this application and/or attached is accurate and true. The undersigned agrees to comply in said construction with all provisions of the NYS Uniform Fire Prevention and Building Code and the Energy Conservation Construction Code and/or the Code of the Village of Scotia and to call and make appointment for all inspections needed in order to comply with this Building Permit. Also, the undersigned will not allow the premises, building or structure or pool etc. in question in this here permit to be occupied or used prior to the issuance of a Certificate of Occupancy or Compliance. The undersigned agrees to follow all *LEAD SAFE* practices and have an *ASBESTOS* material survey. *The undersigned is aware that building permits expire* after one year *and a* renewal fee must *be paid at such time as shown on your Building Permit Renewal Record* until a Final Certificate of Occupancy or Compliance is issued.

One set of the Building Inspector approved plans shall be kept on site for use by the Inspector.

X Signed by Owner _____

_____
Please print your name

X Signed by Applicant _____

_____ **Date Filed** _____
Please print your name

Luis Aguero, Building Inspector
Call for Inspections @ Office number- (518) 377-8741
Fax number- (518) 374-0542
E-mail- laguero@villageofscotiany.gov